SELF-STUDY REPORT

FOR RE-ACCREDITATION

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Bengaluru-560072

November 2014

KOKRAJHAR GOVT. COLLEGE

Website: www.kgc.ac.in

e-mail: principalkokgc@gmail.com

coordinatorkokgc@gmail.com

No. KGC/ NAAC/2009/850   Date :11/11/2014

INTIMATION LETTER

To,

     The Director
     National Assessment and Accreditation Council
     P.O. Box. No. 1075, Nagarbhavi
     Bengaluru: 560072

Sub. Regarding uploading of Self-Study Report for Re-accreditation.

Respected Sir,

     I am pleased to intimate that the Self-Study Report of Kokrajhar Govt. College for the Second Cycle of Assessment and Accreditation has been uploaded in the College website today i.e., on 11/11/2014.

     This is for your kind perusal and necessary follow-up.

     With regards,

                                     Yours Sincerely,

                                         Principal
                                  Kokrajhar Govt. College
                                  Kokrajhar, Assam

No. KGC/ NAAC/2009/851   Date :11/11/2014

DECLARATION

      I, the undersigned, do hereby declare that, this Self-study Report of Kokrajhar Govt. College for the Second Cycle of Assessment and Accreditation, contains data and information true to the best of my knowledge. Prepared by the IQAC of the college this SSR is the outcome of the collective effort of all the cells/committees/sub-committees, all the departments, my office and all the stakeholders directly or indirectly associated with the all-round development of the college.

Yours Sincerely,

Principal
Kokrajhar Govt. College
Kokrajhar, Assam

PREFACE

Kokrajhar Govt. College is identified as a premiere institute of Higher Education for the economically and educationally backward people of lower Assam in general and the Bodoland Territorial Area Districts in particular. With a humble beginning, the college has made its successful journey since its inception on 16th August 1959. Originally established as Kokrajhar College with arts stream, the college was affiliated to Gauhati University, Guwahati, in the year 1961. The Arts stream of the college was brought under Grant-in-Aid system by Govt. of Assam in the year 1963. Due to the untiring efforts of Higher Education loving public of this area, the science stream of the college was introduced in the year 1964 and subsequently brought under Grant-in-Aid system in the year 1972. The College was recognized under section 2(F) on 01/04/1963 and 12(B) on 01/12/1972, and is receiving regular UGC grants for various developmental projects of the college thereafter. Due to the spirited and relentless effort of the 2003- formed Bodoland Territorial Council Administration, the college was finally upgraded to a full-fledged Government College of Assam on 22nd August 2006. As the only Government College in the entire lower Assam area, the take-over paved the way for the State Government's direct control over all the matters of the College. The college has been fulfilling its mission to cater to the needs of Higher Education to the educationally backward people of the region .

The College was accredited by the NAAC with 'Grade B' in the year 2004. After the accreditation, the College is trying its best to improve its physical infrastructure and academic performance, with limited financial resources from the UGC as well as from the state and BTC government . Due emphasis was also given to the areas of concern identified by the NAAC Peer Team during their last visit and the suggestions made thereof are being taken care of. The institution through the IQAC has been continuously striving to nurture a quality culture in the college. As a result, the graph of result of the students is gradually rising upward. For example, the departments of Bodo, Physics and Geography have produced students who occupied ranks among the university toppers. Efforts have been made to improve, among other things, the infrastructure facilities by tapping all available sources of funding. However, the College could not apply for re-accreditation within the stipulated time due to some unavoidable circumstances, some of which were beyond the control of the College.

The College with dedicated teaching faculty and efficient administrative staff, make sincere attempt to prepare the students for a good career to enable them to face the realities of life and help them to build sound character and personality to become responsible citizens of the country. It promotes friendship, understanding and a sense of belonging, among the students coming from different ethnic, linguistic and religious backgrounds and to foster family feelings.

The preparation of "Self-Study Report" (SSR) is the result of the continuous endeavour of the College in general and the IQAC in particular. The College administration has been very much encouraging and supportive to the expectations of the College Community. Several sub-committees were formed for the purpose of preparing the SSR and they made untiring efforts to

collect all the required data and analyzed the same in close consultation with all the stakeholders of the College. It is our sincere attempt to analyze our achievements in relation to each and every parameter, on the basis of which we will be re-assessed and re-accreditated. It is hoped that the present report is indicative of the dreams, aspirations, endeavors and performance of the College. The College eagerly awaits the assessment and accreditation by the NAAC Peer Team which will determine, to a large extent, the future progress of the College in particular and the expectations of the people of the entire BTAD area located in the North-Western part of Assam in general.

Principal & Chairperson
IQAC
Kokrajhar Govt. College.

CONTENTS

Post Accreditation Initiative taken by the college

Kokrajhar Govt. College was visited by NAAC Peer Team for the first time in March, 2004 (17th to 18th March, 2004). The college was accorded B grade in that assessment. The Peer Team made some suggestions to initiate some post accreditation activities for the betterment of the institution. The IQAC accordingly initiated to act on those suggestions as follows :

Suggestion 1: New market friendly courses like Microbiology, Molecular Biology, Environmental Conservation, BBA, BCA, Commerce etc. may be introduced.

Initiative taken : The college was taken over by the Government of Assam in 2006 to make it a full fledged Government College after the NAAC Peer Team visit. So, the college could not introduce new subjects by its own. As a full fledged Government College it is under the control of the State Government. So, the college sent proposal to the Commissioner and Secretary of Higher Education Department of State Government for introducing Biotechnology, BBA, Sociology and Psychology at degree level. Since the college has got higher secondary level (10+2), proposal has been sent for introducing Sociology subject at higher secondary level too.

The process of introduction of sociology of higher secondary level has almost completed and it is due to be introduced in the next academic session, while the process of the subjects mentioned for degree is under process. The subject of Environmental Studies has been introduced as a compulsory subject by the University itself. Subjects like Microbiology, Molecular Biology, BCA, Commerce, etc. are yet to be introduced.

Suggestion 2: The library timings should be increased to allow more students to make use of the facilities. The present practice of withdrawing books before examination should be discontinued.

Initiative taken: The library timing has been increased. The library opens at 9.15 am and closes at 4.00 pm. The practice of withdrawing books before examination has been discontinued.

Suggestion 3: All students passing out of the college should have working knowledge of computers.

Initiative taken: Due to lack of staff and adequate computer labs, this suggestion is yet to be carried out.

Suggestion 4: The management may encourage research activities among the teachers and project work among the students to update their knowledge and make them more competitive minded.

Initiative taken: The management now encourages research activities among the teachers. After the Peer Team visit 15 faculties have been awarded Ph.D. and at present 18 teachers are engaged in Ph.D. work and 14 teachers are engaged in minor research project under UGC. After the introduction of semester system at degree level, project work has become a part of the course. So, students are given basic knowledge on project writing and research work.

Suggestion 5: Study tours, external lectures may be organized on a regular basis.

Initiative taken: The institution now arranges study tours of students regularly. Students of science subjects go on field work and study tour every year. Students of arts stream also go on study tour every year. External lectures are organized in the college from time to time by calling experts from other institutions.

Suggestion 6: The boys and girls hostels may be modernized on a priority basis.

Initiative taken : Boys' and girls' hostels have been modernized by constructing new buildings. Since the last Peer team visit, a 40 no. seat capacity new building has been constructed within the campus of girls' hostel. Considering the growing demands of hostel seat among boys' hostel, a new hostel block having 40 no. seats capacity has been constructed at a new site.

Suggestion 7 : Orientation and refresher courses may be made mandatory for those who have completed one year of service in the college.

Initiative taken : The institution now encourages teachers to participate in orientation programme and refresher courses for teachers who have completed one year of service in the college. Teachers who are in sanctioned posts are required to attend the courses for their promotion. So, they usually go for the courses as and when their due comes.

Suggestion 8 : To improve communicative skill in English, arrangements may be made in time table and attendance may be made compulsory.

Initiative taken : Due to lack of additional teachers for communication skill development class, huge number of students and scarcity of class room, the institution has not been able to give special emphasis on communicative skill development in English. However, students are encouraged to remain present in English class.

Suggestion 9 : To make teaching in chemistry more attractive some innovative methods be introduced.

Initiative taken : The department of chemistry has been enriched with more numbers of talented and qualified teachers with a handy knowledge of research in various fields. The department now uses modern teaching aids such as laptop, LCD projector and updated laboratory.

Suggestion 10 : Completion in courses like English offering major be emphasized upon. If necessary part time teacher be engaged for the purpose.

Initiative taken : The institute has taken measures to complete the syllabus of major courses in all the semesters. Apart from the enlarged number of sanctioned teachers, three (3) non-sanctioned (guest faculty) teachers have been engaged.

Suggestion 11 : Medical checkup facility for students and staff to be provided.

Initiative taken : The institution has introduced general medical checkup facility within the campus. Doctors from the nearby civil hospital are called once year to do the task.

Suggestion 12 : Training facilities for non teaching staff may be arranged.

Initiative taken : Training for non teaching staff has been arranged.

Suggestion 13 : Group medical insurance facilities for teachers and staff may be introduced.

Initiative taken : Medical allowance is given to teaching and non teaching staff by the state government. The provision for group medical insurance for teachers and staff is under consideration by state government.

Executive Summary

Executive Summary

Kokrajhar Government College was established in 1959 at the heart of Kokrajhar Town with a limited number of subjects of Arts Stream. Later more subjects were introduced with the growing number of student enrolment. The college came under grant-in aid system in 1963. The science stream was introduced in 1964 with the subjects Physics, Chemistry and Mathematics only. It also came under grant-in-aid system in the year 1972. Gradually major courses were introduced in arts subjects followed by science stream. Finally the state government took over the college in 2006 to make it one of the few full fledged Government College in the state.

NAAC peer team visited and accredited the college for the first time in 2004 giving 'B' Grade. Now the institution has got ready for the second cycle of accreditation by submitting the SSR conforming to NAAC's guidelines. From a humble beginning with noble visions the college has struggled and traversed a long distance of fifty five years to gain the present status of Government College. The college is fearless in submitting itself to be assessed by NAAC peer team, because it is better to discover one's own weakness and get it corrected to move forward.

The college is affiliated to Gauhati University and it offers undergraduate level courses with major courses in most of the subjects of both arts and science streams following the curriculum prescribed by the university. There are 18(eighteen) departments in the college. In keeping with the original vision of the founding fathers of the institution, the college has adopted the three word phrase "Discipline and Excellence" as college motto. The motto embodies the spirit of the institution although the institution has yet to go a long way to fulfill its vision due to the volatile situation of the area. Frequent outbreak of violence and consequent bandhs, curfews and blockades not only interrupt the tempo of regular classes but also dampens the spirit of academic ambitions of the whole institution.

Kokrajhar is a pre-dominantly tribal area and hence the villages around the town or the catchment area are backward in many respects. The founding fathers established the college out of great necessity. It was some sort of adventure to them. Although the institution is still half way to its cherished goal, it has produced thousands of graduates who have occupied important positions as academicians, politicians, administrators, social workers, organization leaders etc. In this sense of achievement, the institution can take pride, although in matter of quality, as envisaged in the motto, the institution has to put more efforts.

Criterionwise report:

1. **Curricular aspects:** The institution does not have a direct hand in the curricular design of the university. Over the last decade, the university has tried to overhaul its overall curricular design. The introduction of semester system at undergraduate level is a major breakthrough of the university, although it has given extra strain on the existing staff shortage in many departments of the college. There are senior faculty members who are invited by the university curriculum designing committee whenever there is a meeting for such work. They participate in the meeting not only as individual members, but also as representatives of the faculty members who form their general opinions on the curricular design based on their practical experience in class rooms.

The college tries to give maximum flexibility on the selection of subject combinations without infringing the university guidelines. But the flexibility is always contingent on the availability of class room and faculty strength. Apart from the courses of the university curriculum, the institution also homes IGNOU study centre which offers many job-oriented and need-based courses. The departments of Bodo and Computer Science offer short term certificate courses apart from their regular courses.

2. **Teaching learning and evaluation:** The College maintains a transparent students admission mechanism. The Principal forms an admission committee consisting of some senior teachers to do the admission process. Students are given admission on merit basis. In some departments such as English and Physics, students are screened through viva or sometimes, written test for major course. The college has a large student catchment area because of its being reputed in the area.

The college strictly tries to follow the guidelines of the university in the execution of the curriculum. It has an inbuilt mechanism which is updated from time to time so that it may be effective in achieving the goal of the institution. Every department is instructed to plan and organize and evaluate students' progress by doing formative assessment before they are ready for the summative assessment by the university.

The institution has a commitment to improve the overall performance of the students. Being situated in a volatile situation, the college has struggled to overcome the divasted academic ambience once or twice before. Even though it had been a difficult job for the institution to reclaim its reputation, the institution has so far succeeded to do so.

The institution is always overcrowded with excessive enrolment because of public pressure. Nevertheless, the institution has tried to do justice to the students. Individualized teaching-learning at general level is not possible because of the overcrowded classrooms, but major classes are given full justice in this matter. Remedial classes are given to slow learners to enable them to catch up with the general students. Some departments have been equipped with smart class rooms and efforts are on to provide the same facilities to all departments. A process has been initiated to make language laboratory for English and other language subjects. The institution provides monitoring, guidance, and counseling for academic achievement and career building. There has been a steady improvement in the performance of the students. Transparency and fair justice are always maintained in internal evaluation and assessment.

The institution always encourages the teachers to participate in orientation programme and refresher courses. Teachers are also encouraged to participate in seminars, workshops etc. as resource persons and participants. Teachers usually avail of the lean period considering the negative effect of class interruptions due to teacher's absence.

The institution arranges some financial assistance to economically poor students from UGC grant. It also gives best college student award in both science and arts to encourage the students to become more motivated.

In spite of the best efforts by the institution to complete courses and to do revision, it has failed to do justice to the students in some sessions/ semesters because of the frequent bandh call given by various organizations. Kokrajhar town is at the receiving end of the explosive socio-political conditions of the area. Moreover, the classes of 10+2 level, and frequent engagement of teachers to non-academic duties by the state government stand in the way of achieving the institutional goal.

3. **Research, Consultancy and Extensions:**

The institution has a research committee that performs as a facilitator to faculty member's research activities apart from regulating and monitoring student's research projects, seminars, etc. Since the first NAAC Peer Team visit, when there were only three (3) Ph.D. holders, the institution has given special emphasis on faculty members' research activities. As a result, the institution has now many teachers engaged in research work. At present 19 teachers are engaged in UGC funded Minor Research Projects (MRP), 14 teachers have already submitted MRP and 16 teachers are doing Ph.D. At present, the college has 15 Ph.D. holders as against only three during the first Peer Team visit in 2004.

The number of faculty members participating in the national and international seminars, conference and workshops has significantly increased. Some faculty members have published books individually due to lack of publication cell in the college which was introduced only in 2012-13. The cell is now preparing to publish three (3) books with ISBN number this year.

The institution encourages extension activities. Through NSS, NCC, Scouts and Guides, students are taken to villages or rural areas to expose them to the social reality of the country so that they may develop positive attitude towards their immediate socio economic conditions. Teachers are encouraged to render service to the society around the institution in their capacity as resource persons, in awareness programmes, as educationist, as social thinkers etc. The extension service cell tries to help the community by activities such as water testing for arsenic content, awareness campaign against superstitions etc.

The institution could do more extension services if it had scope of more financial grants from industries or other agencies. The college has made efforts to make cell of consultancy services. This cell is functioning in modest way. Kyoto University of Japan has installed a Rain Gauge in the college in collaboration with Gauhati University, Assam. Associate Professor Dr. Taiichi Hayashi working under Disaster Prevention Research Institute of Kyoto University came to the college with Assistant Professor Yusuke Yamane, a faculty member of Education department of Tokoha Gakuen University, Japan to re-install the equipment. The Rain Gauge data are collected every year. So, the students of the college have the scope of interaction with those eminent professors from Japan.

Small research projects, presentation of seminar paper, translation, term paper writing etc. have been made compulsory in the semester courses. The institution tries to ensure that students get involved in these activities in proper and effective way. The college magazine and departmental wall magazines are published to give students the scope of developing their critical and creative faculties.

4. **Infrastructure and Learning Resources:**

The college has seven (7) blocks of building , one of them is called administrative block, although it also houses some departments like Bodo, Assamese, Bengali, Political Science, Economics, Philosophy, Hindi, Statistics, Mathematics and the IGNOU study centre on the first floor. The library block also houses some departments such as Education, Botany and Computer Science. The departments of Chemistry, Physics and Zoology are accommodated in the science block. The Arts Block-I houses the Department of Geography and History. English department is

housed in Arts Block-II. The college has three old Assam-type buildings. The institution has two boys' hostel at different locations and one girls' hostel.

The playground of the college is shared by the Kokrajhar District Sports Association. The total land area of the college including the three hostels and sports fields is 31173.18 sq. mtrs.

The administrative block comprises Principal and Vice-Principal chamber and examination office, clerical section, accounts branch, IQAC office and a conference hall. The administrative office has been computerized, although the system has to be digitalized with advanced software for retrieval and usage. Some departments have been equipped with smart classrooms. LCD and OHP are used in moderate degree to enrich the teaching learning process. Internet facilities to the students have been attached to the central library. All departments are equipped with departmental library. The two boys' hostel accommodate 92 students and the girls' hostel 80 students. The institution has made good efforts to provide the boarders an academically congenial atmosphere.

Although Kokrajhar Govt. College is full-fledged government college, its infrastructure is not fully developed. According to the masterplan, only 30% of the construction work has been accomplished so far. The institution is looking forward to receiving government's adequate attention for full development of the infrastructure in near future. The institution has not been able to provide quarter facilities to the college staff.

5. Student support and progression:

The institution always tries to ensure that the students may be given the kind of education that would help them to become responsible citizens apart from being equipped with their required subject knowledge. It never gives students the indulgence to get involved in negative activities such as ragging, eve-teasing and bohemian life style. The college arranges government scholarship for ST/SC/OBC/MOBC. Moreover, a certain number of poor students are identified for financial assistance under UGC scheme.

The college website is regularly updated for information about the activities, plans and policies of the institution. Apart from the annual college magazine, the Bodo students of the college publish a literary magazine. These magazines give scope to the students to try their hands at creative and critical writing.

The area of the institution has sports potentiality. The institution is aware of this fact and accordingly tries to facilitate students to flourish in this field. Many students of this college have played games at national and inter-national levels. Through NSS and NCC, the institution makes efforts to mould the students for future leadership. The Students' Union is formed following the democratic principle of the country so that the students may be acquainted with the practical democratic process of the country.

Career Counseling cell arranges programme from time to time for the benefit of the students. The Grievance Readdressal Cell responses to the grievances of the students promptly. The College has constructed Students Day Home for the convenience of the students. The Alumni Association of the college always plays a pro-active role by sharing their experience gained outside the college for the benefit of the students. They play the role of a link between the college and the outside world.

6. Governance, Leadership and Management:

The institution aims at an efficient and student friendly governance. Decentralization and inclusiveness may be called the keyword in the governance principle of the college. Decision making powers are structured in such a way that the ultimate outcome of the power exercise may be attributed to the close co-ordination of the all stakeholders of the institution.

The co-ordinator of IQAC works in close relationship with the principal. The office of IQAC functions as executor of the mission of the institution. The IQAC is assisted by the different sub-committees/cells formed by the institution. Academic Council, Examination Committee, Budget Committee, Planning and Development Committee, etc. are the layers of power structure functioning in close co-ordination with the Principal and the IQAC Cell. The Principal, being the head of the institution, functions as overall guardian who is trusted and respected by both the staff and students. As a man of scholastic interest, he does not believe in totalitarian principle. He rather tries to earn the trust and confidence of all the stakeholders.

The College Advisory Body functions as the top functionary in the college management system. It consists of the Education Executive Member of BTC, the Director of Education of BTC and other eminent members from the stakeholders.

The activities of the office staff is supervised by the Office Superintendent. Their work load is assigned by him in consultation with the Principal. The library staff works under the supervision of the librarian. Each of the three hostels has a Superintendent to look after the boarders. A monitor is selected from among the senior hostel boarders.

As a government college, infrastructural development and staff appointment responsibilities lie with the state government. A government auditor does the financial audit of the college at year ending.

7. **Innovations and Best Practices:**

Although the college is located at the heart of the town, the land area of the institution is not adequate. The college would have more congenial atmosphere if it had got bigger area of land. In order to maintain eco-friendly environment, and congenial and effective academic atmosphere. The College does the following activities as innovations and best practices:

(i) Economical use of electricity and electronic devices.
(ii) Yearly plantation programme.
(iii) Use of solar energy within the campus.
(iv) Helpdesk put up during the rush hour of new admission.
(v) Laying emphasis on High-tech Classes.
(vi) Local Language training for Government employees and others coming to town.
(vii) Preparation of Question Bank for the assistance of the students.
(viii) Regular games/play organized by Teachers Sports Club.
(ix) Yearly faculty get-together in which retired teachers are also invited to join the programme with their family members.

INSTITUTIONAL REPORT

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Kokrajhar Govt. College
Address :	W/NO-6, KOKRAJHAR, PO & DIST- KOKRAJHAR
City : KOKRAJHAR	Pin :783370 · State :ASSAM
Website :	www.kgc.ac.in

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Binoy Kr. Brahma	03661-270245(O) 03661-270120(R)	94354-83329	03661-271708	principalkokgc @gmail.com
Vice Principal	Mrs. Chitralekha Dev Sharma	03661-270245(O)	99540-94773	03661-271708	
Steering Committee Co-ordinator	Mr. Gobinda Boro	03661-270245(O) 03661- 275081(R)	94350-26627	03661-271708	coordinatorkokg c@gmail.com

3. Status of the Institution:
   Affiliated College ✓
   Constituent College
    Any other (specify)

4. Type of Institution:
   a. By Gender
       i.   For Men
       ii.   For Women ✓
       iii.   Co-education
   b. By Shift ✓
       i.   Regular ✓
       ii.   Day ✓
       iii.   Evening

5. Is it a recognized minority institution?

   Yes
   No   NO

   If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. *Sources of funding: Government*
    Grant-in-aid Self-financing Any other

Government

7. *a. Date of establishment of the college:*

16/08/1959

    b. University to which the college is affiliated /or
    which governs the college (If it is a constituent college)

Gauhati University, Guwahati

    c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	01/04/1963	
ii. 12 (B)	01/12/1972	

    (Enclosed Annexure I)

    *d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): **No other recognition than UGC.***

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

    (Enclose the recognition/approval letter)

8. *Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?*

    Yes ☐   *No* ☑

    If yes, has the College applied for availing the autonomous status?

    Yes ☐   *No* ☐

9. *Is the college recognized*

    a.   by UGC as a College with Potential for Excellence (CPE)?

Yes ☐   No ☑

If yes, date of recognition: ……………….…. (dd/mm/yyyy)

b.   *for its performance by any other governmental agency?*

Yes ☐   *No* ☐

   If yes, Name of the agency …………………. and
   Date of recognition: …………………. (dd/mm/yyyy)

10. *Location of the campus and area in sq.mts:*

Location *	Kokrajhar Town, B.T.A.D., Assam (Tribal Area)
Campus area in sq. mts.	21936.442 sq. mts
Built up area in sq. mts.	7486.14 sq. mtrs.

(Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)*

11. *Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.*
- *Auditorium/ seminar complex with infrastructural facilities*
  - *a) Students' Day Home*   ✔
  - *b) Seminar Hall (Science Gallery) with 150 seating capacity.* ✔
  - *c) Amplifier with cordless microphone, LCD projector wit screen.* ✔
- *Sports facilities*   ✔
  - *   play ground*   ✔
    - *Play ground for outdoor games like football, volleyball, cricket etc. (with an MoU with KDSA with permission of its use as and when the college needs it)*
  - *   swimming pool*   Not available.
  - *   gymnasium*   Not available.
- *Hostel*   ✔

  - *   Boys' hostel*   ✔

        i.   *Number of hostels:*   02 (two)
        ii.   *Number of inmates:*   92 (ninety two)
        iii. *Facilities (mention available facilities)*

              Volley ball, Badminton, Computer , Staff Quarters and Guest rooms, Filtered Drinking water and general Water Supply, Security.

  - *   Girls' hostel*   ✔

i.	*Number of hostels:*	01 (one)
ii.	*Number of inmates:*	85 (eighty five)
iii.	*Facilities (mention available facilities)*	

> *Badminton, Computer , Staff Quarters and Guest rooms, Filtered Drinking water and general Water Supply, Security*

∗ *Working women's hostel*   Not available.
   i.   *Number of inmates*
   ii.   *Facilities (mention available facilities)*

- *Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)*   Not available.
- *Cafeteria —*   ✓

One good quality canteen within the college campus with facilities of breakfast lunch and snacks at moderate rate.

- *Health centre – First aid, Inpatient, Outpatient, Emergency care facility*
  The Govt. RNB Civil Hospital, Kokrajhar is adjacent to the college campus from which any medical treatment can be availed as and when necessary.

Health centre staff –

Qualified doctor	*Full time* [ ]	*Part-time* [ ]	
Qualified Nurse	*Full time* [ ]	*Part-time* [ ]	

- *Facilities like banking, post office, book shops*   Nil
- *Transport facilities to cater to the needs of students and staff*   Nil
- *Animal house*   Nil
- *Biological waste disposal*   Does not arise
- *Generator or other facility for management/regulation of electricity and voltage*   Two power generators of 5 KV and 15 KV.

- *Solid waste management facility*
  - A set of five dustbins have been installed. Each dustbin of the set is classified as 'Organic', Plastic', 'Metallic', 'Glass' and 'Paper' for proper disposal and recycling of the waste materials. Out of which the organic waste are used as manure in the botanical garden.

- *Waste water management*   Not available.
- *Water harvesting*
  There is a plan to install rain water harvesting system particularly for providing ion free natural water to some specific plants like Pitcher Plants etc.

12.   *Details of programmes offered by the college (Give data for current academic year)*

SI. No .	Programme Level	Name of the Programme /Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B.A. B.Sc.	Three Year (Six Semester)	10+2	English	450 x 3 = 1350 90 x 3 = 270	1274 259
	Post-Graduate	-	-	-	-	-	-
	Integrated Programm es PG	-	-	-	-	-	-
	Ph.D.	-	-	-	-	-	-
	M.Phil.	-	-	-	-	-	-
	Ph.D.	-	-	-	-	-	-
	Certificate courses	i) Certificate/ Course in Computer. ii) Certificate in Bodo language learning	3 months & 6 months 3 months	10 passed 10+2 passed 10th passed	English English Bodo(supporti ng language-Assamese & English)	20 50	3 20
	UG Diploma	-	-	-	-	-	-
	PG Diploma	-	-	-	-	-	-
	Any Other (specify and provide details)	H.S. (Arts) H.S. (Arts)	2 years	HSLC	English	333x2=600 150x2=300	307+227 =634 110+93= 203

13. *Does the college offer self-financed Programmes?*
    Yes ☐   *No* ✓

    If yes, how many? ☐

14. *New programmes introduced in the college during the last five years if any?*

    Yes ☐   No ✓

15. *List the departments: (respond if applicable only and do not list facilities like Library,*

Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes
like English, regional languages etc.)

Faculty	Departments (e.g. Physics, Botany, History	UG	PG	Research
Science	Botany, Chemistry, Computer Science, Physics, Mathematics, Statistics, Zoology	B.Sc.	-	-
Arts	Assamese, Bengali, Bodo, Education, Economics, English, Geography, Hindi, History, Philosophy, Political Science,	B.A.	-	-
Commerce	-	-	-	-
Any Other (Specify)	-	-	-	-

16. *Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)*

    a. *annual system* [　　]

    b. *semester system* [02]

    c. *trimester system* [　　]

17. *Number of Programmes with*

    [　　]

    a. *Choice Based Credit System*

    b. *Inter/Multidisciplinary Approach* [　　]

    c. *Any other (specify and provide details)* [　　]

18. *Does the college offer UG and/or PG programmes in Teacher Education?*

    Yes [　　] *No* [✓]

    If yes,
    a. *Year of Introduction of the programme(s)………………… (dd/mm/yyyy)*

        and number of batches that completed the programme b. [　　]
    b. *NCTE recognition details (if applicable)*
        Notification No.: ……………………………………
        Date: …………………………… (dd/mm/yyyy)

Validity: …………………………..…

c.   *Is the institution opting for assessment and accreditation of Teacher Education Programme separately?*
Yes ☐   No ☐

19.   *Does the college offer UG or PG programme in Physical Education?*

Yes ☐   No ☑

If yes,
a.   *Year of Introduction of the programme(s)……………… (dd/mm/yyyy) and number of batches that completed the programme* ☐
b.   *NCTE recognition details (if applicable)*
Notification No.: …………………………………………
Date: ………………………………… (dd/mm/yyyy)
Validity:…………………………
c.   *Is the institution opting for assessment and accreditation of Physical Education Programme separately?*
Yes ☐   No ☐

20.   *Number of teaching and non-teaching positions in the Institution*

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*			12	08	41	30	26	11	04	00
Yet to recruit					10		04		00	
Sanctioned by the Management/ society or other authorized bodies *Recruited*										
Yet to recruit										

*M-Male *F-Female

21.   *Qualifications of the teaching staff:*

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							75
D.Sc./D.Litt.	-	-	-	-	-	-	-

Ph.D.	-	-	05	01	07	02	15
M.Phil.	-	-	02	02	11	05	20
PG	-	-	05	04	12	09	30
Temporary teachers							25
Ph.D.	-	-	-	-	01	-	01
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	10	14	24
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

22. *Number of Visiting Faculty /Guest Faculty engaged with the College.*   Nil

23. *Furnish the number of the students admitted to the college during the last four academic years.*

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	20	18	33	21	47	46	10	9
ST	462	398	401	363	360	376	495	497
OBC	120	113	114	107	75	73	151	133
General	46	31	49	42	44	43	69	52
Others	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

24. *Details on students enrollment in the college during the current academic year:*

Type of students	HS	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	417	619	--	--	--	1036
Students from other states of	--	--	--	--	--	--
NRI students	--	--	--	--	--	--
Foreign students	--	--	--	--	--	--
Total	417	619	--	--	--	1036

25. *Dropout rate in UG and PG (average of the last two batches)*

UG   3%   *PG*

26. Unit Cost of Education
    (Unit cost = total annual recurring expenditure (actual) divided by total number of students

enrolled)

(a) Including the salary component | Rs. 33,944/-

(b) Excluding the salary component | Rs. 3,356/-

27. *Does the college offer any programme/s in distance education mode (DEP)?*

Yes [✔]   *No* [ ]

If yes,

a) *Is it a registered centre for offering distance education programmes of another University*
   Yes [✔]   *No* [ ]

b) *Name of the University which has granted such registration.*

   Indira Gandhi National Open University

c) *Number of programmes offered*   *05*

d) *Programmes carry the recognition of the Distance Education Council.*

   Yes [✔]   *No* [ ]

28. *Provide Teacher-student ratio for each of the programme/course offered*

Sl. No.	Programme	No. of Student	No. of Teachers	Teacher-Student Ratio
i.	B.A.	1192	63	1: 18.9
ii.	B.Sc.	224	26	1:8.6
iii.	HS (Arts)	440	63	1:6.9
iv.	HS (Sc)	207	26	1:7.9

29. *Is the college applying for Accreditation :*   Cycle 1 [ ]   Cycle 2 [✔]   Cycle 3 [ ]   Cycle 4 [ ]

   Re-Assessment: [ ]
   (Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. *Date of accreditation (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)*
   *Cycle 1: **17-18/03/2004** (dd/mm/yyyy) Accreditation Outcome/Result – **'Grade B'***
   Cycle 2: ……………… (dd/mm/yyyy) Accreditation Outcome/Result……....
   Cycle 3: ……………… (dd/mm/yyyy) Accreditation Outcome/Result……......

Enclosed as Annexure - II

31. *Number of working days during the last academic year.*   257

32. *Number of teaching days during the last academic year*   180
    (Teaching days means days on which lectures were engaged excluding the examination days)

33. *Date of establishment of Internal Quality Assurance Cell (IQAC)*
    IQAC **19/08/2002***(dd / mm / yyyy)*

34. *Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.*
    AQAR   (i)   2009-10
    AQAR   (ii)   2010-11
    AQAR   (iii)   2011-12
    AQAR   (iv)   2013-14
    AQAR   (v)   2013-14

35. *Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)*

EVALUATIVE REPORT
CRITERION WISE

Criteria - wise Inputs
CRITERION I: CURRICULAR ASPECTS

1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision of the college: Transforming the college into a centre of excellence by way of quality education and by extending help towards the promotion and development of a progressive society.

Mission of the college: To promote scientific, rational and secular outlook among the people and to help people overcome superstition and evil social practices.
The motto of the college is discipline and excellence.

The vision and Mission and Objective of the Institution are communicated to the stakeholders through prospectus and help desk during the time of Admission and Freshers' Social Day. These are available in the College Website too.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Departments of the College prepare and follow their respective teaching plans designed in accordance with the prescribed syllabus of Gauhati University.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The institution gives emphasis on regular theory and practical classes along with departmental Seminars, Tutorial classes, Assignments, Group Discussions, and Project works. To some extent modern devices for teaching are adopted to improve the teaching practices. The college also encourages the teachers to participate in the Orientation Programmes, Refresher Courses, Workshops and Seminars organized by the affiliating university to update the knowledge and improve the teaching practices. The college also provides ample books and other teaching and reference materials like, Journals, Magazines and Software to enable its teachers for effective delivery of curriculum.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

The institute ensures effective curriculum delivery and transaction on the curriculum provided by the Gauhati University and facilitates the development of higher order cognitive skills such as critical analysis, problem solving, evaluation and synthesis by preparing academic calendar and schedule of work, by giving Computer and Net facility,

Green Board, Laptops, Overhead Projectors, L. C. D. projectors etc. are also used.

1.1.5   How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

As the Institution is an undergraduate college affiliated to Gauhati University, the question of Net working with other beneficiaries admits no scope.

1.1.6   What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Some faculty members of different subjects are associated with the development of curriculum by the Gauhati University. The sole authority in this regards is Gauhati University.

1.1.7   Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

As the college is affiliated to Gauhati University, the college has no option for developing any extra courses. However, a self financed Certificate Course in Computer applications and a Certificate course of Bodo Language have been designed and developed by the department of Computer Science and Bodo respectively.

1.1.8   How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The achievements in course of implementation of the curriculum is analyzed through the result of the students, Students Feedback and Stake holders Feedback.

1.2   ACADEMIC FLEXIBILITY

1.2.1   Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The Institution offers self financed Certificate Course in Computer applications in the department of Computer Science to develop the basic knowledge about operating computer. The department of Bodo also offers spoken course in Bodo language which helps people coming from other areas to communicate and express themselves better.

1.2.2   Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

The Institution hosts distance mode study centres: IGNOU study centre and IGNOU Convergence Scheme Centre. The students can avail the facility of twining the certificate, diploma and degree courses from these centres along with their regular degree course under Gauhati University.

1.2.3   *Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:*

- *Range of Core / Elective options offered by the University and those opted by the college*
- *Choice Based Credit System and range of subject options*
- *Courses offered in modular form*
- *Credit transfer and accumulation facility*
- *Lateral and vertical mobility within and across programmes and courses*
- *Enrichment courses*

The college provides options for some Core and a number of elective subjects as offered by the University. The detail of the subjects offered is listed in the college prospectus and is available in the college website too.

The college offers a limited range of subject options. There is no choice based credit system. The college follows the prescribed syllabus of Gauhati University, The courses are offered in proper modular form.

The affiliating university has accumulation facility but credit transfer system is not available.

Lateral mobility within the courses is available.

Enrichment courses have not been introduced by the College.

1.2.4   *Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.*

The Institution offers a self-financed Certificate course on computer applications run under the department of Computer Science. The syllabus is framed in consultation with syllabi of commercial computer training centers. The nominal fees collected are paid to the qualified trainers, keeping the electricity charges in the college. The admission is on a first come first chance basis. Nominal fee is realized for Bodo certificate course and teachers give voluntary service for the course.

1.2.5   *Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.*

Being a Government College, the Institution cannot have a fund of its own by which it can run such skill development programmes.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice". If 'yes', how does the institution take advantage of such provision for the benefit of students?

Though the University offers both face to face and distance mode of education (IDOL), there is no provision for combining these for students to choose the courses/combinations of their choice.

1.3   CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college is affiliated to Gauhati University and has to follow the curriculum and syllabus formed by the University. In order to integrate the goals and objectives of the college with the academic programmes of the university the college ensures regular classes, coaching classes, remedial classes, tutorials and other extracurricular activities like field trips, excursions, games and sports, community services (NCC, NSS) extended community service like organizing seminars in the remote areas to remove superstitions and evil social practices, and also organizes debate, quiz competitions, cultural shows etc.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Apart from the various services mentioned in 1.3.1 above, the college teachers never let an opportunity go to enthuse the students with personality development, confidence building, competence and etiquette and the likes. Counselors, resource persons and motivators from different fields are frequently invited to the college to interact with the students under the career counseling cell of the IQAC.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Keeping in view the various issues coming to dominate the present day discussion and concern the college regularly observes the National Science Day on 28th February, Women's Day on 8th March, World Environment Day on 5th June, Teachers' Day on 5th September, Gandhi Jayanti on 2nd October and Human Rights Day on 10th December with relevant discussion and lectures from available resource persons for enhancing the level of awareness amongst the students as well as the teachers.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§   *moral and ethical values*
§   *employable and life skills*
§   *better career options*
§   *community orientation*

The college regularly observes Teachers' Day and Gandhi Jayanti to acquaint or keep in touch with the spiritual, moral and ethical values as a part of the value added enrichment programmes. Along with this observance of the college, the department of Bodo exclusively organizes seminar on these occasions. Keeping in view the community orientation, the college observes Bodo literary day on 16th November every year. In connection with this occasion, the college organizes seminars, and felicitation programmes to honour distinguished personalities from different fields that have great contributions towards the development of the people in this area.

The NSS, the NCC and the Scouts and Guides Wings of the college also keep enriching the students with the feelings of fraternity.

The students of this area have a strong inclination to games and sports. To sharpen this inherent talent along with other literary, fine arts and cultural aspects, the college arranges annual college week; facilitates students participation in different inter college tournaments and competitions. Talented students in sports and game are facilitated to participate in various states and National level events. The college observes National Science Day.

The college involves the students in different programmes like extensive plantation work on World Environment Day, in road repairing and cleaning through NSS wing, organizing lectures and seminars in the remote areas for eradication of superstitions and social evil practices and beliefs like necromancy and witch hunting.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Being an affiliated college to Gauhati University, the college does not have direct scope for taking the feedback from the stakeholders on enriching the college curriculum. However the college IQAC Cell took faculty members feedback on the curriculum of Gauhati University. The feedbacks are analysed by the IQAC. The content of the analysis will be ventilated to the curriculum designing committee of the university.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

No enrichment programme has been introduced in our college.

1.4   FEEDBACK SYSTEM

1.4.1   *What are the contributions of the institution in the design and development of the curriculum prepared by the University?*

A few of the Faculty members from the college are invited by the university to contribute to the designing and developing the curriculum of the University. The dept. of Bodo of this college is specially entrusted with the task of framing the syllabus for Bodo major, elective Bodo and Bodo MIL under Gauhati University. Moreover, the institutions has members on the committee of courses and studies and syllabus designing from the Dept. of History and Computer Science. The member from Dept. of History was involved in the syllabus preparation of UG and PG levels.

1.4.2   *Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?*

Yes, there is such a mechanism followed under feedback from faculty and the recommendation is analyzed by the IQAC. The faculty members invited to the curriculum development and designing in the University communicate the message as the reflection /reaction /reform from the side of the institution.

1.4.3   *How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?*

Any other relevant information regarding curricular aspects which the college would like to include.

Altogether five new courses were introduced in the last four years. Major course in Bengali was introduced in 2011 and Major courses in Computer Science, Hindi, Philosophy and Statistics were introduced in the year 2012.

Though the Major language in Bodoland area of Assam is Bodo, there is a good number of population speaking Bengali and Hindi. The students desiring to opt Bengali and Hindi could not avail the opportunity of studying in the PG because of the absence of this subjects as Major course in the area. Hence, catering to the demands of the guardians and the students', the college had to introduce not only the language subjects of Bengali and Hindi but also Philosophy as one of the Major courses.

Major courses in Computer Science and Statistics were introduced to enhance the competitiveness of the students in the field of global employability.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 STUDENT ENROLLMENT AND PROFILE

2.1.1 How does the college ensure publicity and transparency in the admission process?

The college maintains transparency in the process of admission. At the beginning of every session the college notifies the dates of form circulation, publication of the list of selected candidates and the admission schedule in the college notice board as well as on college website. The college prospectus, which is given along with admission form, gives clear idea about the courses and programme. The prospectus contains the campus profile, the vision and mission of the institution, strength of faculty members, course related campus activities etc. The academic calendar given at the time of admission also reflects the admission schedule to ensure the publicity of admission process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Students' admission is given on merit basis. A certain cut-off mark is fixed according to the intake capacity of the institution following the guidelines of reservation for backward communities, persons with disabilities etc. as prescribed by the state government .

The principal of the college forms admission committee comprising five or six members from the teaching staff to complete the admission process. The committee processes the application submitted by students and prepares a list of eligible candidates. Students' mark sheet of the last examination attended is counted in the selection process.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The percentage of marks for admission at the entry level varies every session according to the number of applicants. Usually students securing 50 to 60 percent in Arts and 55 to 60 percent in science stream may expect admission at this institution. However, for getting admission in major course the percentage of marks in respective departments is higher. The minimum percentage of marks in Arts is 60 percent and 60 to 65 percent in science stream. Being a premier college of the BTAD area, the percentage of marks at entry level at this institution always remain comparatively higher than other institutions within the locality.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

No such mechanism exists in the college to review the admission process and maintenance of students' profile.

2.1.5   *Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion*
   *   *SC/ST*
   *   *OBC*
   *   *Women*
   *   *Differently abled*
   *   *Economically weaker sections*
   *   *Minority community*
   *   *Any other*

The college is situated in the tribal area, dominated by the scheduled tribe of Bodo. Though over 70% of the total students enrolled are ST, govt. policy of reservation for SC/OBC and differently abled candidates is followed with special care to include women, minority community, economically weaker section and proficient candidates in Art, culture and sports.

2.1.6   *Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.*

The college has not introduced any new programme during last four years. The new courses of major in Bengali, Computer Science, Hindi, Philosophy and Statistics were started with very few enrolment but the awareness of these courses among the aspirants gradually enhanced the enrolment and is in the increasing trend.

2.2   CATERING TO STUDENT DIVERSITY

2.2.1   *How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?*

Though no special facility has been reached to the few differently abled students studying in the college, the college fraternity takes special care of these students to extend the needful.

2.2.2   *Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.*

The college focus the policy of admission on merit basis with the exception of those coming under reservation quota within which merit rules again. No assessment of the knowledge and skills before the commencement of the programme is made.

2.2.3 *What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?*

In the classes taken at the beginning of the session, teachers of every department try to assess the students' needs in terms of knowledge and design their lectures/classes so as to bridge the gap of knowledge, if found.

2.2.4 *How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?*

Environmental science is a core subject to be studied compulsorily under both the programmes of BA and B.Sc .To sensitize the students on the environmental issues directly, the institution arranges for environmental field study , lectures and seminars are organized on the related topics and the World Environment Day is observed with plantation programme.

The college has a women's cell under IQAC. It arranges for lectures/ seminars/debates for inclusive gender sensitization, women empowerment. The college also observes Women's Day every year when attempt are made to teach/ preach against the issue of gender discrepancy.

The college since its inception has ruled out exclusive policy. It not only has a staff (teaching and non-teaching) of every gender, religion, caste, creed or community but also tries to enroll a maximum categories of students.

2.2.5 *How does the institution identify and respond to special educational/learning needs of advanced learners?*

The advance learners are identified by the teachers of the departments through normal interaction during class and are specially monitored by the respective departments. They are provided with all kinds of their advanced study materials and advanced assignments.

2.2.6 *How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?*

The academic performance of the students who are at risk of drop out is collected through their performance in the Mid-term Sessional examinations and class tests. The data so collected is used to enlist such students for remedial and tutorial classes. All the departments follow the tradition of specially providing study materials to the economically weaker students.

Further, the central library has a book bank to supply refundable books to the students who have submitted documents to prove their poverty at the time of admission.

2.3 TEACHING-LEARNING PROCESS

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The college follows the academic calendar and the daily class routine. The departments prepare and follow the teaching plan and maintain teaching execution records for each academic session and semester. Classes, Festivals, Examinations/Tests and different events are conducted as per the academic calendar of the college.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

The IQAC, through the head of the institution reviews and analyses the board/university results and, in consultation with HoDs, the necessary corrective measures for improvement are adopted by it accordingly. The cell makes sure that the remedial classes, tutorial etc. are punctually held by the respective departments. The IQAC reviews and analyses the feedback from the students and the guardians and places the outcome before the Principal for discussion and necessary action, through the academic council. It makes sure that every department fulfills the academic and extracurricular demands like departmental seminars, quiz, debate, group discussion, sessional tests, class tests etc.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Teachers try their level best to make their teaching interesting to captivate the attention of the students in their respective subjects. Special emphasis is given in teaching so that it becomes more participatory and interactive to the learners. Different learning modes such as group discussions, seminars, home assignments, field trips, laboratory exercises for science students and field projects on environmental studies are held regularly. Different departments use different teaching aids and electronic devices to make the class students-centric.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The institution organizes popular talks on different topics in the college premises as well as in rural areas of the locality to expose them to immediate social problems like superstitious beliefs to develop reasoning, syllogism and scientific temperament from time to time. The institution provides to the students with opportunity to promote creativity. The college magazine, wall magazine, departmental news bulletin help to nurture their creativity and inherent skill. Students are encouraged to take part in the different events of Inter-College and University level competitions. Students of this region have inherent talent in games and sports. Special attentions are given for their activities. Moreover, the college also arranges quiz, symposium, debate, creative writing, music and dance and workshops.

2.3.5   *What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.*

Though advanced facility based technology is not available in the institution, internet-derived materials and computer generated teaching aids are used by the faculty members. Open resources like, creative writing competition, training, proof reading, editing and publishing magazines, doing field study and preparing report on their own etc. are regularly done by the various departments. EDU-SET learning facility exists in the college. The students are also advised to make the best use of the study materials available in the IGNOU Study Center.

2.3.6   *How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?*

The faculty and the students have the liberty to attend any of the extra departmental seminars conducted in the college to enhance and blend their knowledge and skills. From time to time, experts on different fields from different regions of the globe visit the college to deliver lectures. Some departments collaborate to organize national or state level seminars to add to the seminars organized by the institution or the IQAC.

2.3.7   *Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/ mentoring/ academic advise) provided to students?*

To address the academic or non-academic grievances of the students, a consulting session is held for the students to acquaint them with the various student support system of the institution at the beginning of the session. They are advised to submit their complaints regarding any matter by dropping it into the complaint box from where the grievances are analyzed and addressed by the Grievance Redressal Cell. All the students of the college are free to avail of this facility. The Career Counseling Cell of the college takes every opportunity to provide guidance and counseling with regard to skill development and confidence building of the students. In the Academic session 2012-2013, the cell arranged a screening test and interview for selection to MBA courses in association with Lloyola School of Management. Counseling in aviation job was provided in partnership with Jet Wings in 2013-2014.

Mr. Dhanjit Brahma , a student of our college had been selected in OIL India Super30 and qualified for IIT, Jodhpur in 2013

2.3.8   *Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?*

ICT based teaching materials are used by certain departments. The departments of

Botany, Chemistry, English, Geography, Physics and Zoology occasionally use films or film media to bring home the ideas or concepts under reference. The college is planning to start smart-class from 2014-2015.

2.3.9 *How are library resources used to augment the teaching- learning process?*

The library of the college caters to the needs of teachers and students through easy access to the stores of books and journals for the ease of access and study. The library has a classified shelf system indicating contents on the basis of subject matter and also on the basis of genres as text books, reference books, encyclopedia, newspapers, periodicals magazine, journals etc. with comfortable reading facility with green library concept. The departmental libraries are equipped with standard text and reference books. Some of the departments have subscribed journals of their concerned fields as well. They also get the benefit of free internet facilities. Users of the library also get benefit by using the facilities of N-LIST from Inflibnet. Recently reprographic facilities have been introduced for the augmentation of teaching learning process.

The college library also runs a book bank to lend all the prescribed text books to the financially weak students who have to refund the books at the end of the session.

2.3.10 *Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.*

Yes, the college faces many challenges in completing the curriculum within the planned time frame and calendar. The biggest of these challenges is for engaging teachers for higher secondary classes of both the streams(Arts & Science) who are employed for degree classes. The fact remains that neither NAAC nor UGC bothers to take into consideration this extra burden peculiar to the colleges in Assam. Furthermore, the teachers have to attend training sessions and perform election duties for at least three seasons in five years. Though once in ten years, the college teachers are trained as resource persons in census training conducted at different venues.

The college teachers, as per UGC guidelines and NAAC expectations, need to enhance their academic progress index constantly and, for this, they have to stay away from the classroom to attend seminars/workshops/conferences in the country and abroad. There is no provision for providing substitutes in such cases of teachers' leave of short duration. The same is the condition when a faculty member leaves the station to attend RC or OP in order to fulfill his/her promotion criteria.

Moreover, being a trouble-torn state with scores of social and underground organizations frequently calling "Bandh" and colliding to result in riots and consequent 'curfew' declared by the administration, classes are severely hampered in the college.

With the few possible remedial tutorial, and extra classes, the college tries to fill the vacuum created by these academic, political, social (or anti-social) and administrative factors.

2.3.11 *How does the institute monitor and evaluate the quality of teaching learning?*

The institute has a cell for quality improvement, e.g., IQAC. It collects feedbacks from the students at the end of each semester. The feedback is analyzed and the outcome is placed before the principal who takes necessary corrective steps in consultation with the academic council and the concerned HoD.

The guardians, during the guardians' meet , also pass comment on the general quality of teaching in the college through the feedback form supplied in the meeting.

The facility provided to attend/participate in orientation programmes, seminars, workshops and conferences related to teaching pedagogy enhances the teaching skill of the faculty members.

2.4 TEACHER QUALITY

2.4.1 *Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum*

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teacher							
D.Sc./D.Litt.							
Ph.D.			5	1	7	2	15
M.Phil.			2	2	11	5	20
PG			5	4	12	9	30
Temporary teachers							
Ph.D.					1	0	01
M.Phil.					0	0	0
PG					10	14	24
Part-time teacher							
Ph.D.							
M.Phil.							
PG							

The permanent faculty positions, as per Government college guidelines in sixth schedule area, are filled through the Principal's intimation to the Bodoland Territorial Council (BTC), then the BTC writes to the Assam Secretariat and the Assam Secretariat arranges selection of candidate through the Assam Public Service Commission (APSC). The process of appointment begins with the APSC declaring the successful candidate and reaches the college via BTC secretariat.

As the process of creating a new post or filling the vacant position involves a lengthy official process, the principal requests the BTC authority to sanction temporary posts

against temporary faculty vacant positions. With due permission from the BTC, advertisements are published in the leading local dailies and the interview is conducted in the college to complete the rest of the procedures.

The process for filling Grade-III and Grade IV posts is executed in the same way as in the case of filling temporary vacancies in teaching.

2.4.2 *How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.*

Though the college has the programme of B.Sc., new subjects like Biotechnology, IT, Bioinformatics have not yet been introduced. Certain units relating to the above mentioned areas are incorporated in science subjects in the recent syllabus of Gauhati University for which there is no teacher with specialized knowledge or skill. The departments manage to deal with the problem by engaging the existing faculty having the background knowledge of the required knowledge in the concerned field.

2.4.3 *Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.*

a) *Nomination to staff development programmes*

Academic Staff Development Programmes	Number of faculty nominated				
	2009-10	2010-11	2011-12	2012-13	2013-14
Refresher courses	08	06	09	14	11
HRD programmes	0	0	0	0	0
Orientation programmes	05	03	09	00	04
Staff training conducted by the	0	0	0	0	0
Staff training conducted by other institutions	0	0	0	0	0
Summer / winter schools, workshops, etc.	0	0	01	01	0

b) *Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning*
   ✓ *Teaching learning methods/approaches*
   ✓ *Handling new curriculum*
   ✓ *Content/knowledge management*
   ✓ *Selection, development and use of enrichment materials*
   ✓ *Assessment*

✓   *Cross cutting issues*
✓   *Audio Visual Aids/multimedia*
✓   *OER's*
✓   *Teaching learning material development, selection and use*

The institution has not organized any such programme except for the necessary familiarizing programme for the semester system or evaluating system when an examination zone is instituted by the university in the college.

c)   *Percentage of faculty*
     ∗   *invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies*
     ∗   *participated in external Workshops / Seminars / Conferences recognized by national/ internationalprofessional bodies*
     ∗   *presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies*

Invited as resource person in workshops/seminars/conferences organized by external professional agencies: **10%**

Participated in external Workshops/Seminars /Conferences recognized by national/ international professional bodies: **40%**

Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies   **62%**

2.4.4 *What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)*

The authority of the institution always encourages the teachers to update their knowledge on their respective subjects. Although the college does not have its autonomy for financial independence, it always encourages the teachers to go for research work by seeking research grants from the UGC and other research related organizations. Many faculty members have availed of study leave under UGC Faculty Development Programme, apart from sending the teachers for Orientation Programme and Refresher Course. The authority encourages the teachers to attend National and International Seminars, Workshops, Training for specific purpose, such as NCC Officers Training, Officer In-charge of Scouts and Guides, NSS etc. Many faculty members are engaged in Minor Research Projects funded by UGC. The authority allows teachers to go to other colleges as subject expert, resource person, etc.

2.4.5 *Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.*

No faculty members so far have received any award or recognition either at state or

national level for excellence in teaching.

2.4.6 *Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?*

The college has introduced evaluation of teachers by students, although evaluation by external peers has not been introduced yet. The students are given a form of feedback at the end of each semester. Students are given forms to give their opinions on the competence, regularity and knowledge of the teachers. The feedback forms are analyzed by the IQAC and the head of the institution takes up the matter in the meeting of academic council for corrective measures.

2.5   EVALUATION PROCESS AND REFORMS

2.5.1 *How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?*

The institution publishes academic calendar at the beginning of the session. The calendar tries to make the students aware about the time of examination and the evaluation system which is set by the affiliating University. The stakeholders, especially, the students and teachers are given the required information about particular semester the units of teaching points and the distribution of marks for every unit.

2.5.2 *What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?*

Gauhati University, the affiliating university, has introduced semester system. Accordingly, the colleges under Gauhati University implemented the semester system of courses and conducted examinations in which internal assessment is a part of the system. The college authority ensures that both the students and the faculty members of the college have knowledge about the evaluation process carried out within the college. The college authority takes special measure to ensure that all the examinations of the college are held fairly. For this purpose, the college examination committee appoints flying squads apart from the invigilators inside the examination hall. Seat plan is strictly maintained in every examination. The college has good reputation for conducting fair examination as well as running the zones of end-semester script evaluation.

2.5.3 *How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?*

There are clear guidelines from the affiliating university regarding the conduct of both sessional and end-semester examinations. The institutions set question papers according to the distribution of marks for each units of the syllabus. The institution forms a board of project supervising committee which oversees all the mandatory departmental projects submitted by the students. The members of project supervision committee remains present whenever there are departmental students' seminars, group discussions, field

works, project reports etc.

2.5.4   *Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.*

The formative assessment approach adopted in the college is done through class work, such as spot evaluation of the students during class , group discussions and home assignments, class tests, sessional tests, small projects, etc. Students are always encouraged to be in contact with faculty members for clarification about doubt and confusions over the teacher's class room delivery.

The summative assessment is mainly done by the controller of examinations of the university through the end-semester examination.

The institution encourages the teachers to act not only as a lecturer on his subject but also as a matured guide and philosopher of the students in the formative process of the students.

2.5.5   *Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.*

Before the semester system was introduced in 2011, internal assessment system was not executed properly. But with the introduction of the semester system, clear guidelines were set by the university with an instruction to execute them effectively. As a result, all the students are made to remain in close contact with class work and assignments. Absentees are caught immediately and they are brought under the notice of the authority. Strict adherence to the guidelines and the mandatory internal assessment has made the students to become more sincere in attitude as well as more regular in their class attendance.

Over the last four years, many alumni of this institution have gone to different fields pursuing career or further studies. They are proud of being students of this institution and gone out into the world as teachers, social workers, politicians, engineers etc. Earlier, many students were expelled from examination hall for adopting unfair means. But over the last four year, and even before, only a few students were expelled. Examination supervisors sent by the controller of the examination of the university are generally immensely satisfied to see the decorum maintained by examination halls.

2.5.6   *What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?*

The graduate attributes conceived by the institution may be summarized as follows:
  i) An educated person with adequate subject knowledge.
 ii) He/she is a good reliable and matured person.
iii) He/she is fit to go for further studies.

iv) He/she is a disciplined person with rational and scientific temper of mind.

v) He/she is equipped with the required skill for his/her livelihood.

This attributes are cultivated through effective teachings, extracurricular activities, sports, literary activities, cultural events, and NCC, NSS and extension services.

2.5.7   What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

At college level the institution displays marks/credits of their examinations/assignments and projects. Students can approach the examination committee for re-evaluation of their answer scripts if they are not satisfied by the evaluation. At university level, for examination conducted by the controller of examination of the university, students can approach the controller of examinations if the students have any complaint against the marks assigned in any paper. The university notifies a certain period of time to apply for re-evaluation of their answer script.

2.6.   STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1   Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The results of the students reflect the learning outcome of the institution. Learning outcome of the college are usually made available to both the students and staff. Best students of both science and arts given award every year. Photos or posters of successful students are displayed within college campus. Names of alumni who have made outstanding achievements in life are displayed in college. There is also a provision of publishing the photos of successful students on college website. College prospectus also publishes the pass percentage of the students of the preceding year briefly. Through these activities students and staff are made aware of the learning outcomes.

2.6.2   Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme?   Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The institution monitors the progress and performance of the students through the academic council constituted of the Heads of departments and some senior faculty members. The principal calls meeting of the council at least four times in a year. The council assesses the results and performance of students including their regularity in class. The decision of the academic council is communicated to the faculty members and students immediately after the meeting.

There is half yearly academic audit in the college. The results of this audit are given to the head of the institution and he takes corrective measure to improve the performance of the students.

2.6.3   How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

All the departments prepare teaching plans following students centric teaching methodology in which assignments, seminars, group discussions etc. are included. The head of department monitors the preparation and execution of the teaching plan.

Class/sessional tests are held twice in every semester conforming to the university rules. Through the class test the institution tries to assess the progress of the students. Students who have performed poorly are identified and given remedial/coaching class to catch up with other students. Moreover, the academic council also assesses the overall performance of the students. The overall assessment of students' progress is done in the academic council. However, the head of every department also discusses the performance of the students, especially the major students in departmental meeting. The head of the department calls the students who have poorly performed in class tests, seminars or group discussions and he/she tries to explore their individual problem in learning the course. The two layer corrective measure is expected to address the problem of the students. The report of the IQAC on students' feedback on teachers is taken up by the principal to take corrective measures.

2.6.4   What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The courses and the syllabus are usually designed to equip the students with a particular skill/competence through the courses offered. Every course has specific relevance to the social, economic, entrepreneurship skill development. In this connection the institution tries to expose the students to the practical field by taking them to field work, field trip, excursion, community service, social works, participation in seminar/workshop, NCC etc. outside the college. Moreover teaching faculties are encouraged to relate their course to the situation outside the class room.

2.6.5   How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Following the declaration of semester results by the university, the IQAC arranges meeting to discuss the performance of the students. The IQAC meeting draws up a clear picture on the performance of the students. This finding of the IQAC is taken to the principal's academic council meeting in which further discussion is made for follow up action.

2.6.6   How does the institution monitor and ensure the achievement of learning outcomes?

Every year the Principal of the college forms a number of sub-committees to carry out different functions to ensure the achievement of learning outcomes. These sub-committees consisting of teachers look after their specific areas apart from accomplishing their primary task. The Principal tries to update his information about the progress through these sub-committees. Moreover, the Principal, and in his absence the Vice-

principal, personally oversees the regularity of teachers in their classes.

2.6.7 *Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.*

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Yes, the institution and individual teachers use them for the said purposes because the institution does not have any other alternative to measure the status and the quality of the institution. The evaluation outcomes are mostly used for forming comparative framework. When the college uses them, it always has in mind other institutions within the town or the district. For example, the institution makes conclusions about status and achievements of the institutions in comparison with the four or five colleges co-existing with our institution in the town.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The College does not have any recognized centre. But some of the faculty members have been actively engaged as supervisors for Ph.D. programmes of university such as Gauhati University, Bodoland University and Singhania University.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the college has a research cell to monitor and address the issues of research activity comprising of the following members.

Chairperson: Dr. Binoy Kr. Brahma, Principal
Members: Dr. Arun kumar, HoD, English
              Dr. Sibu Bosak, HoD, Mathematics
              Dr. D. N. Basumatary, HoD, Bodo
              Dr. Ulka Mandal (Baroi), HoD, Bengali
              Mrs. Chitralekha Dev Sharma, HoD, Zoology

Major decisions taken during the last year

i)   Recommended twelve minor research project proposals for the approval and financial assistance from the UGC.
ii) Encouraged faculty members to publish their research findings in reputed journals.
iii) Decided to install internet facility for facilitating up-to-date research works.
iv) Encouraged the faculty members to apply for research grants from UGC/DST/FIST/SAP/NEC/local authorities.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

§   *autonomy to the principal investigator*
§   *timely availability or release of resources*
§   *adequate infrastructure and human resources*
§   *time-off, reduced teaching load, special leave etc. to teachers*
§   *support in terms of technology and information needs*
§   *facilitate timely auditing and submission of utilization certificate to the funding authorities*
§   *any other*

The following measures are taken by the institution:
i)   Sufficient autonomy is granted to the principal investigators.
ii) Necessary arrangement for timely release of resources.
iii) Provides sufficient infrastructure for research works.

iv) Due to inadequate faculty strength, time-off or reduced teaching load is not entertained. However, a teacher can avail of special leave to a limited extent.

v) The technologies available in the departments, laboratories and the libraries are readily accessible.

vi) Completes audits timely and subsequently submits the utilization certificates to the funding authorities.

vii) Encourages qualified teachers to apply for Ph. D. guideship of universities and other research organizations.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The College has made efforts in developing scientific temper and research culture and aptitude among students:

i) It encourages students to use ICT.

ii) It encourages students to go for field work/survey for data collection and analysis.

iii) It trains the students on methods of writing dissertation in their project works.

iv) Due to inadequate faculty strength, time off or reduced teaching load is not entertained. However a teacher can avail of special leave to a limited extent.

v) The technologies available in the departments, laboratories and the libraries are readily accebble.

vi) Popular talk has been arranged by departments of Botany and Zoology.

vii) The college arranged a special programme for viewing solar eclipse in KDSA ground on 2nd July 2009.

viii) Encourages pursuing research works in the field of community development.

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

As the college is an under graduate institution, there is no provision for active research. Some teachers are engaged in their minor research projects and Ph. D. works. Most of the teachers are actively engaged in assisting the students project work related to curriculum.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Sl. No.	Name of eminent scientists/participants	Topic of Seminars/workshop/conference	State/National/ International	Year
1	Dr. B.S. Mipun Professor, N.E.H.U.	Application of Remote sensing and GIS in Natural resource management	National (UGC)	25th-28th April, 2013
2	Dr.Adaram Basumatary, Associate Professor, Janata College	Character portrayal in the short stories of Nilkamal Brahma	State	1st and 2nd Nov, 2009
3	Prof. Parimal Chandra Bhattacharjee, Gauhati	Conservation of Primates with special reference to Golden	State	5th June 2010

	University	Langure		
4	Dr. Rekha Medhi, Associate Professor, Boko College	Conservation of Primates with special reference to Golden Langure	State	5th June 2010
5	Prof. Amalendu Chakraborty	Celebration of 150th Birthday of Rabindranath Tagore	State	16-08-2010
6	Mr. Brajendra Kr. Brahma, Eminent Writer	A discussion on short stories and poems of Prosenjit Brahma	State	2nd -4th Nov, 2010
7	Dr. Dinanath Basumatary, HoD, Bodo	Bodo as an international language : its acceptance and prospects	State	6th -8th Nov, 2011
8	Dr. Anil Boro, Associate Professor, Gauhati University	Symbolism and its influence on Bodo poetry.	State	31st Oct – 2nd Nov/2012
9	Dr. Phukan Basumatary, Associate Professor, Bodoland University	Bodo language and literature " A quest for survival"	State	4th-6th Nov/2013
10	Dr. Phani Deka, Rtd. GM, NEDFi	Re-exploring Geography of North-East India	National	22-23 Jan/2014

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The institution has prioritized quality water management for which the following faculty members are preparing a plan for analyzing the quality of ground water.

Name of the faculty member	Department	Research Area	Expertise	Facilities
Dr. Basanta Kumar Das	Chemistry	Water quality management	Detection of Fluorides and Arsenic in drinking water	suggestive
Dr. Kabita Patowary	Chemistry	Water quality management	Detection of Fluorides and Arsenic in drinking water	suggestive
Dr. Suresh Kumar Nath	Chemistry	Water quality management	Removal of Fluorides and Arsenic in drinking water	suggestive

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institution invites researchers of eminence for encouragement to the faculty members as well as students in different college events. The following are the scholars

who have visited the college on different occasions.

Sl. No.	Name of the eminent researcher/scientist	Designation	Topic/subject	Year of visit
1	Dr. Balasubramonian. C,	Scientist S D, IPR, Gandhinagar	A talk on nano technology	2011
2	Dr.T. Hayachii	Associate Professor, Dept. of Meteorology, Kyoto University, Japan	Climatic Change in South East Asia	2012
3	Dr. F. Murata	Associate Professor, Dept. of Meteorology, Kyoto University, Japan	Climatic Change in South East Asia	2012
4	Dr. Lenard Milich	Faculty Aridland Resource Science, University of Tascon, Arizona, USA	Environmental Awarness	2012
5	Dr. Lenard Milich	Faculty Aridland Resource Science, University of Tuscon, Arizona, USA	Handloom	2013
6	Dr. Sandeep Das	Assistant Professor, Dept. of Biotechnology, Bodoland University	Biotechnology principle and application	2013
7	Prof. Emeritus M. Q. Khan	Dept. of English, Utkal University	Talk on post modernization	2013
8	Dr. N. D. R. Chandra	Prof. Nagaland University	Fable	2011
9	Prof. P. K. Patra	Dept. of English, Bodoland University	Globalization and its impact	2014
10	Dr. Prafulla Mahanta	Director of Anandaram Barua Institute of Language and Culture	History of Language	2012
11	Bakul Basumatary	Eminent Historian	History of Language	2011
12	P. K. Hazowary	Secretary, Education, Bodoland Territorial Council, Assam	Race prejudice with special reference to the people of Assam	2011
13	Prof. Dipti Phukan Patgiri	Gauhati University	Dr. Suniti Kumar Chatterjee Aru Teur Bhasa Chinta	16/11/2013
14	Prof. Upen Rabha Hakasam	Gauhati University	Boro Bhasa Sangaskritit Aryya Hindu Sakalar Prabhab	16/11/2013

15	Mr. Surath Narzary,	Eminent Educationist and Literateur and Retd. Principal, Kokrajhar Govt. College	Need on translating Rabindranath Tagore's literary creation in to Bodo	2012
16	Dr. Bhupen Narzary	Asociate Professor, Dept. of Bodo, Gauhati University	Bodo folk literature	2010
17	Dr. Amalendu Chakraborty	Prof. and HoD, Bengali, Gauhati University	Need on translating Rabindranath Tagore's literary creation in to Bodo	2012
18	Dr. J. P. Tamuli	Professor, Department of Languistic, Gauhati University	Importance of language laboratory for study of languages (with special reference to Bodo Language)	2010
19	Dr. Swarna Probha Chainary	Associate Professor, Dept. of Bodo, Gauhati University	Role of Departmental library in enriching students knowledge of the language literacy	2013
20	Dr. Anjali Daimary	Associate Professor, Dept. of English, Gauhati University	Role of Departmental library in enriching students knowledge	2013
21	Dr. Deepak Kr. Ray	Associate Professor, Dept. of Bengali, North Bengal University	Research Methodology	2012

3.1.9 *What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?*

- Nil

3.1.10 *Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)*

The college has a tradition of felicitating the successful researchers who address the student community and fellow faculty members highlighting his /her research findings and their relevance to the society. Moreover, some teachers publish their research work in book form.

3.2   RESOURCE MOBILIZATION FOR RESEARCH

3.2.1   *What percentage of the total budget is earmarked for research? Give details of major*

heads of expenditure, financial allocation and actual utilization.

Being a government under-graduate college affiliated to Gauhati University the college has to submit an annual budget to the government at the beginning of the fiscal year. There is no scope for inserting budget allocation for research work from the side of the college. All research grants are released as per proposals submitted to the concerned agency separately. During 2009-2014 the faculties of the college utilized the following amount against the heads shown below.

Heads	Amount in Rupees
MRP	43,33,000.00
FDP	42,14,426.00

3.2.2 *Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?*

The college does not have any provision to provide seed money for research work.

3.2.3 *What are the financial provisions made available to support student research projects by students?*

There is no such provision in the institution.

3.2.4 *How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.*

As the college is having only UG courses, there is no such scope as such.

3.2.5 *How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?*

The institution provides optimum utilization of various research facilities available like computers, internet and laboratories to the staff and students.

3.2.6 *Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.* - No.

3.2.7 *Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.*

The following are the Minor Research Projects funded by UGC:

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	31/03/2008-29/03/2010	A study on seroprevalence of zoonotic disease in domestic cattle in Kokrajhar and adjoining areas.	UGC	1,00000/	90,000/-	90,000/-
	31/03/2008-29/03/2010	A study of environmental awareness among the degree students of Kokrajhar District.	UGC	1,00000/	90,000/-	90,000/-
	31/03/2008-29/03/2010	Witchcraft : a social problem with special reference to Kokrajhar District	UGC	60,000/-	47,000/-	47,000/-
	31/03/2008-29/03/2010	A study on the effect of emission of the BRPL, Dhaligaon, Assam on the surrounding soil as reflected in the growth and yield of rice plants.	UGC	95,000/-	70,000/-	70,000/-
	31/03/2008-29/03/2010	Problems of resettlement and rehabilitation: a case study of Kokjrajhar District.	UGC	90,000/-	81,000/-	81,000/-
	31/03/2008-29/03/2010	Strategy plan for Kokrajhar District : a case study of handloom industry.	UGC	90,000/-	81,000/-	81,000/-
	13/03/2012 – 04/12/2013	Sneha Devi aru Ashapurna Devir chutigalpar, eti tulanamulak adhyan	UGC	65,000/-	65,000/-	65,000/-

	22/03/2013 – 10/03/2014	A comparative and analytical study from 1890 - 1910 of Bengali and Assamese literature	UGC	1,40,000/-	1,12,000/-	1,12,000/-
	12/03/2012 – 30/03/2013	Forest related activities for livelihood in Ripu reserve forest, Kokrajhar	UGC	1,65,000/-	1,20,000/	1,20,000/-
	13/03/2012 – 31/03/2013	A study on health and living arrangement of elderly Bodo people of Kokrajhar and its adjoining areas	UGC	1,82,000/	1,37,000/-	1,37,000/-
Minor projects	13/03/2012 – 31/03/2013	Drinking water chemistry in Kokrajhar town, Assam (India) : chemical correlation	UGC	1,05,000/-	72,000/-	72,000/-
	13/03/2012 – 31/03/2013	Determination of heavy metal content in the water sources of some deep tube wells in Kokrajhar town area of Kokrajhar district.	UGC	1,55,000/-	1,10,000/-	1,10,000/-
	22/03/2012 – 15/12/2013	A molecular study on mastitis disease of cattle in Kokrajhar and its adjoining areas	UGC	1,20,000/-	90,000/-	90,000/-
	22/03/2012 – 15/12/2013	A study of preservation and conservation process of library resources and its environmental impact among the staff and users of the college library in Kokrajhar District	UGC	1,00000/-	1,00000/-	1,00000/-

	26/02/2014	Enhancement of fluoride removal ability of limestone using some common acids.	UGC	1,35,000/-	92,500/-	92,500/-
	19/07/2014	A study on mental health and awareness among the degree students of Kokrajhar district.	UGC	1,30,000/-	1,10,000/-	1,10,000/-
	19/07/2014	A study on occupational stress among the college teachers of Kokrajhar district	UGC	1,50,000/-	1,40,000/-	1,40,000/-
Minor projects	19/07/2014	Health inequality between forest and non-forest area populations of Kokrajhar district of Assam: A population based and area study.	UGC	3,00000/-	2,10,000/-	2,10,000/-
	19/07/2014	Krisna Sobti aur Mamoni Raisom Goswami ke upanyason mein abhiyakt sitri asmita ka tulanamulak adhyan.	UGC	2,30,000/-	2,00000/-	2,00000/-
	19/07/2014	Study of folk tales of Barak valley of Assam	UGC	3,00000/-	2,25,000/-	2,25,000/-
	19/07/2014	Role of PMRY on small scale industry (SSI) of Assam with special reference to Kokrajhar district	UGC	2,20,000/-	1,70,000/-	1,70,000/-
	15/07/2014	Exploration of soil fungi for the production and purification of alpha amylase from Kokrajhar district, Assam	UGC	3,00000/-	2,25,000/-	2,25,000/-

	3/07/2014	A study of scheduled tribe self-help groups in Kokrajhar district : performance, problems and prospects.	UGC	3,00000/-	2,10,000/-	2,10,000/-
	25/03/2014	A study of hyponormality of trigonometric Toeplitz operators on Hilbert spaces of analytic functions.	UGC	2,81,000/-	2,46,010/-	2,46,010/-
	28/03/2014	Removal of phenol from aqueous medium by adsorption on naturally occurring kaolinite	UGC	4,20,000/-	3,52,000/-	3,52,000/-
Major projects						
Interdisci plinary						
Industry sponsored						
Students' research projects						
Any other (specify)						

3.3 RESEARCH FACILITIES

3.3.1 What are the research facilities available to the students and research scholars within the campus?

No such facilities are available.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Being an undergraduate college, the question of having these facilities doesn't arise.

3.3.3   Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.
   - No

3.3.4   What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?   No.

3.3.5   Provide details on the library/ information resource center or any other facilities available specifically for the researchers?
   The following facilities are available for the students & Researchers.
   i)   Open access e-journals and J-stores
   ii)   Open access to the thesis through INFLIBNET.

3.3.6   What are the collaborative researches facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

   o Nil

3.4   RESEARCH PUBLICATIONS AND AWARDS

3.4.1   Highlight the major research achievements of the staff and students in terms of
   - *Patents obtained and filed (process and product)*   Applied
   - *Original research contributing to product improvement*   Nil
   - *Research studies or surveys benefiting the community or improving the services*
                                                                      Nil
   - *Research inputs contributing to new initiatives and social development*
     Some of the research inputs contributing to new initiatives and social development are –
        1) Water quality evaluation of Kokrajhar district.
        2) Detection of edible and non-edible wild mushroom.
        3) Deforestation and its impact on tribal population in Kokrajhar district
        4) Problem of resettlement and rehabilitation of the riot affected people of Kokrajhar
        5) Witchcraft: A social problem-remedial measures.

3.4.2   Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

   The institution is planning to publish three (3) books with ISBN number this year.

3.4.3   Give details of publications by the faculty and students:

Department	No. of	No. of	No. of	No. of	No. of	No. of	Impact	h-

s	publications by faculty members	papers published in peer reviewed journals	publications listed in International database	Chapter in books	Books edited	books with ISBN/ISSN	factor	index
Assamese	33	00	00	27	07	04		
Bengali	02	00	00	00	00	00		
Bodo	12	12	00	35	08	02		
Botany	02	02	02	00	00	01	0.47-3.84	
Chemistry	27	24	24	01	00		0.85-5.12	5
Computer Science	05	03	00	01				
Economics	04	01	00					
Education	13	13	00					
English	07	00	00		01			
Geography	04	01	00					
Hindi	00	00	00					
History	03	00	00					
Mathematics	15	15	14	01				
Philosophy	20	20	03			02		
Physics	03	03	02				2.16	
Pol. Science	13	00	00	18				
Statistics	04	03	00					
Zoology	00	00	00					

3.4.4   *Provide details (if any) of*

   ∗   *research awards received by the faculty*   Nil.
   ∗   *recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally*   No.
   ∗   *incentives given to faculty for receiving state, national and international recognitions for research contributions.*   Not applicable.

3.5   CONSULTANCY

3.5.1   *Give details of the systems and strategies for establishing institute-industry interface?*
                                                            Does not arise.

3.5.2   *What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?*   Nil.

3.5.3   *How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?*   Nil.

3.5.4   *List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.*   Nil.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Nil.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution always plays positive role in the upliftment of students from all sides and it shoulders its responsibility to the community in general.

The major activities in this connection undertaken by the college are as follows:

i) **Awareness camp against the menace of witch hunting:**
Witch hunting is a social evil which is prevalent in this locality since long. Many people lost their lives just because of this superstition. So the institution regularly organizes social awareness camps amongst the people of rural area to educate them against this social belief and encourages them to eradicate it completely.

ii) **Peace rally for communal harmony:**
In the year 2012 a communal clash took place in the entire lower Assam districts, especially in Kokrajhar. Many people were affected by this riot; the institution organized a number of peace rallies for the restoration of communal harmony among the people of the locality. In this connection, all the faculty members generously contributed one day salary for the supply of relief materials; books and stationaries to the students and daily usable materials to the affected people.
The institution resolved to waive the fees of various riot victim students of the college. The institution offered several rooms to the riot victims for their safe shelter and relief materials were also supplied to them.

iii) **Cleanliness:**
To keep the college and its vicinity area clean, the institution organizes regular cleaning drive.

iv) **Blood donation camp:**
In collaboration with RNB Civil Hospital, Kokrajhar the college organized blood donation camp for the blood bank.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

From the alumni meet held annually the data of the students involved in various social movements are collected.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?
By holding guardians' meet and annual alumni meet.

3.6.4 How does the institution plan and organize its extension and outreach programmes?

Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Sl. No.	Programmes	Date	Expenditure
1.	Blood donation	25/04/2011	2800.00
2.	Visit to Relief camp & supply of relief material	25/08/2012	1,35,578.00
3.	Providing shelter to riot victims	23/09/2012	51,000.00
4.	Awareness Programme on Witch hunting	13/01/2013	55,000.00
5.	Cleanliness	13/08/2013	20,000.00
6.	Peace rally	30/08/2013	11,000.00
7.	Value education	30/09/2013	8,000.00

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The institution encourages both the teachers and students to participate in extension activities. NCC cadets participate in Republic Day Celebration. Students are motivated to join the different association/clubs in the college. Moreover they are also encouraged to help the Government agency at the time of emergency situation like flood, earthquake, outbreak of some communicable decease etc. Further they are also motivated to offer their helping hand in road repairing, plantation and arranging awareness programme in remote and rural areas of the district.

To ensure their participation in various extension programmes, the students are given:
- Special leave of absence, relaxation in attendance.
- Motivational talk and leadership training to carry out extension activities.
- The faculty members of the college are also encouraged to participate in various awareness programme.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

A research project is being undertaken by one of the faculty members on Mental Health of degree students of Kokrajhar District.
To empower the under privilege students of the college poor students are offered
- Boarding facilities at concessional rate.
- Waiving of college fees
- Free text book
- Special scholarship

Extension activities performed by the college for vulnerable section of the society:
- Awareness programme against witch hunting.
- Relief materials distributed among the riot victims in the year 2012.

- Temporary shelter provided in the college campus to the riot victims in the same year.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Outcomes and comments of extension activities performed by the institution are as below:

Sl. No.	Extension Activities	Outcomes
1	Awareness camp against menace of witch hunting	The incidents have been reduced considerably after the activity.
2	Peace rally organized for communal harmony.	It yield a positive response for the society in general
3	Blood donation camp	Students and staff got motivated to donate blood voluntarily in future.
4	Cleanliness programme	Health and hygiene
5	Education awareness among the school level students	Consciousness about the value of education.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

To involve the community in the reach out programmes organized by the institution various camps and meetings are held, where the video clips as well as paper cuttings are displayed amongst the people to make them aware and thereby soliciting their support and full co-operation in our endeavor.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Some faculty members of the institution are regularly deputed to extend their helping hand in building consciousness about value education among the community in collaboration with students organization like ABSU etc.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/communitydevelopment during the last four years.

Nil

3.7   COLLABORATION

3.7.1 *How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.* Nil

3.7.2 *Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.* Nil

3.7.3 *Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.* Nil

3.7.4 *Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.*

Sl. No.	Name of eminent scientists/participants	Topic of Seminars/workshop/conference	State/National/ International	Year
1	Dr. B.S. Mipun Professor, N.E.H.U.	Application of Remote sensing and GIS in Natural resource management	National (UGC)	25th-28th April, 2013
2	Dr.Adaram Basumatary, Associate Professor, Janata College	Character portrayal in the short stories of Nilkamal Brahma	State	1st and 2nd Nov, 2009
3	Prof. Parimal Chandra Bhattacharjee, Gauhati University	Conservation of Primates with special reference to Golden Langure	State	5th June 2010
4	Dr. Rekha Medhi, Associate Professor, Boko College	Conservation of Primates with special reference to Golden Langure	State	5th June 2010
5	Prof. Amalendu Chakraborty	Celebration of 150th Birthday of Rabindranath Tagore	State	16-08-2010
6	Mr. Brajendra Kr. Brahma, Eminent Writer	A discussion on short stories and poems of Prosenjit Brahma	State	2nd -4th Nov, 2010
7	Dr. Dinanath Basumatary, HoD, Bodo	Bodo as an international language : its acceptance and prospects	State	6th -8th Nov, 2011
8	Dr. Anil Boro, Associate Professor, Gauhati University	Symbolism and its influence on Bodo poetry.	State	31st Oct – 2nd Nov/2012
9	Dr. Phukan Basumatary, Associate Professor, Bodoland	Bodo language and literature " A quest for survival"	State	4th-6th Nov/2013

	University			
10	Dr. Phani Deka, Rtd. GM, NEDFi	Re-exploring geography of North-East India	National	22-23 Jan/2014

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a)	*Curriculum development/enrichment*	Nil
b)	*Internship/ On-the-job training*	Nil
c)	*Summer placement*	Nil
d)	*Faculty exchange and professional development*	Nil
e)	*Research*	Nil
f)	*Consultancy*	Nil
g)	*Extension*	Nil
h)	*Publication*	Nil
i)	*Student Placement*	Nil
j)	*Twinning programmes*	Nil
k)	*Introduction of new courses*	Nil
l)	*Student exchange*	Nil
m)	*Any other*	Nil

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Nil

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include. Nil

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1   PHYSICAL FACILITIES

4.1.1   What is the policy of the Institution for creation andenhancement of infrastructure that facilitate effective teaching and learning?

The college has the policy for effective teaching learning process as follows:
- To enhance the number of classroom as to facilitate the simultaneous holding of regular classes and examinations.
- To convert all the classrooms into smart class rooms for effective and easy teaching to increase the number of classrooms by bifurcating the classes into sections to accommodate the ever increasing number of classrooms

4.1.2   Detail the facilities available for

a) *Curricular and co-curricular activities–classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, Botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.*
Details of facilities available:
- i)   Number of classrooms – 33
- ii)   Technology enabled learning spaces – 05
- iii)   Seminar halls– 01(Science Gallary)
- iv)   Tutorial spaces – 05
- v)   Laboratories – 22
- vi)   Botanical garden – 01
- vii)   Animal house – NIL
- viii)   Musical Instruments
- ix) Specialized facilities and equipment for teaching
   - i.   LCD Projector – 07
   - ii. Research Lab – 01 (Dept. of Chemistry)

b) *Extra –curricular activities – activities–sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health andhygiene etc.*

i) *Indoor Sports Complex –*	01
ii) *Outdoor –*	01 Playground
iii) *Gymnasium –*	NIL
iv) *Auditorium –*	NIL
v) *Rooms for NSS/NCC –*	02
vi) *Cultural activities – Musical Instruments–*	05
vii) *Communication skill development –*	NIL
viii) *Public speaking –*	02
ix) *Yoga, health and hygiene etc. –*	NIL

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The land area of the college is only 5.42 acres. To facilitate the ever increasing number of students and teaching learning requirements, the authority has decided to expand the college building vertically. The college is constructing multistoried buildings in place of the old Assam Type buildings according to the Master Plan of the institution. The constructions of the buildings are yet to be completed due to shortage of funds. The existing classrooms, laboratories etc. are optimally utilized for the benefit of the student community.

The plan and estimate for the construction/ development of the college according to the master plan for the years 2009 to 2011have been furnished as follows. Since no construction work was done for the years 2011 to 2014 due to non availability fund, so no plan and estimate is furnished for this duration.

Year	Master Plan	Heads of Account with amount		Amount Work Completed	Amount Spent (Rs)
		Funding Agency	Amount Received In Rs		
2009-10	Construction of Women Hostel	Under WPT & BC Central fund	81,48,711.00	Construction Completed	81,48,711.00
	Construction of Boys Hostel	Under WPT & BC Central fund	50,00,000.00	Construction Completed	50,00,000.00
	Extension of Women Hostel	UGC	27,00,000.00	Construction Completed	27,00,000.00
2010-11	Improvement of classroom/Library building	Under TFC, BTC	25,00,000.00	Construction Completed	25,00,000.00
	Construction of Boys Hostel	Under TFC, BTC	50,00,000.00	Construction Completed	50,00,000.00
	Construction of Classroom	Central Fund (Under Article 175 (I)	49,00,000.00	Construction Completed	49,00,000.00

Note: The detail master plan will be attached in the hard copy of the SSR.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Till date no student with major physical disabilities has been enrolled. Keeping in view

with future probabilities the college has got a plan to provide basic minimum facilities for physically challenged students whenever need arises in future.

4.1.5   *Give details on the residential facility and various provisions available within them:*

- Hostel Facility – The College has got hostel facilities. Though the college is not a residential type, still the college is able to provide residential facilitates for meritorious and economically backwards class of students coming from distant places. The facilities are in the form of
    - i) Boys' hostel – 02 nos. (seat capacity- 92)
    - ii) Girls' hostel – 01 no. (Seat capacity - 85)

- Recreational facilities, gymnasium, yoga center, etc. –

    Facilities in the hostel –

    - i) Common room with a TV set,
    - ii) Daily news paper and magazines,
    - iii) Indoor games like table tennis, carom etc.,
    - iv) Outdoor games like volley ball, football, cricket etc.
    - v) Constant water supply facility.
    - vi) Emergency power supply (Inverter),

- Computer facility including access to internet in hostel – Not available

- Facilities for medical emergencies – For emergencies first aid box is available. The RNB Civil Hospital is quite near to the college campus, so medical treatment can be availed from there as and when required.

- Library facility in the hostels –Daily news paper and magazines are supplied.

- Internet and Wi-Fi facility – Not available.

- Recreational facility-common room with audio-visual equipments - Common room with a TV set.

- Available residential facility for the staff and occupancy
    Constant supply of safe drinking water –
    - i) For teaching staff – Not available
    - ii) For non teaching staff – Not available
    - iii) For hostel wardens – 03
    - iv) For hostel care taker – 03
    - v) Constant supply of safe drinking water is available in each hostel and quarters.

- Security – Adequate security measures are taken.

4.1.6   *What are the provisions made available to students and staff in terms of health care on the campus and off the campus?*

The following provisions are available for health care of the staff on/off the campus.
- i) Time to time health camps are arranged in the college and in hostel campuses for staff and students.
- ii) The RNB Civil hospital, Kokrajhar, is adjacent to the college campus from which

any medical treatment can be availed as and when necessary.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The common facilities available are stated below—
  i)   Space for IQAC
  ii)   Library
  iii) Internet Facility
  iv)   Facilities of accessing to the E-resources
  v)   Canteen is kept open from 8 AM to 8 PM
  vi)   Regular cold and normal drinking water supply
  vii) Facilities of indoor games like Badminton court, Volleyball court etc.
  viii) A standard playground and stadium
  ix)   Student day home
  x)   Sanitation facility
  xi)   Parking shed for both students and staff
  xii) Power generator

4.2   LIBRARY AS A LEARNING RESOURCE

4.2.1   Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The library has an advisory committee. The composition of the committee is as follows:
  i)   Chairperson – Principal
  ii)   Vice-Chairperson – Vice-Principal
  iii) Convenor – Librarian
  iv)   Teacher Member –   One from Arts stream,
                                One from Science stream
  v)   Teachers Unit Secretary
  vi)   Office Superintendant
  vii) General Secretary of Students Union Body
  viii) Assistant General Secretary of Students Union Body

4.2.2   Provide details of the following:
  *   Total area of the library (in Sq. Mts.) - 529.17 (Sq. Mts.)
  *   Total seating capacity – 110
  *   Working hours

a.	On working days	9.30 AM – 4.30 PM
b.	On holidays	Closed
c.	Before examination days	9.30AM – 4.30 PM
d.	During examination days	9.30AM – 4.30 PM
e.	During vacation	9.30AM – 4.30 PM

f. Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
   i) Individual reading carrels – 10 seats
   ii) Lounge area for browsing and relaxed reading – No separate space
   iii) IT Zone accessing e-resources – 2 Computers

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library ensures purchase and use of current titles, print and e-journals and other reading materials – as mentioned below:

In semester system books purchased according to need when fund is available.

Library holdings	2010-11		2011-12		2012-13		2013-14	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	621	5,25,000/-			81	62,500/-	592	4,75,000/-
Reference Books	463	4,75,000/-					584	5,75,000/-
Journals/ Periodicals	18	50,000/-			18	52,000/-	18	50,000/-
e-resources								
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- *OPAC –*   Yes
- *Electronic Resource Management package for e-journals -* N-List from INFLIBNET
- *Federated searching tools to search articles in multiple databases-* NIL
- *Library Website –*   No
- *In-house/remote access to e-publications –*   e-publication through N-List
- *Library automation –*   Under process
- *Total number of computers for public access –*   03
- *Total numbers of printers for public access –*   01
- *Internet band width/ speed* ☑ 2mbps   10 mbps   1 gb(GB)
- *Institutional Repository –*   NIL
- *Content management system for e-learning -*   NIL
- *Participation in Resource sharing networks/consortia (like Inflibnet)* N-LIST

4.2.5 Provide details on the following items:

- *Average number of walk-ins –*   79

- *Average number of books issued/returned –*   75/65
- *Ratio of library books to students enrolled –*   35000/2200=13:01
- *Average number of books added during last three years –*   1157
- *Average number of login to opac (OPAC) –*   40
- *Average number of login to e-resources –*   05
- *Average number of e-resources downloaded/printed –*   03
- *Number of information literacy trainings organized –*   NIL
- *Details of "weeding out" of books and other materials –*   Average 5 %

4.2.6   *Give details of the specialized services provided by the library*
- *Manuscripts –*   NIL
- *Reference –*   Yes
- *Reprography –*   Yes
- *ILL (Inter Library Loan Service) –*   Yes
- *Information deployment and notification (Information Deployment and Notification) –*   Yes
- *Download –*   Yes
- *Printing –*   Yes
- *Reading list/ Bibliography compilation –*   No
- *In-house/remote access to e-resources –*   Yes
- *User Orientation and awareness –*   Yes
- *Assistance in searching Databases –*   Yes
- *INFLIBNET/IUC facilities -*   Yes

4.2.7   *Enumerate on the support provided by the Library staff to the students and teachers of the college.*

There are one librarian and two library assistants who help the students and teachers in all respect.

4.2.8   *What are the special facilities offered by the library to the visually/physically challenged persons? Give details.*

Special facilities are offered by the library to the visually/physically challenged person. Ground delivery, classroom and hostel delivery of books as and when information is retrieved.

4.2.9   *Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)*

Yes. The feedback forms are made available in the library room and those forms are taken by the users and after filling it properly they are asked to drop it in box. All the feedback reports are thoroughly examined and the suggestions given by the users are put

before the Library Advisory Committee. The Library Advisory Committee forwards those suggestions to the librarian for necessary action.

4.3   IT INFRASTRUCTURE

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Sl. No.	IT Infrastructure	Total	Detail
i)	Number of computers with Configuration (provide actual number with exact configuration of each available system)	49	Windows XP = 19 Windows 7 = 06 Ubunto = 01
ii)	Computer-student ratio	1:8	(2013-14)
iii)	Stand alone facility		a) Depts-18 b) Lib-NIL c) Comp. Sc. Lab-08 d) Office-01 e) IQAC- 02
iv)	LAN facility		a) Dept-NIL b) Lib-Yes c) Comp. Sc. Lab-Yes d) Office-Yes e) IQAC-Yes
v)	Wifi facility		IQAC
vi)	Licensed software		a) Dept-NIL b) Lib-03 c) Comp. Sc. Lab-10 d) Office-Yes e) IQAC - 02
vii)	Number of nodes/ computers with Internet facility		a) Dept-NIL b) Lib-03 c) Comp. Sc. Lab-03 d) Office-NIL e) IQAC - 02
viii)	Any other		a) Thrift Society – 01 b) Exam branch - 03

4.3.2   Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

computer and internet to faculty and students	On Campus: a) Dept-NIL b) Lib - 05 (for Faculty and students) c) Comp. Sc. Lab – 04 (for students)	Off Campus: Boys' Hostel = NIL Girls' Hostel = NIL

| | d) Office-01(for office purpose)
e) IQAC – 01

Total = 11 | |

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

| institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities | Plan:
a) WiFi LAN (within campus)
b) Installation of V.S.A.T.
c) WiFi/Cable Internet access
d) Link with National Knowledge Network
e) Smart Classrooms
f) N-LIST from INFLIBNET |

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Annual Budget

Year	Procurement	Upgradation	Deployment	Maintanance	Acceesories	Total
2010-11	30,000/-	10,000/-	1,000/-	4,000/-	5,000/-	50,000/-
2011-12	70,000/-	20,000/-	1,000/-	7,000/-	5,000/-	1,03,000/-
2012-13	1,50,000/-	10,000/-	2,000/-	10,000/-	10,000/-	1,81,000/-
2013-14	1,30,000/-	20,000/-	2,000/-	15,000/-	8,000/-	1,75,000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?
ICT resources
Development and use of computer-aided teaching/ learning materials

| i) By staff and students | Various departments-Physics, Chemistry, Geography, Education, Botany.
a) Use of Overhead/LCD Projectors
b) Use of Power point slides
c) Class
d) Seminar
e) Others |

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching

- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.
- The Dept. of Physics, Chemistry, Geography, Education, Botany and Mathematics use Overhead/LCD Projectors in classroom teaching.
- The Dept. of Computer Science and Botany use powerpoint presentation in their classroom teaching. Moreover the department makes study materials and other

class notes available in their departmental computers so that any student of the department can easily access to them for their benefit.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?
No such facilities are available in the institution.

4.4 MAINTENANCE OF CAMPUS FACILITIES

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The institution ensures optimal allocation and utilization of the available financial resources for the maintenance and upkeep of the facilities as follows:

		Source of Fund	Budget in last four Years
a.	Building	i) BTC Govt (under TFC) ii) Central Fund	i) a) 25,00,000/- b) 50,00,000/- ii) 49,00,000/-
b.	Furniture	College Fund	3,58,522/-
c.	Equipment	UGC Fund	25,80,000/-
d.	Computers	UGC and BTC Govt.	5,55,000/-
e.	Vehicles	BTC Govt.	77,500/-
f.	Power Generator	UGC	3,11,000/-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The principal of the institution looks after any infrastructure related activities through the office bearers entrusted for that purpose. The equipments of different laboratories and other equipments of the college are maintained by respective departments.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The respective departments of the institution take up calibration and other precision measures for the equipments yearly.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The college has installed a transformer of its own for the control of voltage fluctuation. For constant power supply the college has two (02) power generators with capacity of 5 KV and 15 KV.

For the maintenance of the generators one technical staff has been appointed.

For constant water supply college has installed eight (08) water pumps with capacity of 1HP each.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The Playground of the college is jointly used by the college and Kokrajhar District Sports Association (KDSA) with a MoU signed with the clause that the college can use the playground as and when required.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1   STUDENT MENTORING AND SUPPORT

5.1.1   Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college publishes an updated version of the prospectus every year along with an up-to-date Academic Calendar provided to the students at the beginning of the session. The following are the in formations made available to the students through these documents:

Vision, Mission, objective and motto of the college, programmes/courses of study offered, infrastructure of the college, certificate courses offered in the college, result criteria, admission policy and procedure , examination rules, examination schedules, dates for important activities/events, list of holidays, uniform, library facility, laboratory facilities, list of teaching , administratative, technical and office staff , co-curricular and extension services, and many such information as may be useful for the students.

The college is committed to effective translation of its commitments through different bodies formed to transact their sectionally allotted duties and responsibilities with transparency and accountability to the Principal, the IQAC and the student community. These three are the watchdogs to ensure that all the activities of the institution positively contribute to achieving the vision, mission and objectives of the college.

5.1.2   Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The following is the detailed chart showing the type, number and amount of institutional scholarships/free ships given to the students during the last four years:

A:

Financial assistance by UGC for Economically deprived students of BPL Card holders families	2009-10		2010-11		2011-12		2012-13	
	Number	Amount	Number	Amount	Number	Amount	Number	Amount
	60	1,15,000/-			80	4,61,000/-		

B:

		Number	Amount	Number	Amount	Number	Amount	Number	Amount
Financial Support from State	SC	30	91670/-	0	0	58	182140/-	131	465625/-
	ST	332	11,57,420/-	1107	38,55,355/-	666	2117270/-	1645	6344259/-
	OBC	450	671940/-	0	0	168	290500/-	0	0

	Min ority	**12**	**21500/-**	**0**	**0**	**0**	**0**	**0**	**0**
C:								
Financial support from other sources (Sitaram Jindal Foundation)		10	26400/-	04	12600/-	0	0	0	0
	Total	**894**	**2083930/-**	**1111**	**3867955/-**	**972**	**3050910/-**	**1776**	**6809884/-**

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

The following table shows the percentage of students receiving financial assistance from the State Governments, Central Governments and other national agencies.

Year	2009-10	2010-11	2011-12	2012-13	2013-14
Percentage of students	83%	86%	85%	75%	Yet to receive

5.1.4 What are the specific support services/facilities available for?

✓ *Students from SC/ST, OBC and economically weaker sections*

Reservation is provided at the time of admission for various courses as per Reservation Policy of Government.

There is special provision for ST, SC, OBC and economically weaker sections during the time of Hostel admission. Financial support is added to the students in the form of scholarships and freeships.

Remedial as well as coaching classes are arranged for slow learners and for all. Tutorial classes are also provided as per college routine.

For economically weak students the book bank of the college library supplies free text books to be refunded at the end of the session.

✓ *Students with physical disabilities*

For students with physical disabilities, there is a reservation quota as per government policy. The college has reserved 3% of the total seats for such students. Teachers take special care of such students in the class room as well as during off campus trips/studies etc. Special arrangement are made by the examination committee according to the necessity of such students.

✓ *Overseas students*

There is no special service designed for overseas students in the college.

✓ *Students to participate in various competitions/National and International*

Apart from encouraging and ensuring participation of students in the university organized Youth Festival with financial assistance, college sanctions special leave to those going to participate in state and national level competitions along with one or two teacher in-charge with monetary support.

✓ *Medical assistance to students: health centre, health insurance etc.*

The college organizes health camp for the students, teachers and the staff once a year for general health check up. There is no provision for group health insurance meant for students and teachers.

✓ *Organizing coaching classes for competitive exams*

College arranges coaching classes for +2 appeared students with a view to enable them to be successful in different competitive examinations.

✓ *Skill development (spoken English, computer literacy, etc.,)*

For computer literacy, the college runs a certificate course in computer applications under the department of computer science at a minimum charge. The enrolment on the part of the students is voluntary. The college has not been able to introduce spoken English course.

✓ *Support for "slow learners"*

In certain subjects remedial courses are taken with the slow learners in view. The slow learners are at liberty to attend the tutorial classes.

✓ *Exposures of students to other institution of higher learning/ corporate/ business house etc.*

Students are taken to institutions with advanced mechanism (like advanced laboratory), industry (like paper mill, jute mill), corporate houses (like Bongaigaon Refinery and Petrochemicals Ltd.) to expose them to the recent advances in science and technology under field trip, field study, project works or excursion.

✓ *Publication of student magazines*

Several magazines are published by the students of the college. Mentioned may be made of the annual college magazine called "BWHWIJIRI" (published by Kokrajhar Govt. College Students Union), annual magazine called "ANJIMA" (published by Kokrajhar Gvot. College Bodo Students Literary Society in association the Department of Bodo); departmental magazines like "The Bard" (Department of English); wall magazines like "Dapon" (Department of Assamese), "Chemograph" (Department of Chemistry), "Beacon" (Department of English), "Prodipta" (Department of Bengali), "Anjima" (KGCBSLS in association with Department of

Bodo), Students Union's wall magazine and information share boards from the Departments of Botany and Zoology and several books of creative writing by the students of arts stream.

5.1.5 *Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.*

Two of the teachers from the college attended a training session on "entrepreneurship" organized by Indian Institute of entrepreneurship at Lalmati, Guwahati. These teachers keep updating the students with the recent developments and basic concepts related to entrepreneurship. These deliveries to encourage students to explore novel and beneficial areas of entrepreneurship are made from the career counseling cell of the college.

The most discernible impact is that former students of the college are widely seen as emerging entrepreneurs in and outside the town.

5.1.6 *Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.*

* *additional academic support, flexibility in examinations*
* *special dietary requirements, sports uniform and materials*
* *any other*

The college observes annual college week in which students can compete with each other in congenial atmosphere to demonstrate their inherent talent in the fields like games, sports, quiz competition, literary competitions, cultural activities, debate, extempore speech, group discussion, etc. The college during the college week, also organizes foot ball, cricket and kabaddi tournaments participated by the various class-groups from both the streams of Arts and Science. Inter-college competitions or tournaments are regularly attended by the top-ranked students (based on their last college week performance) from the college with due financial and other assistance.

The NCC wing of the college regularly participates in the Republic Day and I-Day parades with successful performance every year in the district. Cadets from the college also get selected to participate in the Republic day parade in the national capital.

Students participating in competitions/tournaments outside the college have special access to remedial and tutorial class. They are exempted from sitting in the scheduled examinations conducted from the college if the period of the competition/tournament and examination collide with the provision of special examination for them.

The college has sports uniform for the teams of football, cricket, volleyball, kabaddi and badminton. All the materials, tool or sports gears required for these and some other games (like discus throw, Javelin throw, carom board, chess etc) are available in the college, kept by the games secretaries under the concerned teacher in charge. At the end of thye college week, on the prize distribution day, best performers in different fields from sports to music are felicitated with trophies and certificates. To encourage more participation, the photographs of these performers are published in the annual college magazine.

5.1.7   Enumerating   on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as   UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The college does not provide such services and guidance as enumerated to equip them to sit for post graduation competitive examinations. The career counseling cell, however, provides guidance and supports the aspirants by procuring and sharing the relevant higher study, interview and job oriented informations apart from preparing them with skills needed to solve certain reasoning tests, numerical problems and facing the interview.

5.1.8   What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The career counseling as well as guidance cell of the college provides information regarding academic and career guidance to the students. It is succor for them in solving their problems in selection of institution for higher education and to overcome problems related to examination phobia. It also imparts valuable suggestion to integrate them within the society. It also tries to inculcate a new spirit in them for solving Job related problem.

5.1.9   Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on theservices provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

A structured mechanism for carrier guidance and placement of students is not available in the college.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

There is a students' Grievance Readdressal Cell for readdressing grievances on academic matters, hostel accommodation, library services and ragging problems just after taking admission in college as well as hostel. It also encourages students to express their grievances freely and frankly and also tries to eradicate the basic problems of boarders regarding mess and other amenities. It also tries to promote healthy student-teacher and student-student relationship.

But the number of grievances is very few. The few grievances received so per were readdressed immediately. The Cell has installed two complain boxes in the college campus.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The IQAC entrusts the Grievance Readdresal Cell and Women's Cell to jointly resolve issues pertaining to sexual harassment. However, due to the conducive, healthy and liberal atmosphere based on the tradition of the region, no such cases have been

reported till date.

5.1.12 *Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?*

There is the system of forming an Anti Ragging Committee before the admission session comprising of the members from Grievance Readdressal Cell and Students' Union. As the college has an explicit policy against mal-practices like ragging, adopting unfair means in the examination or any sort of indiscipline, no case of ragging has hitherto been reported.

5.1.13 *Enumerate the welfare schemes made available to students by the institution.*

The following are the different welfare schemes made available to the students by the college:

a) **Academic:** Tutorials, remedial classes for slow learners, text and reference books from the central and departmental libraries, Book Bank facility for economically weak students, question banks, carrier counseling, grievance redressal and lectures by eminent scholars centrally or departmentally.

b) **Administrative:** Remittance or concession of fees for toppers in different semester from the college, special examination schedule for the college-conducted examination for students participating in university/state/national competitions/ tournaments during the examination schedule, free health camps etc.

c) **Infrastructure:** Hostels for boys and girls, canteen, students day home, play ground, badminton and volley ball courts, common rooms for boys and girls, potable drinking water, electricity with light and fans in every rooms, modified toilets.

d) **Financial:** Students' Aid Fund, free transportation, boarding and fooding for students participating in competitions/ tournaments outside the college, free food in the canteen for students offering voluntary services for different events in the college, free books for economically weak students, cash awards (including a certificate of appreciation) for 'best graduate of the year' separately for Arts and Science through the Alumni Association.

e) **Others:** Annual college week festival for showing talents in the field of art, music, games and sports, athletics, debate, quiz, modeling, literature, drama etc.

5.1.14 *Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?*

The Allumni Association of the college is not a registered association.

5.2   STUDENT PROGRESSION

5.2.1   *Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.*

Student progression	%

UG to PG	40% (aprox)
PG to M.Phil.	
PG to Ph.D.	
Employed • Campus selection • Other than campus recruitment	55% (aprox)

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Table : Comparison with other colleges of Kokrajhar town

Year	Programme		Pass percentage		
			Science College, Kokrajhar	Girls' College, Kokrajhar	Kokrajhar Govt. College
2009-10	B.A.	Major	--	66.6	79.56
		General	--	44.7	41.50
	B.Sc.	Major	88.18	--	78.26
		General	94.36	--	74.00
2010-11	B.A.	Major	--	30.77	78.13
		General	--	47.61	45.86
	B.Sc.	Major	93.33	--	76.92
		General	57.42	--	66.67
2011-12	B.A.	Major	--	100	87.58
		General	--	78.26	68.24
	B.Sc.	Major	76.70	--	89.47
		General	90.00	--	75.00
2012-13	B.A.	Major	--	100	90.00
		General	--	47	71.83
	B.Sc.	Major	85.14	--	88.88
		General	100.00	--	70.00
2013-14	B.A.	Major	--	100	86.57
		General	--	11.76	80.37
	B.Sc.	Major	58.36	--	77.42
		General	25.00	--	50.00

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The college has a career counseling cell which guides the students desiring counseling from the cell. For students intending to study further, the cell helps with providing the list of such institutions as may be suitable for the student's desire, choice and capability. The cell also encourages the students to grab the employment opportunities as and when available with relevant job vacancies and facilities listed by it.

5.2.4   Enumerate the special support provided to students who are at risk of failure and drop out?

The college takes special care for slow learners with remedial and tutorial classes so that they do not drop out or fail in the examination. The other category of students who are at risk of drop out or failure are those from economically weak background. For such students the college supplies free Text Books from the Book Banks.

5.3   STUDENT PARTICIPATION AND ACTIVITIES

5.3.1   List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The following is the list of the range of sports, games, cultural and other extracurricular activities available to students for participation in the college.
  i)   *Games:* Foot ball (men's and women's), volley ball (men's and women's), badminton (single, double and mix double), kabaddi (men's and women's) and table tennis.
  ii) *Sports:* Races of different lengths, Marathon Race (Boys' and Girls'), Long Jump, High Jump, Discus Throw, Javeline Throw, Shot-put, Carom, Chess.
  iii) *Cultural activities:* classical, semi-classical, modern and folk songs and dances (solo, duet and group) in Assamese, Bodo, Bengali and Hindi, instrumental music.
  iv) *Literary activity:* Writing competitions for essay and short story, spot writing for essay, short story and poem, poem recitation, one act play, mime, etc.
  v)   *Art and craft:* painting, cartoon making, clay modeling, poster making.
  vi) *Other activities:* Debate, quiz, extempore speech, group discussion, body building, fashion show, go as you like, variety show, social service, NCC, NSS, Scout and guide, etc.
       There is an enthusiastic participation of a good number of students in each/ all of these events, especially during the annual college week.

5.3.2   Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

The following is the chart showing the major achievements of the students of Kokrajhar Govt. College in co-curricular, extra-curricular and cultural activities at University/State/Zonal/National/International etc. levels for the last five years:

2009-10

Sl. no.	Name of the student	Event	Place	Achievement / position	Level
1	Kiranjay Basumatary	Archary	All India	Judge	National
2	Sangrang Gwra Brahma	Folk and Modern Song	Bodoland Territorial council	Popular singer / composer	Regional

2010-11

Sl. no.	Name of the student	Event	Place	Achievement / position	Level
1	Ringkhang Brahma	All Assam inter-district Archery championship	Dibrugarh	Silver medel	State
2	Rajib Boro	Football exposure tour to China	China	Participation	Asian

2011-12

Sl. no.	Name of the student	Event	Place	Achievement / position	Level
1	Tutumoni Boro	4th National Rural Games (Archery)	Aurangabad	Gold	National
2	Birbai Boro	National Archery championship	Jharkhand, Rajasthan Maharastra	Team Gold Team Gold Team Gold	National
3	Ringkhang Brahma	All Assam Junior Inter-District Archary Championship	Tezpur	Team Bronze	State
4	Khilikhang Basumatary	10th International Wushu Championship	Hongkong	Silver	International

2012-13

Sl. no.	Name of the student	Event	Place	Achievement / position	Level
1	Kwilani Brahma	11th National Junior Wushu Championship	Patna	Gold	National
2	Bigrai Boro	All India inter-SAI Archery Tournament	Bhopal	Team Gold	National
3	Tutumoni Boro	All India Inter-Regional SAI Archery Tournament	Bhopal	Team Gold	National
4	Kokrajhar Govt. College	Inter-college Football Tournament	Rangapara College	Runner-up	State

2013-14

Sl. no.	Name of the student	Event	Place	Achievement / position	Level
1	Kwilani Brahma	7th Asian Junior Wushu Championship	Makali City, Phillipines	Bronze	International
2	Tunlai Narzary	25th National Inter-zonal Junior Atheletics	Kochi	Gold	National

		Championship (Shotput)			
		2nd South Asian Junior Atheletic Championship (Under 20)	Ranchi	Bronze	South Asia

5.3.3 *How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?*

In the meeting between alumni association and college fraternity, some suggestions are put forward by alumni which are taken into consideration by the IQAC. For the improvement of teaching learning mechanism, alumni emphasize on the construction of auditorium, extra class rooms, recruitment of required numbers of faculty members and introduction of job oriented subject in the college. Graduates from this college are in great demand in the local employment market and the employers, it has been observed, have a high esteem for them.

5.3.4 *How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.*

The college encourages and inculcates creativity among the students to publish material like catalogues, wall magazines, college magazine in each academic session.
The following are the regular publications of the college made every year:

i. Wall magazines of different departments like 'Beacon' in English, 'Pradipto' in Bengali, ' Dapon' in Assamese, 'Anjima' in Bodo, wall magazine for KGCSU and information boards in the departments of Zoology, Botany and Chemistry.
ii. Departmental magazines like 'Dapon' in Assamese, 'Bard' in English, 'Anjima' in Bodo.
iii. College magazine 'Bwhwijiri'.
iv. Maophung Gwra Brahma, a student of English Major, published three books (Short-story, poem, memorable lines named as "Maophung's Quotations) in 2013-14.
v. Debika Boro, a student of Bodo major, published an anthology of poems title "Jiuni Somkhor Simang" in 2013-14

5.3.5 *Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.*

Yes, the college has a student's council known as Kokrajhar Govt. College Students' Union. The Principal of the college is the ex-officio President of the body. All the secretaries for different port-folios, including that of the General Secretary are elected by the students of the college on the day stipulated for election. Only those students who fulfill the requisite criteria can contest in the election. Class representative are nominated by the Principal in consultation with the elected body.
The students' union shoulders the responsibility of organizing different

events or carrying out all the student related college affairs like organizing and conducting different competitions or tournaments at different times and during the college week. Concerned Secretary also leads the team to participate in university/state/regional/national events. The General Secretary heads the students team in college events like Republic Day celebration, Independence Day celebration, Swarasati Puja and Fresher's Social Day. All literary works including the publication of wall magazine and annual college magazine are looked after by the Secretary for literary activities, the Social Service Secretary looks after the cleanliness, the major Games Secretary leads in games, the Cultural Secretary accomplishes his/her departmental duties and so on.

The fund is collected from the students at the time of admission under the heads of Students' Union fee, Major Games fee, Minor Games fee, cultural activities, literary activities fee, magazine fee, social service and welfare fee, common room fee, debate and symposium fee and festival fee.

5.3.6 *Give details of various academic and administrative bodies that have student representatives on them.*

The General Secretary and Assistant General Secretary or any other secretary are incorporated as students' representative in the following academic and administrative bodies:

- Academic Council
- Grievance Readdressal Cell
- Students affairs committee
- Anti-ragging cell

5.3.7 *How does the institution network and collaborate with the Alumni and former faculty of the Institution.*

All the recorded alumni of the college are invited to the college to seek suggestions with regard to the academic, administrative and infrastructural development of the college in the alumni meet held at least once a year.

Most of the retired faculty members are most respectfully invited to different college functions like foundation day celebration, stake holders meeting, annual college picnic etc. It may be added that on a Sunday in the month of December/January the faculties organize an outdoor picnic into which the retired faculty members join with their respective family members.

Any other relevant information regarding Student Support and Progression which the college would like to include

The college introduces a help desk at the time of admission for fresh students seeking admission in the college. The help desk, comprising of faculty members and senior students, guides the freshers in connection with opting elective options, the subject matter contain in the subject etc..

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision: To promote the institution into a centre of excellence and transform it into a seat of learning, making the students fit for civil society.

Mission: Committed to the following action plans as a strategic mission to achieve the vision of Kokrajhar Govt. College.

1. To realise necessary Structural & Functional conditions required for quality education as per the norms set by UGC.
2. To enforce the norms set by UGC, the affiliating University, and enforce the rules, regulations, circulars made by the Government relating to Academic, Administrative and Financial activities to the fullest possible extent.
3. Harvesting every opportunity, available in and around Governmental and Non-Governmental institutions, material and human resources using the same for increasing its existing strength and removing its weakness (Structural, Functional, Academic and Non-Academic).
4. Enforcing effective and transparent governance by maintaining regularity, sincerity, punctuality, order and discipline at every level of functional activities (Teaching, Learning, Administration, Finance etc.)

The vision of the founding fathers behind the establishment of Kokrajhar Govt. College was solely to provide opportunity for College education to the socio-economically backward tribal people of the area. This vision of the founding fathers has fully been realised. And the present generation has inherited this college with much positive strength. It has passed different stages of development, starting its journey from a status of private to a full-fledged Govt. College and from a stage of traditionality to modernity. The vision of this college is to ensure quality education and to generate excellent man with brilliant academic career with humanitarian value capable of living a self sustaining life and being fit for civil society. Whatever position one holds in the society and the nation, the foremost one is to be a good man.

6.1.2 What is the role of top management, Principal and Faculty in design and

implementation of its quality policy and plans?

The Principal is the chief executive of a Government College. He runs the college as per the norms, rules, instructions and regulations set by the UGC, the Affiliating University and the Government. Quality of students basically rests on to what extent these norms, rules, regulations and instructions made by the higher orders are implemented. For the proper implementation of the norms, orders and instructions, the college has a number of committees constituted as per UGC guidelines to deal with different types of academic and non-academic affairs. And these committees are headed by experienced senior teachers, Grievance Readdressal Cell, Academic Council, Internal Quality Assurance Cell, Admission Committee, Consultancy and Career Counselling, Scout & Guide, Extension Education, Library Committee, Building Construction Committee etc are the different sub- committees.

6.1.3 *What is the involvement of the leadership in ensuring?*

- *The policy statements and action plans for fulfilment of the stated mission.*

Regular and occasional review of the standing norms, rules, regulations and instructions received from the higher orders and discussion on the recent instructions and orders in the relevant committee for adopting action plan for effective and proper implementation. In certain matters expert's view is sought for effective action plan.

- *Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.*

Both short term and long term action plans are formulated in the respective committees. Expert's view is sought wherever necessary. Once action plan is formulated, it is accepted in the list of strategic plan and policies of college for implementation.

- *Interaction with stakeholders.*

Besides the existing Committees & Sub-Committees in certain important matters like regulation of the deviant behaviours of the students and employees, smooth conducts of admission work, smooth conduct of examination work, problems related to smooth and regular classes etc. the view of different stakeholders like College Teachers' Association, College Students Union, Literary Society, Women Empowerment Committee, Parents & Guardians Committee etc. are drawn through interactions in a wider level. Such interactions help in effective policy adoption and help ensure effective policy implementation.

- *Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.*

The primary objective of the college is to provide maximum classes to the students with the available limited resource and infrastructure. Academic activities of every Semester, such as admission, holding classes, holding of examinations, conduct of field study, work

shop, declaration of result etc. are designed and arranged in such a way that students can get maximum academic benefits out of the available resources and facilities. Similarly, timing and agenda of non-academic activities, extra-curricular activities, departmental seminars, and student's related activities are logically arranged without affecting regular academic activities in consultation with the sub-committees and other stakeholders. For the promotion of research activities teachers are encouraged to undergo Ph.D./M.Phil. Study under Faculty Improvement Program. They are also encouraged to undergo Ph.D./ M.Phil. study in their individual/personal efforts and initiatives without affecting his/her normal academic activities. Teachers are also encouraged to undertake UGC Minor Research Project or Major Research Project individually or jointly or departmentally. Necessary support is extended in this regard by the college authority within the permissible limit under rule.

- *Reinforcing the culture of excellence.*

Regularity, punctuality, honesty and sincerity of teachers on his/her duty are the most important attributing factors to quality achievement. This is also applicable in case of the Principal as a functional head of the institutions. Similarly regularity, sincerity, honesty, punctuality of students on attending classes and to their study is primary conditions for quality achievement. Kokrajhar Govt. College believes that the enforcement of these principles attributes to quality achievement. In order to ensure regularity, punctuality, honesty and sincerity of teachers on their duty, monitoring is done by frequent and sudden visit of classroom teaching. Regular feedback is also taken from the students. Similarly, the regularity, punctuality, sincerity of students in attending classes are ensured by counting students' attendance subjectwise and monthwise.

- *Champion Organizational change.*

Society is changing and dynamic and positive change may be brought only through organised and logical planning. The entire activities of the college are organised into some distinct functional units for smooth and efficient governance such as General administration, Finance, Academic activities, Students Union activities, Students Welfare activities, Research and Faculty Improvement activities, Examination related activities, Grievance Redressal activities etc. Some of the activities are organised and executed at committee level such as Internal Quality Assurance Cell, Consultancy and Career Counselling Committee, Grievance Redressal Cell, Academic Council, Examination Committee. Functional Units of students' welfare activities, such as NCC, NSS, Science Society, Scout and Guides, Sports activities, Cultural activities are headed by experienced faculty members as guide or in-Charge. Action plans and decision are taken at the level and implementation done at the committee level.

6.1.4 *What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?*

Every action plan or policy decision is to complete within a time frame. Most of

action plans are implemented by a Committee headed by an experienced faculty member as In-Charge and the In-charge is responsible for proper implementation of the respective action plan. The outcome of every action plan implemented is assessed. If the outcome of any action plan is proved to be unproductive, then investigation is made for analysis at different levels to find out the cause-and-effect relationship. And the matter is brought to the notice of the Principal for rectification of the cause if necessary. In this regard IQAC (Internal Quality Assurance Cell) takes monitoring role. Every action plan or policy taken by the executive level is officially and regularly intimated to IQAC before implementation, and after implementation progress reports of every action plan is informed to IQAC from time to time. And the Coordinator of IQAC intimate the matter to the Principal for information or for review of the plan if necessary.

6.1.5   *Give details of the academic leadership provided to the faculty by the top management?*

UGC has prescribed some distinct roles and responsibility for college and university teachers. Accordingly they enjoy certain rights and opportunities as being faculty members. The primary role is to impart classroom education to the students as prescribed by the UGC. For effective and efficient classroom teaching they need to do certain activities. Subjectwise arrangement of classes for the whole academic session, topicwise lesson planning, maintaining records of the lessons/ syllabus for the whole academic semester, arrangement of corrective or remedial classes, counting of regular class attendance of the students, arrangement of tests for formative assessment of students etc. Besides all these regular academic activities, they are to participate in conducting Sessional and Semester examinations in different capacities as, Assistant Examination Officer In-Charge, Invigilator, Evaluator, Internal practical examiner etc. Moreover senior faculty members are appointed by the University as evaluators, scrutinizers, head examiners, Assistant officers of zonal evaluation centre etc. Most of the senior faculty members are appointed by the University as External Practical Examiners, External Supervisors, Invigilators, evaluators, External Examiner, Supervisor, External supervisor for different degree level examinations. The principal encourages the faculty members to accept this assignment. Almost all the faculty members are engaged in different committees, academic and non-academic in different capacities like a member or In-charge. They are also encouraged to participate in Orientation Course, Refreshers Course, Summer Institute, workshop and seminars organised by universities and colleges.

Faculty members are encouraged to pursue research work under UGC Faculty Improvement Programme. And this opportunity was taken by many of the faculty members and they have completed their M.Phil. and Ph.D. work and some are continuing their research work. Many of the faculty members have completed their UGC Minor Research Projects and others are still continuing.

Students' affairs activities are headed and monitored by efficient faculty members. They are also encouraged to conduct extension service activities in village and

urban areas.

6.1.6 How does the college groom leadership at various levels?

The college grooms leadership at various levels by logical arrangement of affairs of different functional units.

1. Leadership among the Student Community is groomed by designing action plan on the students' union activities. Students' Union affairs, like Games & Sports, Music & Cultural, Debate & Symposium, Literary activities, Social service activities are scheduled and arranged in such way that every student has opportunity to participate in and show his/her talent. Students' Union leaders are also trained to prepare Plan and Budget required for conducting students' union activities out of the fund collected during the time of admission.

2. NCC, NSS, Scouts &Guides are the platform through which students can develop the spirit of Nationalism and national Integrity. These are also platforms for development of physical, mental and moral fitness for service to the nation and society.

3. Leadership among the faculty members is groomed by engaging them in different academic and non-academic activities. They are involved as Member or In-Charge/ Coordinator of Academic Council, Internal Quality Assurance Cell, Examination Committee, Grievance Redressal Cell etc.; as the In-Charge of Students' Affairs, Member & In-Charge of Extension Services etc.

4. The Faculty members are also encouraged to organise seminar and discussion on important issues relating to the interest of students and society such as Aids, Environment Pollution, Environment protection, Cleanliness, Witch hunting,

5. Organization of coaching class for medical and technical admission test.

6. Arrangement of remedial classes for academically weak students.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Power and function of the college is systematically defined. Kokrajhar Govt. College has an Advisory Committee. The function of Advisory Committee is just to advise the Principal on important matters. It does not enjoy powers and functions that is enjoyed by the Development Council or Governing Body of Provincialized Colleges of Assam. In Govt. College, practically, the Principal is the Chief Executive of the college directly responsible for his actions to the Secretary, Higher Education Department, Govt. of Assam. Below the rank of principal, Vice-Principal is responsible for maintaining and regulating all kinds of academic affairs. He or she is answerable for actions to the Principal. To assist him or her in maintaining and regulating academic activities, the college has a number of statutory committees, like Academic Council, Examinations Committee, Admission Committee, Routine Committee. In a critical situation the in-charge of the subcommittee may bring the matter to the notice of Principal for amicable solution.

Every department enjoys considerable amount of autonomy. A Department is responsible for imparting regular, efficient and effective teaching. A department prepares lession plan, prepares questions for sessional examinations for semester classes and

promotion examination for higher secondary classes. It also prepares other departmental programs such as field study, survey, workshop, seminars etc under the leadership of the head of the department. A department also maintains accounts of the class attendance monthwise. The head of the department monitors the activities of the faculty members of the department. The Head of the department allots class routine to faculty members. The head of department is responsible for all kinds of departmental activities. Academic activities of a department are coordinated with the Vice-Principal, the academic In-charge of the college.

For governance of the general administration of the college, there is a Supervisory Assistant as the head of Administrative staff. He stands as the coordinator between the Principal & Administrative staff. We have two categories of Administrative Staff, such as Senior Assistant and Junior Assistant. Files/activities are allotted by the supervisory Assistant on the basis of experience and performances. The activities of Senior and Junior Assistants are monitored and supervised by the Supervisory Assistant. The Supervisory Assistant is responsible to the Principal for all kinds of activities done in the administrative level.

For the maintenance of the accounts of receipt from different sources and expenditure on different heads, there is an accounts branch in the college. The branch maintains all kinds of receipt and expenditure without the interference of the principal.

There are so many Committees constituted on the principle of decentralization of power and functions, such as Academic Council, Examination Committee, IQAC, IGNOU Cell, Planning Board, Garden Committee, Extension Education Cell, Consultancy and Career Counselling Cell etc exercise power of autonomy in executing the purpose assigned to them. The decentralization power and Function helps in the speedy realization of too many diverse action plan. It saves money, time and energy.

6.1.8 *Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.*

The College promotes the culture of participatory management to the extent of its satisfaction: Different Committees and Units are constituted and organized on the principles of decentralization of Powers and functions. We have so many committees and units of functions in which the concept of the decentralisation of power and functions of the college is translated. Almost all the faculty members of the college are appointed/engaged in different capacities as the In-Charge or Convenor or Coordinator or Member the Committees and Functional units stated below:-

1. Academic Council,
2. Examination Committees,
3. IQAC,
4. Extension Education Cell,
5. Consultancy and Career Counselling Cell,
6. Grievance Redressal Cell,

7.   NCC unit,

8.   NSS unit,

9.   Scout & Guide Unit,

10.   Poor Students Aid Fund unit,

11.   Different units of the Students Union activities.

12.   Gauhati University Semester Examination Zonal Evaluation Centre.

13.   Higher Secondary 2nd year Zonal Evaluation Centre,

14.   Hostel Management Committee,

15.   Publication Committee etc. The organisation of seminars, workshops, ceremonies and festival provides opportunity for participation of faculty members as In-Charge or organisers. All the faculty members desire to participate in all these activities because certificate of participations is granted for career promotion.

6.2   Strategy Development and Deployment

6.2.1   Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Quality achievement in education is not a unilineal process. Approach to quality involves the process of logical integration of diverse conditions.   It involves strategically formulated long term action plan. The College has formulated the following   strategic action   plan or quality policy:-

1.   Replacement of unplanned old structure by new one with up to date facilities.

2.   Extension and modernisation of existing science laboratories with up to date facilities.

3.   Application of modern technology in teaching and learning process.

4.   Arrangement of students supports facilities.

5.   Arrangement of Research and Faculty Improvement facilities.

6.   Automation Library Service

7.   Installation of net work system.

8.   Rationalisation of teachers-Students ratio by increasing the number of teachers.

6.2.2   Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The perspective plan for development is in principle reflected in the Strategic Development Action Plan of the College. Kokrajhar Govt. College has a ten year short term plan for Perspective Development

1.   In the first five year, it has a plan for replacement of the unplanned old structure by new ones with up-to-date facilities.

2.   Extension and modernization of existing Science laboratories with up-to-date teaching facilities and technology.

3.   Construction of Additional Boys' and Girls' Hostels.

4.   Construction of functional Auditorium within five years.

5. Opening of new subjects like, BBA, Bio-Technology, Sociology and Psychology at Degree level within six years.

6. Simultaneously it has a plan for application of modern technology in teaching and learning process both in Arts and Science Stream.

7. Automation of Library Service is a priority and it will be completed within three years.

8. The College has a target for digitalized networking system within seven years.

9. Arrangement of Research and Faculty Improvement facilities within ten years

6.2.3   Describe the internal organizational structure and decision making processes.

A managerial and organizational structure of the Govt. Colleges of Assam is a little different from the Provincialized and Non-Govt. Colleges of Assam. The Secretary, Department of Higher Education is in the top rank. Next layer, at the College level is the Principal. Important policy decisions are taken at the Secretariat level. Every important decision relating appointment, promotion, payment of salary etc are taken by the government at Secretariat level. The decision of the Government is conveyed to the principal of Govt. Colleges in the form of notification, order or instruction for implementation.

The affairs and activities of the Government colleges are governed by a set of rules and regulations, instructions, notifications made by the Government from time to time. The Principal is the Chief Executive of the College and he executes the decision of the Government.

To assist the Principal in maintaining the affairs of the college there are as many as **34** Grade-III and Grade-IV employees.

To advise and assist the principal in his activities there is an Advisory Committee formed by the Bodoland Territorial Council authority.

To deal with different types of activities of the college different committees are constituted by the principal as per the UGC guidelines. An idea of action plans is generally generated first at Committee levels and it takes ultimate shape with the approval of the principal. And every action plan generated by respective Committees takes the shape of policy decision with the approval of the principal and subsequently becomes a part of the list of action plans of the college. These Committees are the structural and functional units of the total organisation of the college.

In case of academic affairs the UGC and Gauhati University are the top layers. Entire academic affairs of the college is controlled and guided by Gauhati University. Syllabi for all semester classes and courses are formulated by the university. The affairs of conducting all semester examinations and assessment of answer scripts are controlled and regulated by Gauhati University. The College only follows the instructions and orders made by the university relating to permission and affiliation for new subject/subjects and other academic activities. Permission and affiliation of new subjects are also controlled by the university. It also follows the orders/ notifications/instruction

relating the conduct of examination.

6.2.4 *Give a broad description of the quality improvement strategies of the institution for each of the following*

- **Teaching and learning:**

  To make the teaching and learning more effective Kokrajhar Govt. College has adopted the following approaches:

1. Detailed academic calendar is prepared for the whole year.
2. Maintenance of Teachers Diary meant for every teacher.
3. Preparation and implementation of teaching plan subjectwise.
4. Admission on merit basis.
5. Laboratories of all science departments are equipped with modern instruments. Some Arts departments are also equipped with necessary teaching aids funded by DST Govt. of India and UGC. (Computer, laptop, audio-visual instrument etc.)
6. Organisation of field study wherever necessary.
7. Organisation of remedial classes for slow learners.
8. Interaction and discussion on the subject taught to ascertain the understanding of learners.
9. Collection of feedback on teacher's performance from students or other stakeholders for remedial or corrective measures.
10. Encouragement of the faculty member for participation in Orientation Course, Refreshers Course, Summer Institute, Seminars, Workshops organised by Universities and Colleges for faculty development, capacity improvement.

- **Research and development:**

1. UGC Cell of the College controls the organisation of research activities. The faculty members of the college are encouraged to avail of the UGC Faculty Improvement Program. This program sponsored by UGC is popularly used by the Faculty members of Kokrajhar Govt. College. Till now , under the UGC Faculty Improvement Programme, a considerable number of faculty members have completed their research work as follow:
   ❖ Ph.D.: 09
   ❖ M.Phil.: 01
   ❖ Minor Research Project: 11
2. Faculty members are also encouraged to undertake research work beyond the jurisdiction of UGC programme on their own initiative. In such case No Objection Certificate is granted to the desiring candidate if he/she does it without affecting normal duties, but it is subject to the approval of the Govt. of Assam, department of Education. The number of candidates completing research work on their own initiative are as:-
   ❖ Ph.D.: 08
   ❖ M.Phil.: 21
3. Recommends the names of desiring eligible faculty member for Research Guideship:
   Number of Ph.D. supervisor: 04

4. Kokrajhar Govt. College has an action plan for arrangement of research facilities attached to every department. At present such arrangement is available in the department of Chemistry.

5.   Encourages the faculty members to publish research articles in National/ International/ Regional journals and Magazines. There is a Publication Cell in the College for the publication of research article written by faculty members.

- **Community Engagement.**
  Kokrajhar Govt. College is located at the heart of socio-economically backward tribal area. The society in this area is affected by various types of evil traits causing frequent inhuman incidents. The people living in village area are quite unaware about scientific knowledge. The College is very much concerned for the socio-cultural evils affecting the societies around. The College has action plans to help the people in this area. In this connection, Extension Activities Cell has organised following programs:

➢   Visit to Riot victims relief camp and supply of relief materials: 25/08/2012
➢   Providing shelter to Riot Victims:23/09/2012
➢   Awareness Camp on Witch hunting: 13/01/2013
➢   Awareness Camp on Environmental Pollution:05/06/2013
➢   Awareness Programme on Value Education:13/09/2013
➢   Awareness campaign on AIDS:01/12/2013
➢   Seminar on Women Empowerment   :08/03/2014

The College has NCC, NSS, Scouts & Guides units and these units design some action plans for the nearby village community as –

➢   Cleanliness Program by NSS unit of the College on: 13/08/2013
➢   Medical Camp on: 25/04/2011
   IGNOU study centre is extending good service to the community by helping hundreds of dropout students from state run schools and colleges to take admission in IGNOU in different standards with different courses and many are completing their education.

- **Human Resource Management:**
  Kokrajhar Govt. College is a conglomeration of human resources with different statuses and values. Every single individual employee is a valuable human resource with distinctive character and quality. Every individual employee is appointed to meet a specific purpose. Human resource mobilisation and management is difficult task. Human resources available in a college may be structured into two categories as follows:-

➢   **Principal**: 01.
➢   **Librarian**: 01
➢   **Teaching Staff:**
   Kokrajhar Govt. College has as many as seventy five **(75)** regular faculty members working in different departments and as many as twenty-five **(25)** teachers are working on contractual engagement. Categories of teachers in different status are stated below:-
1.   Associate Professor: 20
2.   Asstt. Prof.   : 45
3.   Asstt. Prof.(vacant) : 10
4.   Teachers on Contractual engagement: 24
   Total number of Teaching Staff.: = 89 (excluding vacancy).

➢ **Non-Teaching Staff**:
1. Supervisory Asstt: 01
2. Senior Asstt.(UDA): 02
3. Junior Asstt.(LDA): 06
4. Electrician: -01
5. Gas maker: 01
6. Office Assistant(Grade-IV): a. Office Peon: 06   b. Laboratory bearer: 10.   c. Night Guard:-02   d. Gardener : 01 e.Gas maker :01   f. Sweeper: -02 g.Cook:- 02 :

➢ **Non-Teaching Staff under Contractual Engagement**:
1. Junior Asstt (LDA): 02
2. Office Asstt.(Grade-IV): 07: (inclusive of cooks)
3. Security Guard: 04:

Total No of Non-Teaching Staff:-48

UGC has defined the functions or responsibility of faculty members of the college and the university. Their primary duty is to take regular classes as prescribed by the UGC. An Associate Professor and an assistant professor are to stay in the college or the university at least minimum five hours daily. An Asstt. Prof. is to be in touch with the students a minimum of sixteen hours in a week. An Associate Prof. is to be in touch with the students at least minimum of fourteen hours in a week. He /She also should perform certain tasks related to his/her career promotion. He or she has to follow a series rules or norms prescribed by the Govt. & UGC. He or she may extend voluntary services in different capacities.

Similarly the functions and responsibilities of the administrative staff working in different capacities are defined. They are to act properly according to the rules prescribed by Govt. or UGC. In case of violation of functional rules, he may be inflicted punishment as per rule. There is mechanism for regulating the deviant behaviour of employees. The principal is the regulator of the functional behaviour of all employees. He enforces the rules whichever and whenever necessary. To assist the Principal on regulating the deviant behaviour, there is Grievance Redressal Cell. It deals with different types of incidence, conflict, quarrel and irregularities happened among the members of the college fraternity. Examples of regulating the behaviour of employees.

1. On unauthorised absence the Principal may serve show cause notice for the absence. On satisfactory reply, absent may be granted as CL /EL which ever applicable.
2. On unsatisfactory reply salary may be cut against the absent period on the principle of no work no pay.
3. Serious matter is sent to the Secretary of Education, Govt. of Assam for final decision.
4. Any serious matter is placed before the meeting of Grievance Redressal Cell for settlement.
5. Unnecessary legal entanglement is best avoided.

The institution tries to ensure the rights of the employees which are considered as a part of good management. In this regard the college pursues the following approaches:

1.   The rights of employees entitled by the rules should always be sympathetically considered.

2.   The cases of their career promotion, time scale, increments, leave encashment, applications for loans etc should be rationally and sympathetically considered.

3.   When their needs are granted, they also maintain positive attitude toward the authority and they extend their cooperation in different types of academic and non-academic activities.

4.   They should be rewarded for the extra services they render, the ones that do not come under the jurisdiction of regular service.

5.   Committees are constituted on the principles of decentralisation of power and function as prescribed by the UGC. It helps in maintaining and resolving various types of academic, administrative and students related activities smoothly and efficiently.

- **Industry interaction:**

- : Interaction with Industry or industries indicates high level science, medical and technical examination. Kokrajhar Govt. College has full-fledged Science department. We have two big industries near the town namely, Bongaigaon Refinery & Petro-Chemical Limited and Bongaigaon Thermal Power Station located at Dhaligaon and Salakati respectively.

- For academic purpose, students of chemistry visit the Bongaigaon Refinery Petro-Chemical Plant to conduct Project Work/ Field Study as a part of their regular academic activities on environmental subjects like water, soil, air testing. The college has action plan to conduct a research project in BRPL.

- Similarly the students of major course of the department of Physics visit Bongaigaon Thermal Power Station to conduct Project Work or Field Study as a part of their regular academic activities.

6.2.5   How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The principal as the head of the college management ensures receipt of information on the daily functioning of different functional unit or aspects of the college in different ways. Major information is received from the professors' in-charge of the different committees and professors In-charges of different functional units on the respective affairs as shown below:

1.   The IQAC is the most important unit from which important information is received. Committees and functional units regularly provide information to the IQAC regarding action plan they have implemented from time to time. Subsequently the Coordinator of the IQAC conveys every information to the principal.

2. Information regarding the action plan for admission, its progress and outcome is regularly informed by the professor in-charge of Admission Committee. This way up-to-date information is received from different committees and functional units.

3. We have a number of committees to maintain different affairs and activities. The number of committees is not fixed. Some committees are statutory and permanent in character. Some committees are very temporary in nature and they are constituted to meet an urgent problems or issue.

4. Information regarding the affairs of Students' Union is received from the Union Secretary and Sectional Secretaries and from the professors' in-charge.

5. The problems of the department are informed by the heads of the respective departments.

6. There is a Grievance Redressal Box. Any student can drop his/her complaint in the form of letter or application addressed to principal in the box.

6.2.6   How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The college encourages and supports the involvement of staff in improving the effectiveness and efficiency of the institutional process by:

1.   Arranging, from time to time, Orientation Programs, Workshop on maintenance of Official process, Official Communication, Official management to the newly appointed employees.

2.   Encouraging the employees to participate in Capacity Building programmes arranged by Govt. or Non-Govt. organisations.

3.   Equipped with Computer facilities.

4.   Monitoring the activities of the employees with rectifications or suggestions wherever is necessary.

5.   Applying check and balance method in regulating the activities of the staff.

6.   Trying to become an ideal for the staff by maintaining Punctuality, Sincerity, honesty, regularity and transparency on duty.

6.2.7   Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

There is no provision for Governing Body or Managing Committee in the Govt. College Regulation Manual, although it is available in case of Provincialized College and Non-Government Colleges of Assam. The Principal is directly responsible to the Secretary to the Govt. of Assam, Higher Education Depart. As Kokrajhar Govt. College comes under the VI Schedule area, the Bodoland Territorial Area District Council, he is fully responsible to the Secretary of Education, Bodoland Territorial Area District Council for financial and management activities of the college. There is an Advisory Committee constituted by the authority of Bodoland Territorial Council to advise the Principal in the management of the affairs of the college without delegating any power to

the Committee. The function of the Advisory Committee is advisory in nature. The Principal is not responsible to the Advisory Committee for activities. The meeting of the advisory committee is held as and when the higher authority advises to do so.

1.   05/02/2013

	Resolution and item		Outcome
➢	Proposal for Grants for Auditorium to BTAD authority:	Submitted	Nil
➢	Proposal for allotment of land For extension of infrastructure	submitted	Nil
➢	Opening of new subjects in HS level	Submitted	under process
➢	Opening of New Courses in in Degree level	submitted	under process

2.   12/05/2013

➢	Proposal for career promotion of 21 faculty Members	Submitted	under process
➢	Regarding extension classes	---	executed
➢	Proposal for sanctioning of grants for meeting NAAC invitation & visit	Submitted	under process
➢	Appoint of Security Guards for College Campus	---	appointed

3.   21/09/2013

➢	Appointment Security Guards For Girls Hostel	Submitted	appointed
➢	Appointment of additional Cook in New Boys Hostel	---	Appointed
➢	Appointment of Additional cook Old Boys' Hostel	---	Appointed
➢	Drinking water facilities in Girls Common Room		Executed

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

There is no such provision in the Gauhati University Act for according autonomy to affiliated institution.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for

promoting better stakeholder relationship?

Complaint or grievance lodged by the member of any stakeholders addressed to the Principal is placed before the meeting of the Grievance Redressal Cell. The complaint may be related to juvenile delinquency, conflict, incident, misunderstanding, irregularity on duty etc. It may also be related to academic or non-academic needs and facilities of the students. Most of the cases are settled in the meeting of the Grievance Redressal Cell. In certain complicated matters, Enquiry Committee is instituted for finding the real facts for solution. Very serious cases are referred to the police. Complaints may be lodged in the form of application or letter to the principle by simply dropping it in the Complain Box. Simple matters are resolved on the table of the Principal.

6.2.10 *During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?*

No, there is no such case filed by anybody during the last four years.

6.2.11 *Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?*

On the institutional performance, feedback of students are seriously considered. Feedbacks are collected from the students in a classroom situation through interactions. Feedbacks collected on important issues may be on the performance of academic, administrative, management sections or otherwise. Feedbacks are also taken on the performance of different functional units.

1. The institution takes feedbacks on the regularity, efficiency, and sincerity of the faculty members as a teacher, as the Head and in-charge of a department. There are regular complaints against a few teachers for their irregularity, non-punctuality and insincerity in attending classes. In such cases the matter is discussed with the head of the department for solution. Teachers concerned are advised to dedicate time and energy to improve their performance as teachers. Head of the department is advised to strictly monitor the classes.

2. Feedbacks on academic non-performance are discussed and analysed in the meeting of departmental heads. Cases related to non-performance are fixed and accordingly remedial or corrective measures are taken.

Weakness or faults pointed out by students at any level of functional unit or any level of official management in the form of feedback is taken care of. We have complaints against some administrative staff against whom the office has taken action for not being punctual in attending office regularly.

6.3 Faculty Empowerment Strategies

6.3.1 *What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?*

The college has specific action plan for professional development of teaching and non-teaching staff of the college. Some measures taken by the college for professional

development of teaching and non-teaching are as follows:

1.   Modernization of classrooms with necessary teaching facilities.
2.   Extension of classrooms to accommodate the growing number of students.
3.   Strictly monitoring teacher's regularity, punctuality and sincerity in taking classes. The institution believes that regularity, punctuality and sincerity on duty help in capacity and efficiency enhancement.
4.   For capacity building the number of National level Seminars held: 02
5.   All the departments conduct departmental seminars every year and in addition to that some departments jointly hold seminar to acquaint the students with the importance of interdisciplinary seminar.
6.   The institution arranges popular talks every year by calling eminent alumni or eminent persons.
7.   Number of Ph. D. produced: 17
8.   Number of M. Phil. produce : 21
9.   Number of Ph. D. supervisors : 04
10.   Number of MRP completed: 11
11.   Number of teachers who participated in participated in Refresher and Orientation Courses: OC= 21: RC=48:
12.   Number of Computer Skill Development Program held: 01
13.   Orientation Program for non teaching staff held: 03

6.3.2   What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The college is aware of the fast changing society in all spheres and so also of the fast changing areas of demand in higher education. The college has an action plan to empower the faculty members to keep pace with the dynamism in the sphere of education:

1.   The IQAC has been entrusted with the task of keeping track records of the professional requirement of teaching staff. On the basis of individual professional requirement and students' feedback faculty members are allowed to participate in Orientation Course or Refresher Course. Extra and unnecessary participation is discouraged.
2.   The petition for participating in such courses is accepted on seniority basis. At a time only a single teacher is allowed from a department to keep the academic activities in balance. In this case the consent of the head of the department is necessary.
3.   As per the UGC guidelines in every UGC five year plan 20% of the faculty members are allowed to join Ph.D. and M. Phil. study under UGC Faculty Improvement Program. Selection of candidates is done following seniority and other important criteria and State reservation System. Selected candidates are released only after appointing the substitute teacher. Faculty members are always encouraged to undertake research work.
4.   The faculty members are also allowed to conduct Minor Research Project departmentally or individually.

5. They are also allowed to participate in different types of Examination related activities under Gauhati University, Assam Higher Secondary Education Council and the Board of Secondary Education of Assam such as External Supervisor, Zonal Supervisor, Officer or Assistant Officer in-charge of Zonal Evaluation Centre, External Examiner etc.

6. Faculty Members are also allowed to participate in Seminars, Orientations, Workshops organized by colleges and universities as subject expert, organizer etc.

7. Favourable attitude and actions are taken for ensuring the rights of the faculty members entitled under rules.

8. Orientation and training programs are held from time to time for non-teaching staff. Regular discussions are also arranged on critical matters and emergency needs.

6.3.3 *Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.*

The college has a mechanism for preparing individual Annual Performance Appraisal Report.

1. A proforma for self-appraisal of the teachers is collected to procure information on multiple activities for analysis.

2. Information regarding the teacher's performance in classroom is directly collected from students and the head of the concerned department. Information are also collected from the students regarding the regularity, punctuality, sincerity, honesty of teacher on his / her duty.

3. Teacher's monthly performance diary in which the academic activities of the teacher is recorded is an important document in the preparation of teachers' self-appraisal performance report

4. Information about the teacher regarding his/her services rendered in different functional units, in different committees, in students union affairs, examination related works etc are obtained from different stakeholders and the feedbacks are analyzed from the output derived from the service rendered.

5. On receiving contrary and unsatisfactory information, negative self-appraisal performance report is not approved and the teacher concerned is advised to rectify or improve his/her performance.

6.3.4 *What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?*

The top management of the college regularly reviews the performance appraisal reports of the teaching staff and makes necessary recommendations for better performance, if deemed necessary. This report is a necessary document for career promotion.

The management communicates the performance appraisal reports personally to

the respective stakeholder and hold discussion, if necessary for improvement of his/her performance.

6.3.5   What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The employees of Kokrajhar Govt. College comprising both teaching and non-teaching staff maintain a society registered under society registration Act. 1960. This Committee launched a beneficiary financial scheme named as, "Sanchay Aru Rindan Samiti". There is provision for lending loan to employees upto maximum of Rs.300000/- (Rupees one lakh) for Associate Professor, Rs.2,50,000/- (Two lakh fifty-thousand only) for Assistant Professor II, Rs. 2,00,000/- (Two lakh only) for Assistant. Professor-I: 100% employees of the college avail of this opportunity.

The employees of the college can avail of the opportunity of Bank Loans from different Banking establishment on the recommendations of the principal. The applications for Bank Loans (Housing, Car, Personal etc loan) are recommended by the principal as guarantor. Loans are recovered through EMI from individual salary accounts. The principal is responsible for the recovery of loans.

6.3.6   What are the measures taken by the Institution for attracting and retaining eminent faculty?

❖   Ensuring all service benefits.
❖   By Assigning responsible work and assignment appropriate to him/her as faculty member.
❖   By improving the quality and image of the college in all respects

6.4   Financial Management and Resource Mobilization

6.4.1   What is the institutional mechanism to monitor effective and efficient use of available financial resources?

For effective and efficient financial management, the college has experienced staff. The General grants received from the government for payment of salary are maintained by the Accounts B ranch as per Government procedures.

Every activity involves fund. Every action plan formulated is done by the committees under the leadership of its In-charges. Professor in-charge not only monitors the implementation of action plan but also ensures that the fund is used properly for the purpose.

6.4.2   What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

In government colleges audit on all kinds of grants received from government head is conducted by a local government auditor. So, it is known as local audit. Audit on grants received from government is cleared upto the financial year 2011-2012.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The following are the major sources of institutional receipt/ funding:

1. Students fee (Towards the General Fund)
2. State Government Grants (Towards the Salary Fund)
3. UGC, DST and other Central and State Government Grants for specific purposes (General Fund).

A statement of audited income and expenditure of the last four years:

Year	Heads of Account	Opening Balance	Receipt	Grant Total	Total Expenditure	Closing Balance
2009-2010	General Fund	985981.00	2286730.00	3272711.00	2507586.00	765125.00
	Salary Account	0.00	38877864.00	38877864.00	38877864.00	0.00
	UGC Fund	0.00	3869560.00	3869560.00	3869560.00	0.00
2010-2011	General Fund	765125.00	2666164.00	3431289.00	2446941.00	984348.00
	UGC Fund	0.00	854009.00	854009.00	854009.00	0.00
	Salary Account	0.00	43310890.00	43310890.00	43310890.00	0.00
2011-2012	General Fund	984348.00	2635409.00	3619757.00	2296992.00	1322765.00
	UGC Fund	0.00	8119857.00	8119857.00	8119857.00	0.00
	Salary Account	0.00	59107465.00	59107465.00	59107465.00	0.00
2012-2013	General Fund	1322765.00	2916585.00	4239350.00	2829906.00	1409444.00
	UGC Fund	0.00	739000.00	739000.00	739000.00	0.00
	Salary Account	0.00	59001105.00	59001105.00	59001105.00	0.00
2012-2013	General Fund	1409444.00	4041255.00	5450699.00	4349463.00	1101236.00
	UGC Fund	0.00	612500.00	612500.00	612500.00	0.00
	Salary Account	0.00	66160671.00	66160671.00	66160671.00	0.00

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college is keen to secure additional funding from various agencies for college

development and other related purposes. The following are grants received and utilised:

Funding Agency	Name of the scheme	Grant Received (in Rs.)	Grant Utilized (in Rs.)	Remarks
2009-2010				
UGC	College Development (Merged Scheme)	2,457,000.00	2,457,000.00	
	Construction of Women Hostel	450,000.00	450,000.00	
	Minor Research Programme	60,000.00	60,000.00	
	Contingency of Teachers Fellowship	25,000.00	25,000.00	
	Salary of Substitute Teachers	877,560.00	877,560.00	
2010-2011				
	Salary of Substitute Teachers	754,009.00	754,009.00	
	Contingency of Teachers Fellowship	30,000.00	30,000.00	
	Minor Research Programme	70,000.00	70,000.00	
2011-2012				
	Additional Grant for equipment	2,232,000.00	2,232,000.00	
	College Development (Merged Scheme)	2,099,000.00	2,099,000.00	
	Stipend to BPL students	461,000.00	461,000.00	
	Salary of Substitute Teachers	2,194,857.00	2,194,857.00	
	Workshop conduct	112,000.00	112,000.00	
	Contingency of Teachers Fellowship	15,000.00	15,000.00	
	Minor Research Programme	806,000.00	806,000.00	
2012-13				
	Contingency of Teachers Fellowship	20,000.00	20,000.00	
	Salary of Substitute Teachers	120,000.00	120,000.00	

	Adhoc General Development Assistance	351,000.00	351,000.00	
	Additional Grant for equipment	248,000.00	248,000.00	
	2013-2014			
	Adhoc General Development Assistance	475,000.00	475,000.00	
	Contingency of Teachers Fellowship	45,000.00	45,000.00	
	Minor Research Programme	92,500.00	92,500.00	

6.5   INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1   Internal Quality Assurance Cell (IQAC)

a.   Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

 Yes, the college established the IQAC on 19-08-2002. The IQAC was approved by the then Governing Body of the college conferring on it the power to act as the chief quality control with regard to academic, infrastructural and administrative processes/practices in the college. The IQAC is monitoring the activities of all the cells/committees/sub committees formed to enhance and ensure quality in teaching-learning and other areas directly or indirectly contributing to it.

b.   How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

 The college being a government institution, the approval part of the management/authority is entirely handled by the Principal who happens to be the chairperson of the IQAC. Hence, all the decisions made by the IQAC are unanimous and are approved and implemented with the support of the Principal.

c.   Does the IQAC have external members on its committee?
If so, mention any significant contribution made by them.

 The IQAC has five external members. These members come to the college as and when called for and forward their suggestions in relation to quality improvement.

d.   How do students and alumni contribute to the effective functioning of the IQAC?
The students and the alumni are part of the IQAC. The students contribute to the functioning of the IQAC by pointing out the lacking to be addressed with immediate concern and by providing feedback on teachers and other aspects related to teaching-learning. The alumnae, through the alumni association, provide support in quality enhancement. The association awards "Best Graduate of the Year" for Arts and Science

to encourage good result.

e.   How does the IQAC communicate and engage staff from different constituents of the institution?

Apart from the external members and members from the teaching staffs the IQAC includes office staff and the librarian in its body. All the documents/testimonials required by the IQAC are readily provided by the library and Office Staff.

6.5.2   *Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.*

There is a sound co-ordination between the administrative and academic aspect of the college. The academic council, the IQAC, the construction committee etc. are integrated bodies of the administrative and academic interest for enhancing and ensuring smooth functioning aimed at quality result.

6.5.3   *Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.*

The institution allows and encourages its staff to participate in different seminars, workshops or training programmes related with quality assurance procedure for effective implementation of such procedures.

6.5.4   *Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?*

The institution has a practice of undertaking a half-yearly academic audit (Analysis of Admission and Results related data). Time to time department concerned experts appointed by the affiliating University visit the college to inspect the up-to-date academic status of the institution. The outcomes are discussed in the academic council and the IQAC takes necessary steps to improve the institutional activities.

6.5.5   *How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?*

The IQAC of the college frames and executes all its policies in strict adherence to the policies adopted by the affiliating University, the UGC and the NAAC.

6.5.6   *What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?*

The IQAC is sole authority for continuous review of teaching-learning process. Through the individual departments and the concerned cells/sub-committees, it collects feedbacks from the students and the guardians and the feedbacks are analyzed for correcting or modifying its policies or activities. The post-result academic analysis also helps to decide on the direction to be focused for the next session. This practice has helped in minimizing the role of failures in teaching-learning activities.

6.5.7 *How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?*
Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The policies, mechanisms and outcome of the college are explicitly written in the prospectus of the college as well as in the college website. The meetings with the stakeholders like the alumnae and the guardians also function as the stage for communicating these aspects to the external stakeholders. The students have the extra advantage of going through the notice board or attending various central and departmental setting where many or all of these areas are discussed.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1   ENVIRONMENT CONSCIOUSNESS

7.1.1   Does the Institute conduct a Green Audit of its campus and facilities?

Yes. The Garden Committee and Department of Botany conducts assessment of the flora of the campus and takes necessary measures for maintenance and conservation and identifies areas for the introduction of new plant species. The committee, with a view to create awareness and belongingness to nature, conducts plantation programme by involving members of the Students' Union of the College, Kokrajhar Govt. College Teachers' Association, N.S.S.-Kokrajar Govt. College Unit, N.C.C.-Kokrajar Govt. College Unit, Teachers' Sports Club, Non-Teaching Staff including some conscious citizens of the area. The State Forest Department (Social Forestry), Govt. of Assam, also assist in the arrangement of saplings.

In the Hostel campus of both Boys' and Girls' Hostels, the maintenance, conservation and introduction of new plants are supervised by the respective Hostel Wardens involving all the boarders.

7.1.2   What are the initiatives taken by the college to make the campus eco-friendly?

∗   *Energy conservation*

1. Incandescent bulbs are gradually replaced by fluorescent tube light and CFL bulbs to reduce energy consumption.

2. Old ceiling fans of higher wattage are transferred to laboratories as the working hours in the laboratories are minimal reducing energy consumption.

3. CRT monitors of desktops are replaced by TFT monitors gradually in the departments.

4. Single switch system is installed outside the each and every class room for efficient management to reduce the energy consumption when the room are not in use.

5. There is optimum utilization of inverters in college and hostels. Inverters are used only at night time till 11.30pm in the hostels.

6. Usually during pleasant weather open general meetings are held in open space in the college to avoid use of electric gadgets.

7. Teacher's Sports club also uses CFL lamps instead of high wattage halogen lamps during sports activity in the evening to reduce energy consumption

8. Instructions are issued in all laboratories to switch off the electrical gadgets when not in use.

∗   *Use of renewable energy*

A district level solar energy park has been set up in the college campus in 2010 under 'Special Area Demonstration Programme' during 2006-2007, a project under Ministry of Non-Conventional Energy Sources (MNES).The project was implemented by Assam Energy Development Agency (AEDA) and Assam Science Technology and Environment Council(ASTEC). This project besides materialising its goal has helped the college in minimizing the conventional

energy use. 18 types of solar equipments have been installed, namely, Improved Chulhas –fixed type(1), Improved Chulhas – portable type(2), Solar Biogas Plant-cut model(KVIC)(1), Solar PV Street Lights(10), Solar PV Domestic light-M-V(2), Solar PV Lantern (2), Solar PV Colour TV -21" with 2x75Wp module (1), Solar Educational Kit(1) Solar Cooker[box type] without electric backup(1), Solar Cooker with electric backup(1), Solar Cooker SK-14(1), Solar Cooker – Scheffler type(1), Solar Water Heating System 200 LPD (1), Solar Still 3 LPD(1), Solar Cabinet Dryer [2M.Sq.] (1), Solar Radio with module (1), Blow ups and bromides in a special enclosed for display. Out of which the solar lamps, water heater, water still, cabinet dryer are still being used at the optimum.

All these equipments have provided the college with tools for creating effective environmental awareness among the students. Especially, the Solar Water Heater and Solar Water Still have proved to be the most effective as they do not require condensation unit, where, otherwise a constant flow of cold water is required which could have led to the huge expenditure of energy.

* *Water harvesting*
  There is a plan to install rain water harvesting system particularly for providing ion free natural water to some specific plants like Pitcher Plants etc.

* *Check dam construction.*   Not applicable to our
                                                    institution

* *Efforts for Carbon neutrality*
  1. A tree barrier has been erected to absorb smokes and hold dust released by Locomotives that passes by the northern boundary of the college.
  2. LPG fuel is used in hostels and chemistry laboratories to minimise carbon emission.
  3. Power generator of Science Block is used only during practical classes whenever required to reduce carbon emission.
  4. Proper vigilance and maintenance of adequate number of tree species are done by the Garden Committee and Department of Botany jointly for absorption of carbon dioxide.

* *Plantation*
  1. Every year the college conducts plantation programme through Garden Committee of the College and Social Service Unit of Kokrajhar Govt. College Students' union in and around the college campus. The plantation programme are conducted by KGCSU in different schools in each year involving students, faculty, NSS, NCC , Scouts and Guides, Teachers' Sports Club. The main objective of tree plantation programme in the peripheral region is to enhance greenery, and to create environmental awareness among the students and the locals. Atleast 100 saplings are planted in each programme. It is worth mentioning that saplings are also distributed to the local people.
  2. Department of Botany maintains the Botanical Garden of the college by planting medicinal, seasonal, and plants of academic interest.
  3. Removal of trees due to construction of buildings is compensated by planting

adequate number of trees.
4. Besides tree plantation ornamental plants are also planted in hostel campus and maintained well by the hostel boarders.

∗   *Hazardous waste management*
1. A set of five dustbins have been installed. Each dustbin of the set is classified as 'Organic', 'Plastic', 'Metallic', 'Glass' and 'Paper' for proper disposal and recycling of the waste materials. Out of these the organic wastes are used as manure in the botanical garden.

2. Separate scientifically designed soak-pit has been constructed for safe disposal of hazardous chemical wastes discharged from Chemistry, Zoology and Botany laboratories.

∗   *e-waste management*

The college has set up E-Management Cell in under the supervision of Department of Physics. The main objective of the cell is to repair and reuse the damaged electronic gadget by reusing the components available from the irrepairable gadgets received.

7.2   INNOVATIONS

7.2.1   Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

2010-11
Public Address System
Installation of Public Address System in the college campus has helped in the announcement of important notices, and information. This has minimized the time for the circulation of information and notices in the college. This Public Address System is basically meant for the circulation information for the students, announcement of programmes, and preparedness in disaster management in case of emergency.

2011-12
Introduction of College uniform
The college introduced uniform for its students to maintain uniformity among them and to enhance discipline by fostering a sense of unity.

2012-13
Biometric Punching Machine:
The college authority introduced Biometric Punching Machine for the register of the Staff (both teaching and non-teaching staff) in the year 2013. The main objective of the installation of the machine is to keep proper and authentic record of attendance and assurance of minimum six hours of duty of each staff of the college. This has led to error free registration of attendance and avoidance of manipulation in registering of the entry and exit of each individual. The machine has been installed in the chamber

of the Vice-Principal.

2012-13

CCTV System

High resolution Close Circuit Tele Vision with DVR and TFT monitor have been installed for vigilance of office works and for preparedness for other untoward incidents. This has led to the enhancement of efficiency in office works. A total of four LED aided cameras have been installed in the College, two in the office, one in Principal's chamber and one in Vice-Principal's chamber. This CCTV system has helped in monitoring the office works.

2013-14

Open Stage campaigning for Election of Kokrajhar Govt. College Students' Union

The Election Commissioner for election to the election of Kokrajhar Govt. College Students' Union has introduced the new culture of open campaigning by the candidates for different portfolios sharing the common platform to ventilate their manifesto. This has led to the saving of precious time and energy. All the students of the college gather around the court and listen to the aspirant candidates and their manifesto. This gives the students to choose their leaders to the Students' Union who could work for the betterment of the students and the college as a whole. This practice has led to a free and fair election with no controversy.

2013-14

Catering System in College Hostels

To prevent excessive waste of food and to reduce the time of lunch hour, the college authority has entrusted the wardens of the respective College Hostels for the full management of catering. This practice has proven to be very effective and successful as the students have got more productive time for study. This has also led to the proper management of fund and discipline in all the hostels. It is evident that the outcome of the students in their final examinations has improved.

7.3   BEST PRACTICES

7.3.1   *Elaborate on any two best practices **in the given format at page no. 98,** which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.*

    <u>Best practice-I</u>
    1.   Title of the practice : **Help Desk Facility during Admission to Degree and Higher Secondary Courses**
    2.   **Goal:**
         a. To assist the students/ parents for proper filling up of the admission form.
         b. To help them to chose proper subject-combination, also ventilating prospects of different subjects and their combination.
         c. To make the parents convince not to exert pressure on the candidates against the choice of their subject as well as the stream of studies.
         d. To aid the admission committee with error free primary information for the

smooth and speedy conduction of admission process.

3. **The Context:**

Since most of the candidates and their parents come from remote and backward areas, many students usually submit erroneous filled up admission forms in regards to subject-combination for which some forms have to be rejected in spite of students securing excellent marks with complete eligibility for admission into different courses. Therefore the admission committee in consultation with the Principal of the college has introduced help desk from the session to assist the candidates in proper filling of the admission form and their subjects.

4. **The Practice :**

Every year, the admission committee, after being formed, nominates four to six members from the committee (who are faculties of the college) to the help desk, along with a few senior students. A convenient and spacious room is selected where two separate counters (one for degree and one for Higher Secondary) are setup. Further, in each counter two more sub-counters (one for Science Stream another for Arts stream) are provided.

The candidates/ parents are requested to approach the help desk according to their choice of admission. The personnel in the help desk verify all relevant information and the documents and advise the candidates/parents in choosing their stream, subject-combination etc. justifying the significance of the subject-combination. The personnel in the help desk finally advise the candidates/parents to rectify the detected errors in the admission form/ documents/ subject-combination immediately, within the stipulated date and time of submission.

The help desk opens daily, usually from 10:00am to 3:00pm starting from the date of the issue of the admission form till the last date of submission of the same.

5. **Evidence of Success :**
   a. The candidates are benefitted with best choice of stream and subject-combination for their studies.
   b. Complete and error free admission forms are received by the admission committee which helps to prepare proper selection lists for admission in due time.
   c. Hassle free admission processes are carried out as the best subject-combinations are cleared during the verification at help desk.

6. **Problems Encountered and Resources Required**
   a. Because of the help desk facility, each and every candidates want their form verified, hence unwanted rush to help desk has been experienced.
   b. As the college has some constraints in providing all subject combinations, sometimes it becomes very difficult to convince the candidates and parents to opt for the best possible combination that the college offers. In convincing them for the most possible option much of the time has to be spent which adds up to the rush of the candidates in the counter of the help desk.

Notes: In future the number of counters of Help Desk need to be increased to avoid

unprecedented rush.

Best practice-II

1. **Title:** Training in local language (Bodo) for employees speaking other languages
2. **Goal:** To teach local (Bodo) language to the employees in order to help them in effective communication, comprehension and expression through the increased level of understanding the language. As the majority of the students are Bodo speaking the knowledge of Bodo will also facilitate natural conversation and mutual understanding amongst the staff and colleagues, in carrying out extension and social services.
3. **The Context:** The Kokrajhar area is highly populated with people from Bodo community. Most of the students of this college come from Bodo medium schools and they are not well versed to communicate in other languages. The majority of the office staff of this college is also from this community. Therefore, for effective communication with Bodo people the initiative of teaching Bodo language was taken and this programme is conducted by the Department of Bodo, Kokrajhar Govt. College, local BTC Government and Bodo Sahitya Sabha.
4. **The Practice:** The free training is conducted for three months with two class days per week during the evening hours. This programme is also open for the people working in other institutions and Govt. offices. The programme was designed by the resource persons from the college as well as Bodo Sahitya Sabha. The programme became popular and encouraging. The contents of the classes are vocabulary, knowledge of grammar and spoken Bodo language. At the end of the programme, the evaluation of learners is done in writing and viva-voce.
5. **Evidence of Success:**
    i. Eighty percent of the trainees have acquired the capability of understanding the language and basic Bodo speaking ability.
    ii. It has been observed during the last part of the classes that trainees could be able to express their queries in this language.
    iii. Some trainees who have been working in other language departments of the college like Assamese, Bengali, Hindi and English are highly benefitted, as they have expressed that they became capable of working in language-related research including Bodo language.
    iv. This training is helpful for college faculties in conducting extension activities.
6. **Problems encountered and resources required:**
    i. The number of resource person is limited.

ii. Insufficient study materials.

iii. Financial constrains

iv. Problems in management of time during evening hours.

Notes: To continue this type of effective programme in the coming years co-operations from the college administration, local government and most importantly the response from the other language speaking people is required.

EVALUATIVE REPORT OF THE DEPARTMENTS (*ARTS STREAMS*)

1.   Name of the Department: **ASSAMESE**
2.   Year of Establishment: **1959**
3.   Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)   **Under Graduate**
4.   Names of Interdisciplinary courses and the departments/units involved: **Nil**
5.   Annual/ semester/choice based credit system (programme wise):

<div align="center">

Annual system in HS level

Semester from in undergraduate level

</div>

6.   Participation of the department in the courses offered by other departments: Some of the teachers of the department take some classes in the department of Bengali.
7.   Courses in collaboration with other universities, industries, foreign institutions, etc.**Nil**
8.   Details of courses/programmes discontinued (if any) with reasons: **Nil**
9.   Number of Teaching posts

Designation	Sanctioned	Filled
Professors	---	---
Associate Professors	01	01
Asst. Professors	03	02

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)
    REGULAR TEACHERS:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the
Runu Debnath	M.A.	Asst. Prof.	Group B (Language)	20	-
Dr.Hemanta Kr. Das	M.A. PhD	Asso. Prof.	Group A (Literature)	16	-
Nirmali Das.	M.A.	Asst. Prof..	Group B (Language)	14	-
Rumi Hazarika	M.A.	Asst. Prof.	Group A (Literature)	13	-
Vacant	-	-	-	-	-

    TEMPORARY TEACHERS:

Name	Designation	Qualification
Umesh Das (Appointed under UGC-FDP Scheme against N. Das)	Asstt. Professor	MA
Sunita Sarma	Asstt. Professor	MA

11.   List of senior visiting faculty: **Nil**
12.   Percentage of lectures delivered and practical classes handled (programme wise)
     by temporary faculty   **Major : 15%**
                                General: 18%

13. Student -Teacher Ratio (programme wise)

	Major	**General**
(2009-2010)	**3:1**	**34:1**
(2010-2011)	**3:1**	**35:1**
(2011-2012)	**4:1**	**34:1**
(2012-2013)	**5:1**	**33:1**
(2013-2014)	**4:1**	**33:1**
(2014-2015)	**5:1**	**29:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:
Ph. D.- 01, P.G.- 03
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications:

∗a) Publication per faculty

Name of the faculty	Books published with ISBN	Article published in edited books with ISBN/ISSN	Article published in Magazine	Books edited with ISBN	Books edited without ISBN/ISSN	Books written with ISBN
Runu Debnath		5	5		1	
Dr. Hemanta Kr. Das		6	4		2	
Nirmali Das	1	15		2		1
Rumi Hazarika		5	5			
Umesh Das	2	11	10	4		1
Sunita Sarma		4	5			

∗ Number of papers published in peer reviewed journals (national / International) by faculty and students : **Nil**

∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **Nil**

∗ Monographs: **Nil**

∗ Chapter in Books: **Nil**

Minor Research Project

Name of the teacher	Title of the Project	Status	Funding Agency	Grant received
Dr Malekuddin (2009-2010)	Witchcraft: A Social Problem With special reference to Kokrajhar District.	Completed	U.G.C.	Rs. 60,000.00
Runu Debnath & Rumi Hazarika (2012-2013)	Sneha Debi Aru Ashapurna Debir Chutigalpa : Eti Tulanamulak Adhyan	Completed	U.G.C.	Rs. 65,000.00

Publication:

1. Runu Debnath
   (a) "Asamiya Kabyat Rabindra nath Thakurar Prabhab" Amader Rabindranath, Edited by Arnab Chacrabarty 2011 ISBN 978-81-910832-3-1
   (b) "Indo Uropiyo Bhasha Pariyal" DAPON, Edited by Nirmali Das 2013 ISBN 978-93-81850-49-7
   (c) "Rabindranath Thakurar Post master" Sahitya Baibhav Edited by Dr. Umesh Deka & Nirmali Das ISBN 978-93-244-0187-8
   (d) "Rabindra Nath Aru Chutigalpa" Sahitya Mukur , Edited by Umesh Das ISBN 978-93-12726-52-4
   (e) "Boro Bhashar Sabda Bhander Aru Samarthak Sabda", The Bodos: The Frontier Aboriginal of Assam, Edited by Banasree Bharadwaj & Umesh Das ISBN: 978-93-81183-64-9.

2. Dr. Hemanta Kumar Das :
   (a) Baro Akhyanmulak Lokageetar Samajtatwatik dis: Eti Alochana" MEZANKARI,June,2012, ISSN No. 2278-640X.
   (b) Ram Goswamir Madal: Eti Alochana' DAPON, Edited by Nirmali Das 2013 ISBN 978-93-81850-49-7
   (c) DurgaPrasad Majinder Baruar *MAHARI*: Ek paryalochana Sahitya Baibhav Edited by Dr. Umesh Deka & Nirmali Das ISBN 978-93- 244-0187-8
   (d) Mahapurush Madhavdevar *Chordhara Jhumura: Eti Alochana* Dipsikha, ISSN No-2348-9049
   (e) Uttam Baruar *Hengdang : Eti Alochana,* Sahitya Mukur, Edited by Umesh Das ISBN 978-93-12726-52-4
   (f) *Sankardevar Parijat Haran Nator Eti Alochana,* The Bodos: The Frontier Aboriginal of Assam, Edited by Banasree Bharadwaj & Umesh Das, ISBN No: 978-93-81183-64-9.

1. Nirmali Das :
   (a) Anima Dattar 'Awagahan' Galpar Samagrik Alochana, Asomiya Chuti Galpar Alochana, ISBN No:978-81-244-0089-0.
   (b) 'Jishukhristar Chhabi'- Eti Bishleshan, Asomiya Chuti Galpar Alochana, ISBN No:978-81-244-0089-0.
   (c) Baro Loka Khadya, Asomar Janagosthiya Lokakhadya, ISBN No:978-9380454-79-5
   (d) Baro Loka Utshav, Asomar Janagosthiya Loka Utsav-parban, ISBN No:978-9380454-78-8.

(e) Bhupen Hazarikar Gitar Tatwik Mulyayan, Dr. Bhupen Hazarikar Git Aru Kabitar Bislesanatmak Alochona, ISBN No:978-93-244-0041-3.

(f) "Baharatiya Navajagaran Aru Hemchandra Barua" shirshak baktritat Dr. Sailen Bharalir Samalochanamulak Dristibhangi, Prajna Chatak, ISBN No:978-93-244-0075-8.

(g) "Goalparia Lokagit Sangraha" Granthakhanir Patanir Prasangikata: Chamu Alochana, Jivan Baibhav, ISBN No:978-93-811-83-78-6.

(h) 5 nos. of Poems, Shatarupa, ISBN No:978-93-81183-67-0

(i) Shankardev Anudita Bhagavata Grantha: Eti Alochana, Shankardev: Jeevan Aru Kriti, ISBN No:987-93-5104-159-7.

(j) Asomor Samajik Sanskritik Jiwanat Sankardev, Mezankari, ISBN No:2278-604X.

(k) Paramparagata Samaj Byabasthat Boro Narir Abasthan, Shristi, ISBN No:2277-6540.

(l) Laksminath Bazbaruar Dristire Sankardevar Bhakitatwa, Madhukari, ISBN No:2348-2486.

(m) Sankardevar Darsanik Dristibhangi- Eti Chamu Alochana, Dogo Rangsang, ISBN No:2347-7180.

(n) Shankardevar Bharat Bandana, GUINEIS JOURNAL, ISBN No:2347-2669.

(o) Kirtan Ghoshat Adhyatmik Shiksha, The Bodos: The Frontier Aboriginal of Assam, Edited by Banasree Bharadwaj & Umesh Das, ISBN No: 978-93-81183-64-9.

4. Rumi Hazarika

(a) " Atmajibani Sahitya : Eti Chamu Alochana" DAPON, Edited by Nirmali Das 2013 ISBN 978-93-81850-49-7

(b) "Munin Bhuyanr Hati Aru Fandi : Eti Chamu Alochana" Sahitya Baibhav Edited by Dr. Umesh Deka & Nirmali Das ISBN 978-93-244-0187-8

(c) "Dakhin Pacchim Darrangar Tolani Biya" Barta Pakhili, (Magazine) ISSN 2249-9865

(d) "Mamoni Raycham Goswamir Mamare Dhara Tarowal : Eti Alochana" Sahitya Mukur , Edited by Umesh Das ISBN 978-93-12726-52-4

(e) "Adhunik Boro Chutigalpa : Eti Alochana", The Bodos: The Frontier Aboriginal of Assam, Edited by Banasree Bharadwaj & Umesh Das ISBN: 978-93-81183-64-9.

5. Sunita Sarma :

(a) Asomar paramparagata lokbiswasor lokajibonar uporat probhab. "DAPON" (A collection of critical articles on language, literature and culture) published by Ashok Book Stall Ghy. ISBN 978-93-81850-49-7

(b) Asomiya chutigalpar dhara. " Sahitya Baibhav" Published by Chandra Prakash Ghy -1, ISBN 978-93-244-0187-8

(c) Kabita : jibanor samalochana. "Barta Pokhili" ISSN no. 2249-9865.

(d) Badosakalar Bibah padhyati, The Bodos: The Frontier Aboriginal of Assam, Edited by Banasree Bharadwaj & Umesh Das ISBN: 978-93-81183-64-9.

6. Umesh Das:

A. Books:

(a) Jaypuriya Kalita Samajat Prachalita Kalipuja : Ek Loka-Sangskritik adhayan, Publisher : AANK BAAK, 3rd Edition, ISBN :9789380454801. 2013

(b) Pachim Simantio Asamar Bhasa Sahitya Sangskriti Saurav ,Edited Book, Publisher :AANK BAAK, 2nd Edition, ISBN :9789380454825. 2013.

(c) The Bodos: The Frontier Aboriginal of Assam, Edited by Banasree Bharadwaj & Umesh Das ISBN: 978-93-81183-64-9.

(d) Sahitya Mukur, Edited by Umesh Das Publisher :AANK BAAK, 1st Edition ISBN 978-93-12726-52-4.

B. Master Degree Study Materials in Krishna Kanta Handique State Open University :

(a) Chapter -1: Asomiya Lokagit,Editor:Dr. Lilabati Saikia Bora, Publisher : Reistrar,KKHSOU,2011

(b) Chapter -2:Madhab Kandalir Ramayanar Sundarakanda (Hanumantar Lanka Darsan) Publisher:Registrar KKHSOU,2011.

* Citation Index: **Nil**
* SNIP: **Nil**
* SJR : **Nil**
* Impact factor: **Nil**
* h-index: **Nil**

20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in
    a) National committees b) International Committees c) Editorial Boards…

Name of the Faculty	National Committees	Editorial Boards (National)	Editorial Boards(International)
Runu Debnath	Life time member of " Nikhil Bharat Banga Sahitya Sammelan"	President, Editorial Board "Dapon" Sahitya Chora,Assamese Deptt.	
Dr. Hemanta Kumar Das	Life time member of Sanskritik Maha Sabha, Assam	Editor, Souvenir of Centenarial Celebration of Raas Mahotsav, Kokrajhar	Editorial member(Assamese Section)of World Annual Conference ,Biswa Banga Sahitya O Sanskriti Sammelan,2011
Nirmali Das	1.Life Member of Dogo Rangsa Gavesana samiti 2. Life Member of Asom Sahitya Sabha		
Rumi Hazarika		Member, "Dapon" Sahitya Chora Assamese Deptt.,KGC	
Umesh Das		Member," Dipshikha' Journal Deptt. of Assamese ,Bodoland University ,	

22. Student projects: **None**
    a) Percentage of students who have done in-house projects including inter departmental/programme: **35% (Mini Research Paper of 4ᵗʰ Semester students)**
    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**
23. Awards / Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists / visitors to the department
    i) **Dr. Amalendu Chakrabarty, Professor, Deptt. of Bengali, Gauhati University, 2010.**
    ii) **Dr. Dipti Phukan Patgiri, Professor, Deptt. of Assamese, Gauhati University, 2013.**
    iii) **Dr. Upen Rabha Hakasam, Professor, Deptt. of Assamese, Gauhati University, 2013.**

    iv) Dr. Dipak Kr. Roy, Associate Professor, Deptt. of Bengali, North Bengal University, 2010.

25. Seminars/ Conferences/Workshops organized & the source of funding
    a) National b) International: **Nil**

26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2009- 2010					
MIL(Assamese)	**80**	**80**	**34**	**46**	
Elective Assamese	**5**	**5**	**2**	**3**	
Major(Assamese)	**4**	**4**	**1**	**3**	**75%**
2010- 2011					
MIL(Assamese)	**76**	**76**	**36**	**40**	
Elective Assamese	**12**	**12**	**3**	**9**	
Major(Assamese)	**6**	**6**	**1**	**5**	**50%**
2011- 2012					
MIL(Assamese)	**80**	**80**	**44**	**56**	
Elective Assamese	**3**	**3**	**1**	**2**	
Major(Assamese)	**9**	**9**		**9**	**89%**
2012- 2013					
MIL(Assamese)	**83**	**83**	**37**	**46**	
Elective Assamese	**6**	**6**		**6**	
Major(Assamese)	**3**	**3**	**2**	**1**	**33%**
2013- 2014					
MIL(Assamese)	**69**	**69**	**38**	**31**	
Elective Assamese	**5**	**5**	**2**	**3**	
Major(Assamese)	**6**	**6**	**1**	**5**	**83%**
2014-2015					
MIL(Assamese)	**69**	**69**	**48**	**21**	
Elective Assamese	**2**	**2**		**2**	
Major(Assamese)	**13**	**13**		**13**	**100%**

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
U.G.	**100%**	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

                TET: **10**

                Defense services: 07

29. Student progression

Student progression	Against % enrolled
2009-2010	
UG to PG	**75%**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	-- --
Entrepreneurship/Self-employment	--
2010-2011	
UG to PG	**50%**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	-- --
Entrepreneurship/Self-employment	--
2011-2012	
UG to PG	**45%**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	-- --
Entrepreneurship/Self-employment	--
2012-2013	
UG to PG	**33%**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--

Employed • Campus selection	--
• Other than campus recruitment	--
Entrepreneurship/Self-employment	--
2013-2014	
UG to PG	**88%**
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection	--
• Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities a) **Library (Depertmental) - 392 Books**
    b) Internet facilities for Staff & Students: **NIL**
    c) Class rooms with ICT facility: **None**
    d) Laboratories: **None**
31. Number of students receiving financial assistance from college, university, government or other agencies: **None**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Orgenised Yearly "Suniti Kumar Chattarjee Memorial Lecture" jointly with other literature Deptt.**
33. Teaching methods adopted to improve student learning: Green Board, Maps etc.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Name of the Faculty	Types of Activity	Details of the activity
Runu Debnath	**Supervisor/ Head Examiner/ Teacher Representative/**	**2nd ,4th Semester Exam 2013 From 2011 still now Exam Centre Committee2014-15**
Dr. Hemanta Kumar Das	**Secretary**	**Kokrajhar Govt. College Teachers' Association,2013**
	Advisor	**Golden Jubilee of Apex Bank Employees Association , 2013**
	Member of Study Material, PG course	**Distance Education Bodoland University**
Rumi Hazarika	**Asstt. Officer in Charge, Exam. Committee**	**Kokrajhar Govt. College 2011-12& 2013-14**

35. SWOC analysis of the department and Future plans
Department Strength:

(i) The Department teaches the student about their own literature, culture and language from which the students identify themselves through their curriculum.

(ii) Various community and multi-ethnic culture represents the Assamese culture. The students among the different ethnic communities strengthen the Department.

(iii) The mouthpiece "Dapon" has been being published by the Department since 2011 yearly. Apart from this, the department published another books "Sahitya Sanskriti Mukur" (Volume 1&2) in the year 2014.

(iv) The dept. also publishes a wall magazine every year.

(v) Gradually the dept. has been showing better results.

Department Weakness:

(i) The input of the dept. is average. So we cannot expect outstanding results.

(ii) Most of the students belong to economically poor background.

(iii) Lack of ambition among the students.

Opportunity:

i) Apart from the syllabus the department has concentrated how to speak and write correctly the language.

ii) The Department believes that the local language has always played a key role. To communicate with the people of grass root level there is no other way to except the local language.

Challenges:

(i) The strength of the faculty of Department is not sufficient in compare to the students and classes. It has been taught for any teacher to transform himself/herself according to the secondary and undergraduate level class.

(ii) The impact of globalization on minority languages has been a serious issue. So, we have to teach ourselves to live with our culture and language. This is the new challenge against the global languages and culture.

Future Plans:

i) The Department plans to start jointly (with other Language Department) a LANGUAGE LABORATORY for the benefits of students and teachers.

ii) The Department has planned to organize at least one seminar/ workshop in an educational calendar year.

iii) The Department plans to start a cultural museum representing various aspects culture and civilization of lower Assam.

iv) The Department plans to start Post Graduate course in the College.

v) The departments plan to publish at least two books in a year.

1. Name of the department: **BENGALI**
2. Year of Establishment: **1959**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):   **UG (Both General & Major)**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise):
    Annual system in HS level
    Semester from in undergraduate level
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc:
                                                                                 Nil.
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors	1	1
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. U. Mandal	M.A, M.Phil, Ph.D	Asso. Prof.	Bengali Language	26	--
Mrs R. Roy	M.A	Lecturer (Part-Time)	Bengali Literature	1	--
R. K. Saha	M.A., M. Phil.	Asst. Prof.	Bengali Literature	2	--
Miss M. Paul	M.A	Lecturer (Part-time)	Bengali Literature	1	--

11. List of senior visiting faculty :   **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :   **14%**
13. Student -Teacher Ratio (programme wise)

Name of the Programme	Application received	Selected	Enrolled	Student Teacher Ratio
2009 -10				
B.A. I MIL	27	27	27	14:1
B.A. II MIL	25	25	25	13:1
2010 -11				
B.A. I MIL	27	27	27	14:1
B.A. II MIL	14	14	14	7:1
2011 -12				
B.A. I MIL	34	34	34	17:1
B.A. I (Major)	5	5	5	3:1

B.A. II MIL	21	21	21	11:1
2012 -13				
B.A. I MIL	22	22	22	11:1
B.A. I (Major)	7	7	7	4:1
B.A. II MIL	29	29	29	15:1
B.A. II (Major)	5	5	5	3:1
2013 -14				
B.A. I MIL	8	8	8	3:1
B.A. I (Major)	5	5	5	2:1
B.A. II MIL	22	22	22	7:1
B.A. II (Major)	6	6	6	2:1
B.A. III (Major)	5	5	5	2:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:- **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D.-1, M.Phil.-1.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: - **One MRP ongoing with an amount of Rs.12 lakh under UGC Fund.**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: - **Nil.**
18. Research Centre /facility recognized by the University: - **Nil**
19. Publications:
    a) Publication per faculty
    Number of papers published in peer reviewed journals (national /international) by faculty and students: **Dr. U. Mandal -1(National), R. K. Saha -1(National)**

    Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **Nil**
    Monographs: **Nil**
    Chapter in Books: **Nil**
    Books Edited: **Nil**
    Books with ISBN/ISSN numbers with details of publishers: **Nil**
    Citation Index: **Nil**
    SNIP: **Nil**
    SJR: **Nil**
    Impact factor: **Nil**
    h-index: **Nil**
20. Areas of consultancy and income generated:- **Nil**.
21. Faculty as members in
    a) National committees b) International Committees c) Editorial Board:
    Dr. U.Mandal – Life time Member of N.B.B.S.S. (National).
22. Student projects
    a) Percentage of students who have done in-house projects including inter departmental/programmes :- **Nil.**

b) Percentage of students placed for projects in organizations outside the institution i.e.in

Research laboratories/Industry/ other agencies: -   **Nil.**

23. Awards / Recognitions received by faculty and students: - **Nil**
24. List of eminent academicians and scientists / visitors to the department :- **Yes.**
    1. **Dr. Amalendu Chakraborty, HoD Dept. of Bengali, G,U., 2010.**
    2. **Dr. S. Bhattacharjee, HoD, Dept. of Bengali, Bongaigaon College, 2013.**
    3. **Dr. D.K. Roy, Faculty Member, N.B.U, 2010.**
25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International:-   **Nil**
26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2009 -10					
B.A. I MIL	27	27	09	18	92%
B.A. II MIL	25	25	06	19	95%
2010 -11					
B.A. I MIL	27	27	09	18	97%
B.A. II MIL	14	14	03	11	98%
2011 -12					
B.A. I MIL	34	34	11	15	99%
B.A. I (Major)	5	5	01	04	100%
B.A. II MIL	21	21	05	16	96%
2012 -13					
B.A. I MIL	22	22	14	08	96%
B.A. I (Major)	7	7	0	07	100%
B.A. II MIL	29	29	13	16	90%
B.A. II (Major)	5	5	01	04	100%
2013 -14					
B.A. I MIL	8	8	04	04	100%
B.A. I (Major)	5	5	04	01	80%
B.A. II MIL	22	22	11	16	91%
B.A. II (Major)	6	6	00	06	100%
B.A.III (Major)	5	5	01	04	80%

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

2013 -14 B.A, I Sem (Major)	100%	-	-
2013 -14 B.A, I Sem MIL	90%	10%	-

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? – **Nil**

29.   Student progression:-

Student progression	Against % enrolled
UG to PG	55
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	- -
Entrepreneurship/Self-employment	-

30.   Details of Infrastructural facilities a) Library: -   **Departmental (754 nos. of Books)**
       b) Internet facilities for Staff & Students: -   **Nil**
       c) Class rooms with ICT facility: - No. d) Laboratories: -   **Nil**

31.   Number of students receiving financial assistance from college, university, government or other agencies :- **Yes. The numbers of students who have got different scholarship are furnished here: SC-25, OBC-35, ST-2.**

32.   Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :-   **Nil**

33.   Teaching methods adopted to improve student learning:-**Lecture method, Black Board method, Home assignment, Class test.**

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities:- **Nil**

35.   SWOC analysis of the department and Future plans –

Strength:
   i)   We have 44 students in our department.
  ii)   Students – Teachers relationship are very good.
 iii)   One faculty is M.Phil., Ph.D & One is M.Phil., NET qualified.
  iv)   The students are very obedient as a result they pass out very high percentage.
   v)   Though shortage of a faculty in the department for a long time, yet our departmental result is very good, 3 students secured 1st class in Bengali (Major) in final Semester 2013-14.

Weakness:
   i)   Most of the students of our department are from economically very weak Background.
  ii)   Most of the students are only Literate Members of their family.
 iii)   Most of the students' families are illiterate, so there is no one to guide them at home.

Opportunity:

   i) The students of our department will able to work as Lecturers, Subject Teachers & Translators in different colleges, schools & educational institutions. One of our students is working at our college as part-time Lecturer.

Challenges:

   i) Lack of three faculties.

  ii) Most of the students come from economically poor background; for which they are forced to stop their study in the middle of the programme. Then the teachers encourage them morally and sometimes help them financially to continue their study.

 iii) The syllabus of degree major course changes time to time and because of unavailability of new Bengali Books the department has to bring those from Kolkata. In this connection it is very difficult to prepare Notes, Suggestions for the students.

Future Plan:-

   i) Rich Computerised Library.

  ii) To open Language Lab.

 iii) To open Elective Bengali Course in UG.

 iv) To open PG Course.

  v) To give more focus on comparative study.

 vi) To organize some additional course (self sponsored), like certificate and diploma on Bengali with more focus on developing among the Non-Bengali speaking students.

 vii) To promote the research activities among the students and publish their work in college magazine & wall magazine.

viii) To organize different activities on creative writings.

1. Name of the department: **BODO**
2. Year of Establishment: **1978**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **Under Graduate**
4. Names of Interdisciplinary courses and the departments/units involved: None
5. Annual/ semester/choice based credit system (programme wise):
   Annual system in HS level
   Semester from in undergraduate level
6. Participation of the department in the courses offered by other departments: **None**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/ programmes discontinued (if any) with reasons: **None**
9. Number of teaching posts:

	Sanctioned	Filled
Professor	--	--
Associate Professors	02	02
Asst. Professors	02	02
Asst. Professors (Temporary)	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Dinanath Basumatary (on Lien leave)	M.A., B.Ed. Ph.D.	Associate Professor	Group- A (Literature)	30 Years	8
Gobinda Boro	M.A. (Double)	Associate Professor	Group- A (Literature)	24 Years	--
Loknath Goyary	M.A. B.Ed.	Asst. Professor	Literature & Language	10 Years	--
Ganesh Baro	M.A.	Asst. Professor	Literature & Language	9 Years	--
Alaka Basumatary	M.A.	Asst. Professor	Group- A (Literature)	6 Years	--
Bwhwithi Borgayary	M.A.	Asst. Professor	Group- B (Language)	3 Years	--
Anjalu Daimary	M.A.	Asst. Professor	Group- A (Literature)	6 Months	--

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Major: 43%**

General: 47%

13. Student -Teacher Ratio (programme wise)

Under Graduate: Major: 23:1, Pass Course: 90:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**.

15. Qualifications of teaching faculty with D. Sc./D.Litt./ Ph.D./M. Phil. /PG.

Ph.D.	01
P.G.	06

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty

Name of Faculty	Books published with ISBN	Books published without ISBN	Article published in edited books	Article published in magazine
Dr. Dinanath Basumatary	02	03	21	105
Gobinda Boro	--	05	10	35
Loknath Goyary	--	--	02	12
Ganesh Baro	--	--	02	10
Alaka Basumatary (Temporary)	--	--	--	03
Bwhwithi Borgayary (Temporary)	--	--	--	02
Anjalu Daimary (Temporary)	--	--	--	--

* Number of papers published in peer reviewed journals (national / international) by faculty and students: **Dr. Dinantha Basumatary: 12 Nos (National)**
* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **Nil**
* Monographs: **Nil**
* Chapter in Books: **Nil**
* Books Edited:
  Dr. Dinanath Basumatary
        i.   KHONTHAIMALA, A text book of Major course, GU
       ii.   RAITHAIMALA, A text book of Major course, GU
    Gobinda Boro:
        i.   KHONTHAIMALA , A text book of Major course, GU
       ii.   RAITHAIMALA, A text book of Major course, GU

Ganesh Baro:
    i.   SUNGDO SOLO BIDANG, A text book of MIL, Major and Elective Bodo (UG Courses), published by Bodo Department Teachers Association.
    ii.   KHOTHAI RAITHAI BIDANG, A text book of UG Courses (MIL- Bodo), published by Bodo Department Teachers Association.
    iii.   KHOTHAI RAITHAI BIDANG, A text book of UG Courses (Elective- Bodo), published by Bodo Department Teachers Association.
    iv.   MEJOR NI JOTHAI BIDANG, A text book of UG Courses (Major- Bodo), published by Bodo Department Teachers Association.
    v.   JOTHAI THUNLAI BIDANG, An anthology of Short Story and Poem, A text book of UG Courses, Published by Bodo Department Teachers Association.

Moreover faculty members of the department edited some souvenir/journal/magazines:
    Loknath Goyary: MAODUR, A Souvenir Published by Boro Somaj, 2010
    Ganesh Baro: FWRWNGLAI, A journal Published by Bodo Department Teachers Association, as Editor and Chief editor in the session 2008-09, 2009-10, 2010-11, 2011-12 and 2012-13. ISSN 2278/8085

∗   Books with ISBN/ISSN numbers with details of publishers:
    Dr. Dinanath Basumatary:
    i.   "KISU KOTHA KISU BITORKO" Published by DODERE PUBLIACTIONS, BONGAIGAON- 783380 ISBN: 978-81-924273-5-5
    ii.   "BODO RAO-THUNLAYAO KHRISTAN MISONARINI BIHWMA" Published by DODERE PUBLIACTIONS, BONGAIGAON- 783380 ISBN: 978-81-924273-3-1

∗	Citation Index:	**Nil**
∗	SNIP:	**Nil**
∗	SJR:	**Nil**
∗	Impact factor:	**Nil**
∗	h-index:	**Nil**

20.   Areas of consultancy and income generated: **Nil**
21. Faculty as members in:

Name of the Faculty	National committees	International Committees	Editorial Boards
Dr. Dinanath Basumatary	Life Member, Bodo Sahitya Sahba. Advisor, Bodo Writers Academi.	Working President, Bodo National Festival.	Rourwthwn Saikhong Natun Shetana Souvenir
Gobinda Boro	Life Member, Bodo Sahitya Sahba Member, Bodo Advisory Committee Sahitya Academi and Advisor, Bodo Department Teacher Association	Member, Bodo National Festival.	Editor, 'Gwdan Giyan' And Souvenir, Golden Jubilee Celebration, Kokrajhar College

			Editor & Chief Editor, FWRWNGLAI, Bodo Department Teachers Association, 2008-09, 2009-10, 2010-11, 2011-12, 2012-13 session.
Ganesh Baro	--	--	

22.   Student projects: **Nil**

21.   Awards / Recognitions received by faculty and students:
         Faculty:
         i. Gobinda Boro: **SAHITYA ACADEMI TRANSLATION AWARD-2013 in Bodo for translating a Bengali Novel 'JAGARI' to Bodo.**

24.   List of eminent academicians and scientists / visitors to the department:

Sl. No.	Name of Visitors/Academicians	Year	Purpose
1	Dr. Bhupen Narzary, Associate Professor, Department of Bodo, Gauhati University	2010	Inspection
2	Dr. Amalendhu Chakraborty, Professor, Head of the Bengali Department, Gauhati University	2010	Seminar & Inspection
3	Dr. Dipak Kumar Roy, Associate Professor, Department of Bengali, North Bengal University	2010	Seminar
4	Dr. J. P. Tamuli, Professor, Department of Linguistics, Gauhati University	2011	Seminar
5	Dr. Anjana Kakati Mahanta, Professor, Department of Computer Science, Gauhati University	2012	Inspection
6	Dr. Swarna Probha Chainary, Associate Professor, Department of Bodo, Gauhati University	2013	Inspection
7	Dr. Anjali Daimary , Associate Professor, Department of English, Gauhati University	2013	Inspection

25. Seminars/ Conferences/Workshops organized & the source of funding
a) National:
         i.   Symposium on "Bodo children's literature" Jointly organized by Sahitya Akademi and Bodo Department, Kokrajhar Govt. College, 06-12-2010, Funded by Sahitya Akademi, New Delhi.
b) International: **Nil**

26.   Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2009-10						
	MIL (Bodo)	240	240	149	91	--
UG	Elective (Bodo)	139	139	69	70	84%
	Major (Bodo)	80	47	24	23	93%

2010-11						
	MIL (Bodo)	276	276	102	74	- -
UG	Elective (Bodo)	140	140	79	61	80%
	Major (Bodo)	87	53	23	30	100%

2011-12						
	MIL (Bodo)	240	240			--
UG	Elective (Bodo)	114	114			79%
	Major (Bodo)	118	65			89%

2012-13						
	MIL (Bodo)	142	142	69	73	--
UG	Elective (Bodo)	81	81	39	42	97%
	Major (Bodo)	88	38	18	20	100%

2013-14						
	MIL (Bodo)	217	217	126	91	--
UG	Elective (Bodo)	106	106	61	45	98%
	Major (Bodo)	118	63	48	15	100%

2014-15						
	MIL (Bodo)	195	195	95	100	- -
UG	Elective (Bodo)	82	82	46	36	25%
	Major (Bodo)	121	59	28	31	95%

*M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate	100%	--	--

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?   **TET: 05**

29.   Student progression
       2009-10

Student progression	Against % enrolled (Major)
UG to PG	58%

       2010-11

UG to PG	91%

2011-12	
UG to PG	72%

2012-13	
UG to PG	87%

2013-14	
UG to PG	65%

30.   Details of Infrastructural facilities:

    a)   Library: The department has a library of its own named
        "ISHAN MWCHAHARY LIBRARY" containing 1812 books.

    b)   Internet facilities for Staff & Students: **Yes**

    c)   Class rooms with ICT facility: **Nil**

    d)   Laboratories: **Nil**

31.   Number of students receiving financial assistance from college, university, Government or other agencies:

    *   All the students of the department belong to ST community and so they receive scholarship from the Govt. of Assam.

    *   Financial assistance under Stipend for students for economically deprived BPL Card holder of the state, sponsored by UGC = **02**

32.   Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

The list of the seminars/lectures organized by the department on different topics on Bodo language, literature and culture in collaboration with Kokrajhar Govt. College Bodo Students Literary Society are given below:

Seminar / Symposium(s):

Date	Topic(s)	Resource person
02-11-2009	Characterisation in the short story of Nil Kamal Brahma	Dr. Adaram Basumatary, Associate Professor, Janata College
04-11-2010	A discussion on short stories and poems of Prasenjit Brahma	Brajendra Kumar Brahma, Eminent Bodo writer
07-11-2011	Bodo as a international language: Its acceptance and prospect	Dr. Dinanath Basumatary, Associate Prof. & HoD of Bodo, Kokrajhar Govt. College
01-11-2012	Symbolism and its influence on Bodo modern poetry	Dr. Anil Boro, Associate Professor, Gauhati University
06-11-2013	Bodo language and literature: A quest for survival	Dr. Phukan Basumatary, Associate Professor, Bodoland University
06-11-2013	Folk-culture and politics in the context of Bodo movement	Dr. Faguna Barmahalia, Post Doctorate, Department of MIL, Delhi University
05-09-2014	Main Characters in the short stories of Nil Kamal Brahma	Dr. Adaram Basumatary Associate Professor, Janata College
30-10-2014	The role of governments' agencies in the development of Bodo language	Dr. Dinanath Basumatary Associate Prof. & HoD of Bodo, Kokrajhar Govt. College

30-10-2014	The influence of western philosophy and thought in the works of major contemporary Bodo poetry	Mr. Bijoy Baglary, Eminent Bodo writer

33. Teaching methods adopted to improve student learning:
    * Lecture
    *Lesson Plan
    *Smart board
    * Group discussion
    * Departmental Seminar
    * Home assignment etc. are being adopted

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
    Faculty members of the department are actively involved with different social and literary organizations. Some of the selective activities done by the faculty member are mentioned below:

Name of faculty	Types of activity	Details of the activity	Remarks
Dr. Dinanath Basumatary	Life Member, Bodo Sahitya Sahba. Working President, Bodo National Festival. Advisor, Bodo Writers Academy.		
Gobinda Boro	Life Member, Bodo Sahitya Sahba Member, Bodo Advisory Committee Sahitya Academy, Advisor, Bodo Department Teacher Association		
Loknath Goyary	Advisor, Bodo Sahitya Sabha, Titaguri Primary.		
Ganesh Baro	Editor & Chief Editor, Bodo Department Teachers Association, 2008-09, 2009-10, 2010-11, 2011-12, and 2012-13 Advisor, Bodo Department Teachers Association		

35. SWOC analysis of the department and Future plans:
    Strength:
    - Qualified and dedicated faculties.
    - Good teachers-students relationship.
    - Ishan Mwchahary departmental library having a good number of references and text books.

    Weakness:
    Students are economically backward and average in quality.
    - Lack of ICT facilities.
    - Insufficient number of permanent faculties.
    - Most of students are computer illiterate
    - Lack of Language lab.
    - Lack of adequate infrastructural facilities.
    - Lack of support staff

    Opportunity:
    - Centre for Bodo Studies.

- Through opening of language lab, the phonology of Bodo language may be studied systematically.
- Full pledged Research Library for research Scholars
- Scope for interdisciplinary activities with other departments.
- Lack of students' seriousness on the subject

Challenges:
- Lack of sufficient teachers' strength
- Impact of globalization on minority language and culture.
- Lack of infrastructural facilities.

Future Plans:
- To take initiative for installation of a Language lab in collaboration with other literature departments of the college
- To publish magazine / Research journal.
- Documentation of life sketch and literature creation of eminent Bodo writers.
- To increase the number of books in the Library.
- To organize state /national level seminar.
- To apply for minor projects from different funding agencies.
- To open a mini cultural museum.
- To open P.G. Course.

1. Name of the department : **ECONOMICS**
2. Year of Establishment : **1959**
3. Names of Programmes/Courses offered : **Undergraduate**
   (UG, PG, M.Phil., Ph.D., Integrated **(Major and General)**
   Masters; Integrated Ph.D., etc.)
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**

5. Annual/ semester/choice based credit system (programme wise):
   Annual system in HS level
   Semester from in undergraduate level
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:
   Nil
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts

	Sanctioned	**Filled**
Professors	--	--
Associate Professors	--	--
Asst. Professors	05	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Kamal Bodosa (Presently on Ph.D. leave)	MA	Assistant Professor	International Economics	13 years	
Mr. Dhruba Jyoti Nath	MA, M.Phil.	Assistant Professor	Mathematical Economics and Econometrics	15 years	
Ms. Roselin Basumatary	MA	Assistant Professor	Development and Growth	8 years	
Mr. Sanjit Muchahary	MA	Assistant Professor (Contractual)	Environmental Economics	4 years	
Ms. Devi Narzary	MA	Assistant Professor (Part Time)	Financial System	2 years	

Ms. Ajanta Narzary	MA	Assistant Professor (Part Time)	Public Finance	1 years	
Mr. Nicodim Basumatary	MA	Assistant Professor (Part Time)	Economy of NE	1 year	

11.   List of senior visiting faculty : **Nil**
12.   Percentage of lectures delivered and practical : **Major : 40%**
      classes handled (programme wise) by **General: 40%**
      temporary faculty
13.   Student -Teacher Ratio (programme wise) : **Major   - 21:1**
      General- 26: 1
14.   Number of academic support staff (technical)
      and administrative staff; sanctioned and filled : **Nil**
15.   Qualifications of teaching faculty with : **Ph.D.   - Nil**
      DSc/ D.Litt/ Ph.D/ MPhil / PG. **M.Phil.- 01**
      MA   - 06
16.   Number of faculty with ongoing projects from
      a) National b) International funding agencies
      and grants received : **Nil**
17.   Departmental projects funded by   DST - FIST; UGC, DBT, ICSSR, etc. and   total
      grants received

Name	Title of Project	Year	Funding Agency	Amount
Ms. Roselin Basumatary (Jointly with Mr. Prancies Narzary & Ms. Smritimoyee Sharma)	A Study on health and living arrangement of the elderly Bodo people with special reference to Kokrajhar District and its adjoining areas	2012	UGC	1,80,000/-
Mr. Dhruba Jyoti Nath	Role of Prime Minister Rozgar Yajana on Small Scale Industries of Assam –With special reference to Kokrajhar District	2014	UGC	2,20,000/-

18.   Research Centre /facility recognized by the University
19.   Publications:
      a) Publication per faculty
      ☐ Number of papers published in peer   :   **0 1 (N a t i o n a l)**
         reviewed journals (national /
         international) by faculty and students
      ☐ Number of publications listed in Interna-   :   **Nil**
         tional Database (For Eg: Web of Science,
         Scopus, Humanities International
         Complete, Dare Database –
         International Social Sciences Directory,

EBSCO host, etc.)

- ☐ Monographs : **Nil**
- ☐ Chapter in Books : **Nil**
- ☐ Books Edited : **Nil**
- ☐ Books with ISBN/ISSN numbers with details of publishers : **Nil**
- ☐ Citation Index : **Nil**
- ☐ SNIP : **Nil**
- ☐ SJR : **Nil**
- ☐ Impact factor : **Nil**
- ☐ h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
    a) National committees : **Nil**
    b) International Committees : **Nil**
    c) Editorial Boards : **Nil**
22. Student projects
    a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding
    a) National : **Nil**
    b) Iinternational : **Nil**
26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009-10	TDC Major		32	17	15	78.2
	TDC General		28	15	13	96.4
2010-11	TDC Major		23	13	10	60.9
	TDC General		22	9	13	72.7
2011-12	TDC Major		33	15	18	81.8
	TDC General		20	12	08	85.0
2012-13	TDC Major		32	17	15	--

	TDC General		56	24	32	--
2014-15	TDC Major		42	24	18	--
	TDC General		53	21	32	--

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
TDC Major	100%	Nil	Nil
TDC General	100%	Nil	Nil

28. How many students have cleared national and : Nil
     State competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?
29. Student progression

Student progression	Against % enrolled
UG to PG	40%
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed ● Campus selection ● Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities
     a) Library (departmental)   : **225 Nos. of books**
     b) Internet facilities for Staff & Students   : **Nil**
     c) Class rooms with ICT facility   : **Nil**
     d) Laboratories   : **Does not arise**
31. Number of students receiving financial assistance from college, university, government or other agencies: Most of the students get their scholarship under caste sysetm.
32. Details on student enrichment programmes : **Nil**
     (special lectures / workshops / seminar) with external experts
33. Teaching methods adopted to improve student learning: Lecture method, Assignment and class test etc.
34. Participation in Institutional Social Responsibility

(ISR) and Extension activities   :   **Nil**

35.   SWOC analysis of the department and Future plans

Strength:

The department of economics is strengthened by the performance of the students from the inception. Almost every year the students of Economics secure 1ˢᵗ class with position. It is noteworthy that a total of 10(ten) students secure 1ˢᵗ class in the year 2012 which is about 31% of the total students of that batch.

Weakness: There are various weaknesses of the department. Major weaknesses can be mentioned –

a) Lack of Teacher: Though we have 5 sanctioned posts, there are two posts lying vacant-one from the October 2012 and one from February 2014. We have to depend on Govt. of Assam for the appointment of the teachers because of that it is a govt. college and teachers are appointed through the Assam Public Service Commission. Hence need to manage with contractual/part time teachers.

b) Lack of departmental library and reading room facility: The departmental library is established in the year 2002 attached to the department. But still we cannot provide a separate library and reading room for the students.

c) No class room with ICT facility yet can provide by the college authority due to financial hardship.

d) No internet facilities for staff and students yet can provide by the college authority due to financial hardship.

Opportunities:

The Department of Economics has the opportunities to produce more quality students with the help of specialized faculty members which increases the students' progression from UG to PG of any other higher education and that can compete for state and national level of competitive examinations to secure the future of the students.

Challenges:

The Department of Economics has to face the challenges like lack of proper infrastructural facilities, lack of journals etc.

1. Name of the department: **EDUCATION**
2. Year of Establishment: **1959**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **Undergraduate Course with Major and General.**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise):

    Annual system in HS level

    Semester from in undergraduate level
6. Participation of the department in the courses offered by other departments: **Nil.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil.**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil.**
9. Number of teaching posts : **6 (Six)**

Professors	Sectional	Filled
Associate Professors	02	02
Asstt.Professors	03	03
Guest Lecturer		01

10.Faculty profile with name, qualification, designation, specialization, (D.Sc./ D. Litt./ Ph.D./ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided for the last 4 years
Sulochana Brahma	M.A,M.Phil.	Associate Prof.	Abnormal Psychology	23	-
Alpana Devi	M.A.	Associate Prof.	Abnormal Psychology	19	-
Aroti Basumatary	M.A,B.Ed.	Assistant Prof.	Continuing Education	10	-
Rita Das	M.A,M.Phil.	Assistant Prof.	Abnormal Psychology	10	-
Laimwn Brahma	M.A,M.Phil., B.Ed.,	Assistant Prof.	-	7	-
Rose Mary Koch	M.A., M.Ed.	Assistant Prof	-	5	-

11. List of Senior visiting faculty.

- **Dr.Jagat Sargiary, Professor, Department of Edcation, Guwahati University, 2014.**
- **Mrs. Meghala Bose, Associate Professor, Vice Principal, Gossaigaon College, 2012.**
- **Miss Angira Mazundar, Associate Professor, Vice Principal,Bilasipara College, 2013.**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

- **Major – 20%**
- **General – 40%**

13. Student – Teacher Ratio (programme wise):

- **Major – 1:22.4**

- **General – 1:143.83**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- **One Laboratory Bearer**

15. Qualifications of teaching faculty with DSc/ D. Litt/ Ph.D/ M.Phil/ PG.:

- **Ph.D- 00**
- **M.Phil-04**
- **PG –02**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

Name	Title of Project	Funding Agency	Amount
Mrs. Sulochana Brahma Mrs. Alpana Devi Mrs. Ritamani Das	A Study of Environmental Awareness Among Degree Students of Kokrajhar District.	UGC	1,00,000.00
Mrs. Alpana Devi	A Study on Mental Health and Awareness Among the Degree Students of Kokrajhar District.	UGC	1,20,000.00
Mrs. Ritamani Das	A Study of Occupational Stress Among the College Teachers of Kokrajhar District.	UGC	1,40,000.00

18. Research Centre/ facility recognized by the University: **Nil**

19. Publications:

- Number of papers published in peer reviewed journals (national/ international) by faculty and students: **13**
- Number of publications listed in International Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.): **Nil**
- Monographs : **Nil**
- Chapters in Books: **Nil**
- Books Edited : **Nil**
- Books with ISBN/ ISSN numbers with details of publishers: **Nil**
- Citation Index: **Nil**
- SNIP: **Nil**
- Impact factor: **Nil**
- h-index: **Nil**

List of publications:

Sl No	Name of the Teacher	Name of Book/ Journal	Topic	ISBN/ISSN	Year of Publication
1	Aroti Basumat-atry	1) Global Research Methodology(www .grm.grlaranya.com)	Use of Experimental Method in Education of Child	ISSN 2249-300X, 1st issue	May – July 2011

		(E-Journal)	Psychology		
		2) Bibungthi- The opinion	Economic status of Bodo Women with reference to Education in Kokrajhar Town	ISSN 226423194 146 Vol.1 No.5	October 2012
		3) The tribal at the Threshold of the Millennium.	The impact of Modernity on the Tribal Of Assam with special reference to Kokrajhar Town and Nayakgaon.	ISBN- 978-81-922997-4-7 1st Edition	5th Sep,2013
		4) Global Research Methodology(www.grm.grlaranya.com) (E-Journal)	A Study of the Impact of Education and Women Empowerment with special reference to rural areas of Kokrajhar District.	ISSN 2249-300X,Vol.3 12th issue	February, 2014
		5) Global Research Methodology(www.grm.grlaranya.com) (E-Journal)	Impact of Distance education for women with special reference to rural areas in Kokrajhar District.	ISSN 2249-300X, vol.4 13th issue	May,2014
2	Ritamani Das	2) Global Research Methodology (www.grm.grlaranya.com) (E-Journal)	Staus of literacy among the Bodo Community of Kokrajhar District.	ISSN 2249-300X, vol.4 13th issue	May,2014
3	Laimwn Brahma	1) Human Rights in North East India, Unit-3	Bangladeshi Muslim Migrants & Political security of Native people in Assam, Page No.30	ISBN:-9789381563342	2014
		2) Journal of North east region.	Reason for Low Enrolment in Distance Mode of Education among the people from remote areas of Kokrajhar District in BTAD, of Assam. Page-251	ISSN:23210583	Jan-Dec 2014.
4	Rose Mary Koch	1) Global Research Methodology(www.grm.grlaranya.com) (E-Journal)	A Study of the Impact of Education and Women Empowerment with special reference to rural areas of Kokrajhar District.	ISSN 2249-300X,Vol.3 12th issue	February,2014
		2) Global Research Methodology(www.	A study on the problems of women's education with special reference to	ISSN 2249-300X, vol.4 13th issue	May,2014

		grm.grlaranya.com) (E-Journal)	Magurmari Village in Kokrajhar District, Assam.		

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in :
    a) National committees: **Sulochana Brahma – Life member of North East India Education Society (NEIES).**
    b) International Committees: **Nil**
    c) Editorial Boards: **Mrs. Aroti Basumatary-College Magazine Editorial Board**.

22. Student projects:
    a) Percentage of students who have done in-house projects including inter-departmental/programme: **Nil**
    b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ Other agencies: **Nil**

23. Awards/ Recognitions received by faculty and students :**Nil**

24. List of eminent academicians and scientists / visitors to the Department : **Nil**

25. Seminars / Conferences/ Workshops organized and the source of funding
    • National: **Nil**
    • International: **Nil**

26. Students profile programme/ course wise:

Name of the Course/programme		Applications received	Selected	Enrolled *F	Pass percentage
Year	Course				
2008-09	Major	80	55	55	85.33%
	General	1200	1000	1000	70%
2009-10	Major	100	61	61	90%
	General	1500	981	981	85.52%
2010-11	Major	100	81	81	95%
	General	1200	1005	1005	80.32%
2011-12	Major	150	107	107	89.52%
	General	1000	698	698	89.65%
2012-13	Major	155	101	101	100%
	General	1000	689	689	88.52%
2013-14	Major	150	108	108	100%
	General	1200	809	809	79.65%

27. Diversity of students:

Name of the course	% of students from the same state	% of students from other state	% of students from abroad
UG Major	100	-	-
UG General	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? 02 (TET-Assam)

29. Student progression

Student progression	Against % enrolled
UG to PG	60
PG to M.Phil	01
PG to Ph.D	06
Ph.D to Post- Doctoral	00
Employed i) Campus Selection	-
ii) Other than campus recruitment	200
Entrepreneurship/ self- employed	20

30. Details of Infrastructural facilities   :
a) Library : **1000 text books and reference books.**
b) Internet facilities for Staff & Students.: **Yes.**
c) Class rooms with ICT facility: **A major classroom with projector facility.**
d) Laboratories: **A psychological laboratory with varieties of psychological equipments.**

31. Number of students receiving financial assistance from college, University, Govt. or other agencies:
- College: **Nil**
- University: **Nil**
- Government: **Nil**

32. Details on student enrichment programme (special lectures/ workshops/seminar) with external experts: **Nil**

33. Teaching Methods adopted to improve student learning:
- Lecture
- Remedial
- Tutorial
- Group Discussion
- Assignment
- Seminar
- Power-point presentation
- Co-operative method.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.
- Distribution of materials to the riot victims of Kokrajhar area.
- Tree plantation around the college campus.
- Participation in Swacha Bharat Abhijan Programmes.

35. SWOC analysis of the department and future plans.
Strength
- Alumni are engaged and served to the people in different fields.
- ICT facility in transacting curriculum in Major classroom.
- A computer for teachers and along with printer.
- Committed and dedicated faculty.
- Congenial relationship between teachers and students.
- A wall magazine to expose literary creativity of students.
- Good number of students in major as well as in General course.
- A seminar library in the department containing reference and text books.
- High rates of pas percentage.

- Parents' co-operation and valuable suggestions.
- Provision of student's feedback.

Weakness

- Insufficient Psychology Laboratory.
- Insufficient books and study materials.
- Insufficient teaching and non-teaching staff in comparison to students' enrolment.
- Lack of sufficient classroom in comparison to students' enrolment.

Opportunity

- Students studying education have good chances of being employed in different level of teaching profession.
- Students studying education will have better knowledge of childcare and development.
- Develops soft skills and life skills among students.
- Develops social skills.
- All round personality development.

Challenges

- Overcrowded major and general course.
- Mixed ability groups in the class.
- First generation learners.

Future plans

- Organizing a National Seminar/ International/ Workshop.
- An evaluative study on the implementation of Right to Education in Kokrajhar District.
- A talk on mental health and hygiene.
- Introduction of PG course in Education.
- Health awareness camp in remote areas.
- Literacy programme for women in rural areas.
- Environmental awareness camp.
- Visit to Special schools (Deaf and dumb, blind, mentally retarded, women's home etc.)

1.   Name of the department: **ENGLISH**
2.   Year of Establishment: **1959**
3.   Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (Major & General)**
4.   Names of Interdisciplinary courses and the departments/units involved: **NIL**
5.   Annual/ semester/choice based credit system (programme wise):
        Annual system in HS Level,
        Semester System in undergraduate level.
6.   Participation of the department in the courses offered by other departments: **NIL**
7.   Courses in collaboration with other universities, industries, foreign institutions, etc.:
                                                                NIL
8.   Details of courses/programmes discontinued (if any) with reasons: **NIL**
9.   Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	2	2
Asst. Professors	4	4

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Arun Kumar	MA, PhD	Associate Professor	Mythology	30	3
Shickna John Wary	MA, PhD	Associate Professor	American Literature	18	7
Omkar Sharma	MA, M.Phil	Asst. Professor	Linguistics & Comparative Studies	14	0
Purushattam Vaskar Narzary	MA	Asst. Professor	Indian English & NE Indian Litt.	8	0
Deepak Basumatary	MA	Asst. Professor	Indian English Literature	6	0
Biswajit Deka	MA, M.Phil	Asst. Professor	Indian English & Russian	2	0

11.   List of senior visiting faculty: **NIL**
12.   Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **24%**

13.   Student -Teacher Ratio (programme wise):

SEM-I: 6:1 (Major) 79:1 (General & Alt. English)
SEM-III: 4:1 (Major) 8:1 (Alternative English)
SEM-V: 6:1 (Major)

14.   Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15.   Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:

Name	Qualification
Arun Kumar	MA, Ph. D.
Shickna John Wary	MA, Ph. D.
Omkar Sharma	MA, M. Phil.
Purushattam Vaskar Narzary	MA
Deepak Basumatary	MA
Biswajit Deka	MA, M. Phil.

16.   Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18.   Research Centre /facility recognized by the University: **NIL**

19.   Publications:

* Publication per faculty:

Arun Kumar: 02
Shickna John Wary: 04
Omkar Sharma: 01

* Number of papers published in peer reviewed journals (national /international) by faculty and students: **NIL**

*   Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):   **NIL**

*   Monographs: **NIL**

*   Chapter in Books: **NIL**

*   Books Edited: **Omkar Sharma (01)**

*   Books with ISBN/ISSN numbers with details of publishers: **NIL**

*   Citation Index: **NIL**

*   SNIP: **NIL**

*   SJR: **NIL**

*   Impact factor: **NIL**

*   h-index: **NIL**

20.   Areas of consultancy and income generated: **NIL**

21.   Faculty as members in

a)   National committees: **NIL**

 b)   International Committees: **NIL**

c)   Editorial Boards: (i)   Omkar Sharma & PV Narzary edited Souvenir Magazine of Annual Bodoland Book Fair in 2011

                                    (ii) Dr, Shickna John Wary edited Souvenir Magazine of

Annual Bodoland Book Fair in 2013

22. Student projects:
   a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**
23. Awards / Recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists / visitors to the department: Prof. Emeritus
   MQ Khan, Utkal University, 2013
   Dr. NDR Chandra, Professor, Nagaland University,
   Prof. PK Patra, Bodoland University, 2013.

25. Seminars/ Conferences/Workshops organized & the source of funding
   a) National b) International: **NIL**
26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			MALE	**FEMALE**	
UG 2011-12	68M, 812G	32M, 504G	14M, 264G	18M, 240G	63
UG 2012-13	114M, 857G	68M, 412G	12M, 215G	56M, 197G	56.25
UG 2013-14	76M, 900G	33M, 453G	11M, 233G	22M, 220G	89.4
UG 2014-15	140M, 1375G	42M, 612G	20M, 332G	22M, 280G	64

   M = Major   G = General

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG 2011-12	100	0	0
UG 2012-13	100	0	0
UG 2013-14	100	0	0
UG 2014-15	99	1	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:
   TET: Manisha Das
29. Student progression

Student progression	Against % enrolled
UG to PG	NIL

PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	NIL
Entrepreneurship/Self-employment	NIL

30. Details of Infrastructural facilities
    a) Library: **350 books**
    b) Internet facilities for Staff & Students: **NIL**
    c) Class rooms with ICT facility: **NIL**
    d) Laboratories: **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies: **NIL**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:
    o Lecture on "Postmodernism: Its reflection on literature and language" on 26-09-2011 by Prof. Emeritus MQ Khan.
    o Departmental seminar in 2013 with Prof. PK Patra as the invited resource person
33. Teaching methods adopted to improve student learning:
    In addition to lecture method, the department arranges films based on literature, creative writing class, group discussion, students' seminars, debate, mock tests etc. The department also encourages e-learning and critical reasoning among students. For slow learners, the department conducts special and remedial classes.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
    Some of the faculty members of the department organize capacity building programme, coaching for competitive examinations, plantation programmes, blood donation, etc.
35. SWOC analysis of the department and Future plans:

Strength:
- The first college in Kokrajhar district- Head-Quarter of BTC, the tribal majority area.
- Department embodied by young faculty members with diverge specialty and interest.
- Well stocked library with books of different interest and criticality.
- Highly qualified and scholarly academicians invited to deliver lectures in the department.
- Personal contact with students in order to develop student friendly environment.
- Timely internal student evaluation and feedback.

Opportunities:
- Being a college predominantly occupied by tribal students, the department contributes a great deal in tribal empowerment and tribal literature.
- Students feel at ease to discuss their shortcomings related to their courses with teachers.
- Humanistic approach of the dedicated teachers.
- Decentralization of duties.
- Safe campus for students irrespective of class, caste, creed and gender.

- Enhances the students communicative English through various interactions, group discussions, seminars, viva etc.
- Extends help in the matter dealing with writing in English readily to the society in and ouside the college.

Challenges:
- To remove the stigma of the highest contributor of drop outs as a result of economic backwardness irrespective of class, caste, creed and gender.
- To improve language aptitude of students coming from low socio-economic background.

Future Plans:
- Student exchange programmes to be organized to get students interested in different languages, culture and Art.
- Collaborative research to be taken up with research institutes of national and international repute.
- To organize national workshops on translation, cultural studies, gender studies and comparative literature.
- To setup language laboratory along with other literature department for the study of language.
- To enrich departmental library and avail ICT facility to students.
- To organize spoken English class for students from vernacular medium.

1. Name of the department**:**   **GEOGRAPHY**
2. Year of Establishment: **1961**
3. Names of Programmes/Courses offered: **Under Graduate (Both Major & General)**
4.   Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise):
                   Annual System in HS Level,
                   Semester system in undergraduate level.
6.   Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued(if any)with reasons: **Nil**
9. Numberof Teachingposts:

	Sanctioned	Filled
Professors	0	0
AssociateProfessors	2	2
Asst.Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. etc.,):

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Premjit Kr. Basumatary	M.A.	Associate Professor	Regional Planning	20	None
Ananias Hembrom	M.A.	Associate Professor	Cartography	20	None
Gauri Sankar Narzary	M.A.	Assistant Professor	Social Geography	9	None
Arup Sonowal	M.A.	Assistant Professor	Population Geography	4	None

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme-wise) by temporary faculty: **20.16%**
    Temporary faculties were appointed on two reasons:
    (a) Against FIP leave of Sri Gauri Sankar Narzary for 9 months in 2013
    (b) Appointment of Ms. Sonasree Brahma as temporary teacher due to shortage of permanent faculties since 01-05-2010
13. Student-Teacher Ratio (programme wise):

Year	Name of Course/Programme	Student-Teacher Ratio
2009-10	B.A. 1st Year (Major)	4.6:1
	B.A. 1st Year (General)	1.4:1
2010-11	B.A. 1st Sem. (Major)	4.8:1

	B.A. 1st Sem. (General)	3.2:1
2011-12	B.A. 1st Sem. (Major)	5.2:1
	B.A. 1st Sem. (General)	0.4:1
2012-13	B.A. 1st Sem. (Major)	3.6:1
	B.A. 1st Sem. (General)	1.6:1
2013-14	B.A. 1st Sem. (Major)	6.4:1
	B.A. 1st Sem. (General)	1.6:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
    Sanctioned: 02; Filled: 01 (Mr. Prahalad Basumatary), Vacant: 01
15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.
    a. Ph.D.: **Nil**   b. M Phil: **Nil**   c. PG: **05**
16. Number of faculty with ongoing projects from National International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre/facility recognized by the University: **Nil**
19. Publications:
    ∗ Publication per faculty:
       i. **Gauri Sankar Narzary: 01 (International)**
    ∗ Number of papers published in peer reviewed journals (national/international)by faculty and students:
       i. **Gauri Sankar Narzary: 01 (International)**
    ∗ Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.): **Nil**
    ∗ Monographs: **Nil**
    ∗ Chapter in Books: **Nil**
    ∗ Books Edited: **Nil**
    ∗ Books with ISBN/ISSN numbers with details of publishers: **Nil**
    ∗ SNIP: **Nil**
    ∗ SJR :**Nil**
    ∗ Impact factor: **Nil**
    ∗ h-index: **Nil**
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in
    a) National committees: **03**
    b) International Committees: **Nil**
    c) Editorial Boards: **Nil**
22. Student projects:
    a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**
    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students:
    a) **Sumi Narzary**, secured highest marks in Geography in HS Final Examination and was awarded **Meritorious Students Award from Jindal Group of Industries.**
    b) **Tania Kar**, secured second highest marks in Geography in HS Final Examination and was awarded **Meritorious Students Award from Jindal Group of Industries**
24. List of eminent academicians and scientists/visitors to the department:
    a) Dr. T. Hayachii, Associate Professor, Department of Meteorology, Kyoto University, Japan during 2012-13.
    b) Dr. F. Murata, Associate Professor, Department of Meteorology, Kyoto University, Japan during 2012-13.
    c) Dr. Lenard Milich, Faculty, Arid Land Resource Science, University of Tucson, Arizona, USA during 2013.
25. Seminars/Conferences/Workshops organized & the source of funding:
    a) National: UGC Sponsored National Level Seminar cum Workshop on "Application of Remote Sensing and GIS in Natural Resource Management" form 25th -28th April, 2013.
    b) International: **Nil**
26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentag
				*M	*F	
2009-10	B.A. 1st Year (Major)	23	23	11	12	100
	B.A. 1st Year (General)	7	7	2	5	100
2010-11	B.A. 1st Sem. (Major)	24	24	11	13	100
	B.A. 1st Sem. (General)	16	16	10	6	100
2011-12	B.A. 1st Sem. (Major)	25	25	17	8	100
	B.A. 1st Sem. (General)	2	2	2	0	100
2012-13	B.A. 1st Sem. (Major)	18	18	13	5	-
	B.A. 1st Sem. (General)	8	8	1	7	-
2013-14	B.A. 1st Sem. (Major)	32	32	15	17	-
	B.A. 1st Sem. (General)	8	8	2	6	-

*M=Male *F=Female

27. Diversity of Students:

Year	Name of TheCourse	% of students from the same state	% of students from other States	%of students from abroad
2009-10	B.A. Major	100.00	None	None
	B.A. General	100.00	None	None
2010-11	B.A. Major	100.00	None	None
	B.A. General	100.00	None	None
2011-12	B.A. Major	100.00	None	None

	B.A. General	100.00	None	None
2012-13	B.A. Major	88.89	11.11	None
	B.A. General	100.00	None	None
2013-14	B.A. Major	100.00	None	None
	B.A. General	100.00	None	None

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: **One (in Combined Defense Service)**

29. Student progression:

Student progression	Against % enrollment				
	2009-10	2010-11	2011-12	2012-13	2013-14
UG to PG	63.64	36.84	60.00	-	-
PG to M.Phil.	0	0	0	-	-
PG to Ph.D.	0	0	0	-	-
Ph.D. to Post-Doctoral	0	0	0	-	-
Employed: Campus selection	0	0	0	-	-
⸫ Other than campus recruitment	1	0	2	-	-
Entrepreneurship/Self-employment	0	0	0	-	-

30. Details of Infrastructural facilities:
a) Library: **01 Nos. of 306 book and more 250 book in the departmental shelf**
b) Internet facilities for Staff & Students: **Yes (Broadband Connection)**
c) Class rooms with ICT facility:**01 (Smart Board with computer, internet connection along with LCD Projector and GIS, Remote Sensing and GPS software installed in it.**
d) Laboratories: **02 nos. of laboratories with facilities like toposheets, tracing tables, field survey equipment, thematic maps, log book, GPS, etc.**

31. Number of students receiving financial assistance from college, university, government or other agencies: **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning:
   a) Use of SMART Interactive Boards.
   b) Use of innovative Field based techniques for explaining the course contents.
   c) Undertaking hands-on field based activities and field visits and report writing related to course components apart from undertaking the prescribed field visits/activities in the courses.
   d) On-the-spot written practiced on various topics within the course to enhance the capability of expression through writings.
   e) Organization of special lectures, popular talks by inviting Resource Persons of Local and National repute.
   f) Display of Knowledge Chart, Photographs of Renowned Geographers, Map, etc. in the classroom.
   g) Use of innovative techniques such as Quizzes, Group Discussions, Debates, Newspaper Discussions, etc.

h) Use of audio-visual aids for showing feature films, documentaries, video clips of relevant geographic events to the students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

   a) **Sri Premjit Kr. Basumatary:**
      i) General Secretary: Bharat Vikash Parishad (NGO).
      ii) Vice-President of School Management-Development Committee of Vidyapeeth School, Kokrajhar since 2011.
      iii) Advisor, Lafa Saikha Social Organization (NGO).

   b) **Sri Gauri Sankar Narzary**
      i) Member of Society for Socio-Economy and Environment Protection (SSEAEP), Nagaon.
      ii) Resource Persons to the District and State Level "National Children Science Congress (NCSC).

35. SWOC analysis of the department and Future plans:

Strength:

* Infrastructure:
  * Provision for Departmental Practical laboratory
  * Equipment like LCD Projectors, Screens, Smart Board, etc.
* Learning Resources:
  * Departmental Library with more than 550 text books, 3 journals, 250 references, etc.
  * Learning tools such a knowledge Charts, Photographs of Renowned Geographers, Great Quotes, Thematic Maps, Atlases, Skeleton Globe, Tracing Tables, Soil Testing Equipments, Binocular, Thermometer, Rain Gauge (installed under a collaborative research program with Kyoto university, Japan), Theodolite, Dumpy level, Plane Table, Prismatic Compasses, Ranging Rods, Planimeter, Rotometer, Toposheets, Satellite imagery, GPS, GIS and Remote sensing and Statistical Software, Survey Tools, LCD Seminar Facility.
* Faculty strength:
  * Well experienced and highly qualified faculty
  * Engagement in research and documentation work
  * Linkages and coordination with international and national level counterparts
* Teaching learning and evaluation:
  * Emphasis on planned teaching with continuous monitoring and evaluation
  * Use of innovative field based techniques for explaining the course components
  * Providing printed and photocopied study and reference reading materials to students
  * Organization of special lectures, popular talks by inviting international National and local resource persons.
  * Use of innovative techniques such as quizzes, group discussions, debates, newspaper discussions etc.
  * Use of audio visual aids for showing students feature films, documentations, video clips of relevant geographic events
  * Undertaking hand-on field based activities and field visits and report wring related to course components apart from undertaking the prescribed field visits/ activities in the course
  * Special written assignments to improve English writing skills of students coming from vernacular mediums

- Encourage students to establish links and interact with visiting international and national visiting faculties for advise and information on course curriculum as well as on future study and career opportunities
* Relationship with students:
  - Easy access of faculty members during non-teaching hours via phone and email
  - Emphasis on establishing an open and friendly environment to enable students to interact with faculty members.
  - Appointment of class coordinators and councilors
  - Conduct of regular student–teacher-guardian discussions.
  - Maintenance of regular departmental alumni record
  - Organizing of departmental fresher's and farewell functions
  - Organization and celebration of events like teacher's day, world environment day, wild life week, etc.
  - Students are encouraged to undertake cleanliness and departmental upkeep
* Extension activities:
  - Conduct of regular popular talks in schools and junior colleges to popularize Geography among the school and HS colleges
  - Involvement of faculties in various committees, associations, and organizations.
  - Involvement of faculty members in different welfare programs
  - Preparation of maps and other relevant materials by the students and faculty members for the local districts and administration
* Teachers academic initiatives:
  - To popularize Geography as a curriculum subject choice among school and HS students.
  - Encouraging students to undertake certificate courses in different courses
  - Conduct of counseling, seminars, extra classes for students
  - Involvement of faculty members in various academic committees and international, national and local level
  - Participation of faculty members in various national and international seminars, workshops and academic courses
  - Conduct of research and documentation work by faculty members on issues related to significant social and environmental issues.
  - Contributing articles, research papers in books and journals of international and national repute.

Weaknesses:
* Infrastructure:
  - Poor electricity connection, supply and back-up.
  - Limited classroom and limited space in the department.
  - Lack of individual faculty cabin, poor canteen, poor furniture.
  - Lack of separate practical rooms.
  - Lack of practical infrastructure.
  - Unhygienic toilet
* Faculty strength:
  - Inadequate faculty strength.
  - Limited Number of faculty with Ph.D. Degree.
* Learning resources:

- Lack of connectivity with the National Knowledge Network and E- Journals.
- Absence of computers, internet, journals, inadequate teaching and learning tools and practical equipment, insufficient number of computers and room for setting up GIS, RS, & statistical laboratory
- Lack of latest books, journals and reading materials to cover the topics in the semester syllabus.

* Teaching learning and evaluation:
  - Lack of separate provision for practical classes in routine.
  - Requirement of modern learning equipment such as computers, GIS, RS, and statistical software and other modern survey equipment.
* Relationship with students
  - Inadequate interactive zeal among some of the students.
* Extension service
  - Constraints of time and leave facilities to undertake extension activities.
* Student intake
  - Extremely limited intake capacity of students.
  - Financial constraints of students handicap them from accessing learning sources like internet and other hard copy reading materials

Opportunities:
* Infrastructure:
  - Adequate space to undertake modernization and expansion of departmental infrastructure.
  - Potential funding sources through major and minor research projects.
  - Development of departmental infrastructure will attract more students.
* Learning facilities:
  - Adequate scope for providing resources with proper financial planning.
  - Potential to enhance equipment and learning materials to the existing departmental facilities through undertaking major and minor research projects by faculty members.
  - Possibility of undertaking joint research project with international and national.
* Faculty position:
  - Opportunity for staff to update their qualification and knowledge base through undertaking research and documentation work.
* Teaching, Learning and evaluation:
  - Incorporation of new and innovative TLM as and when available.
* Relationship with students:
  - Encouragement among students for opening up through developing personal relationship.
  - Understand constraints of students in assessing TLM and address the shortfall through collective and individual means and ways.
* Extension services:
  - Plans for taking up talks on popularizing of geography in schools.
* Teacher's academic initiative:
  - Scope for acquisition departmental library books and teaching materials through grants and major and minor research projects.
  - Involvement of teachers in research activities.

Challenges:

* Lack of basic knowledge among the students since geography as a subject is neither compulsory nor an optional one in the school level.
* Challenge to popularize the subject among school students.
* Teaching-Learning environment becomes a challenge due to lack of adequate infrastructure.
* Limited earning resources create hurdles in class transaction.

1. Name of the department: **HINDI**
2. Year of Establishment: **28/09/1996**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UNDER GRADUATUE (MAJOR, GENERAL)**
4. Names of Interdisciplinary courses and the departments/units involved: **Assamese**
5. Annual/ semester/choice based credit system (programme wise):
   Annual system in HS level
   Semester from in undergraduate level
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Kasturi Chakraborty	M.A, M. Phil, B.Ed	ASSTT. PROF	FOLK TALES	10	NIL
Joyanta Kumar Boro	M.A, M. Phil	ASSTT. PROF	OPEN	4	NIL

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise)

NAME OF THE COURSE	TOTAL NO. OF STUDENT	TOTAL NO. OF TEACHER	STUDENT TEACHER RATIO
UG (MAJOR)	6	2	3:1
UG(GENERAL)	19	2	10:1
H.S (I & II YR. BOTH)	36	2	18:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

NAME OF THE FACULTY	QUALIFICATION
KASTURI CHAKRABORTY	M. Phil, B.Ed
JOYANTA KUMAR BORO	M. Phil, NET

16.   Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

(A) NATIONAL – YES

Name of the faculty	Title of the project	Project's name & funding agency	Amount in Rs.	Year
Kasturi chakraborty	Assam Ke Barak Ghati Ki Lokkathayon Ka Adhyan	MRP (UGC)	3,00000/ -	2014
Joyanta kumar boro	Kirsna Sobti Aur Mamoni Rasisom Ke Upnayason Mein Avhiyakt Sitri Asmita Ka Tulnatamak Adhyan	MRP (UGC)	2,30000/-	2014

(B) INTERNATIONAL – **NIL**

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18.   Research Centre /facility recognized by the University: **NIL**

19.   Publications: **NIL**
       a) Book   **NIL**
       b) Article/Research Paper   **NIL**

20.   Areas of consultancy and income generated: **NIL**

21.   Faculty as members in

a)   National Committees: **NIL**

b)   International Committees: **NIL**

c)   Editorial Boards

Name of The Faculty	Magazine/ Journal Name	Years
Kasturi Chakraborty	College Magazine , KGC	2006 Onwards
	Zinziri Magazine	2009, 2010
Joyanta Kumar Boro	College Magazine KGC	2013-2014

22.   Student projects :
       a)   Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
       b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**

23.   Awards / Recognitions received by faculty and students: **NIL**

24.   List of eminent academicians and scientists / visitors to the department
       1. Prof (Dr.) Amalendu Chakraborty, HOD, Bengali, Gauhati University, 2012

25. Seminars/ Conferences/Workshops organized & the source of funding
       a) National   :   **NIL**
       b) International :   **NIL**

26.   Student profile programme/course wise :

Name of the Course/programme (refer question no. 4)	Years	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	

UG (MAJOR)	2013-14	3	2	1	1	Appearing in 3rd Semester Exam.
	2014-15	4	4	0	4	Appearing in 1st Semester Exam.
UG (MIL)	2011-12	12	12	7	5	100%
	2012-13	11	11	5	6	100%
	2013-14	10	10	0	10	100%
	2014-15	12	12	1	11	Appearing in 3rd Semester Exam.

*M = Male   *F = Female

27.	Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG (MAJOR)	80%	20%	NIL
UG (GENERAL)	100 %	NIL	NIL

28.	How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **TET-Assam, Defence Service.**

29.	Student progression

Student progression	Against % enrolled
UG to PG	No data is available.
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	NIL
Entrepreneurship/Self-employment	NIL

30.	Details of Infrastructural facilities
	a) Library:				**YES**	**(WITH ABOUT 326 BOOKS)**
	b) Internet facilities for Staff & Students:	**YES**
	c) Class rooms with ICT facility :		**YES**
	d) Laboratories:				**NIL**
31.	Number of students receiving financial assistance from college, university, government or other agencies:			**ST- 10**			**SC- 4**
32.	Details on student enrichment programmes (special lectures / workshops /

seminar) with external experts :   **NIL**

33.   Teaching methods adopted to improve student learning: **LECTURE, GROUP DISCUSSION, AND CLASS TEST ETC.**

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities:
                                        NIL

35.   SWOC analysis of the department and Future plans

Strength:
  i)   Full fledge Department with 2 (two) well experienced and dedicated teachers. Both are regular. Out of them one M. Phil degree holder with B. Ed and one M. Phil with NET qualified.
  ii) Output is better than input.
  iii) Text books, Reference books are available in Departmental Library.

Weakness:
  i)   Due to non Hindi speaking background and vernacular studies student are not so much aware regarding Hindi as a Major subject.
  ii) Lack of teachers.
  iii) Department chamber is not too much spacious. .
  iv) More reference books are needed in the departmental library.

Opportunity:
  i)   Teachers have got the opportunity to participate in seminar, orientation programme and refresher course.
  ii) The college provides computer etc. for the department.

Challenges:
  i)   The understanding level of the students are different due to their background, however teacher try to resolve their problems.

Future plan:
  i)   To enrich departmental library.
  ii) To organize state and national seminar.
  iii) Introduce PG and Hindi Translations course.
  iv) Departmental journal with ISSN

1.   Name of the department: **History**
2.   Year of Establishment: **1959**
3.   Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):   **UG (Major and General)**
4.   Names of Interdisciplinary courses and the departments/units involved: **Nil**
5.   Annual/ semester/choice based credit system (programme wise):
                     Annual system in HS level
                     Semester system in undergraduate level
6.   Participation of the department in the courses offered by other departments: **Nil**
7.   Courses in collaboration with other universities, industries, foreign institutions, etc.:
        Nil
8.   Details of courses/programmes discontinued (if any) with reasons: **Nil**
9.   Number of teaching posts:

	Sanctioned	Filled

Professors	Nil	0
Associate Professors	2	2
Asst. Professors	3	3
Guest Faculty	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specializa-tion	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sushanta Narzary	M.A.	Associate Professor	Modern	20 years	Nil
Banobina Brahma	M.A.	Associate Professor	Modern	18 years	Nil
Dr. Bimal Kanti Basumatary	M.A.,B.Ed, Ph.D	Assistant Professor	Ancient	13 years	Nil
Gautom Muchahary	M.A.	Assistant Professor	Ancient	4 years	Nil
Dr.Gunundra Sarma	M.A.,M.Ed, Ph.D	Assistant Professor	Medieval	2 years	Nil
Mrs Nemcha Lhovaum	M.A.	Assistant Professor	Medieval	4 years	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **15%**
13. Student -Teacher Ratio (programme wise): **24:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Sushanta Narzary	M.A.
Banobina Brahma	M.A.
Dr. Bimal Kanti Basumatary	M.A.,B.Ed, Ph.D.
Gautom Muchahary	M.A.
Dr. Gunundra Kr. Sarma	M.A.,M.Ed, Ph.D.
Mrs. Nemcha Lhouvum	M.A. B.Ed. M.Phil

16. Number of faculty with ongoing projects from a) National b) International funding

agencies and grants received: **One ongoing MRP by Gautom Muchahary under UGC (Rs. 3 lakhs).**

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18.   Research Centre /facility recognized by the University: **Nil**
19.   Publications: **3 Papers (National) by Banabina Brahma**.
20.   Areas of consultancy and income generated: **Nil**
21.   Faculty as members in
        a) National committees b) International Committees c) Editorial Boards: **Nil**
22. Student projects
        a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**
        b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**
23.   Awards / Recognitions received by faculty and students: **Nil**
24.   List of eminent academicians and scientists / visitors to the department: **Nil**
25.   Seminars/ Conferences/Workshops organized & the source of funding:
        a) National b) International: **Nil**
26.   Student profile programme/course wise:

2009-10

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage %
TDC-I (M+G)	13+9	13+9	13+9	90%and 100%
TDC-II (M+G)	12+18	12+18	12+18	100%&70%
TDC-III (M+G)	15+28	15+28	15+28	85% and 70%

2010-11

TDC-I (M+G)	12+35	12+35	12+35	85%and 75%
TDC-II (M+G)	10+30	10+30	10+30	90% and 80%
TDC-III (M+G)	14+11	14+11	14+11	75% and 58%

2011-12

TDC-I (M+G)	Nil	Nil	Nil	Nil
TDC-II (M+G)	11+15	11+15	11+15	73%&73.3%
TDC-III (M+G)	14+11	14+11	14+11	75% and 58%

2012-13

TDC-I (M+G)	Nil	Nil	Nil	Nil
TDC-II (M+G)	Nil	Nil	Nil	Nil
TDC-III (M+G)	11+15	11+15	11+15	91%&90%

2011-12 Semester I(Enrolled in July –December 2011)

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage %
TDC-Sem I (M+G)	9+27	9+27	9+27	95%&75%

2011-12: Semester II (January –June 2012)

TDC-Sem I (M+G)	8+27	8+27	8+27	100%&65%

2012-13:I and III Sems (July –December-2012)

TDC-Sem I (M+G)	15+38	15+38	15+38	100%&50%
TDC-III Sem (M+G)	8+27	8+27	8+27	100% 70%

2013-14: II and IV January –June 2013)

TDC-Sem I (M+G)	15+21	15+21	15+21	80%&81%
TDC-III Sem (M+G)	8+27	8+27	8+27	100%&65%

2013-14: I, III and V (July- December 2013)

TDC-Sem I (M+G)	14+36	14+36	14+36	95%&63%
TDC-III Sem (M+G)	15+36	15+36	15+36	100%&70%
TDC-V Sem (M+G)	8+4	8+4	8+4	70% &50%

2013-14: II, IV and VI (January- June 2014)

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage %
TDC II Sem (M+G)	14+42	14+42	14+42	100% 70%
TDC-IV Sem (M+G)	15+35	13+35	13+35	100% &60%
TDC-VI Sem (M+G)	5+2	5+2	5+2	100%&100%

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG2009(M+G)	100%	Nil	Nil
UG2010(M+G)	100%	Nil	Nil
UG2011(M+G)	100%	Nil	Nil
UG2012(M+G)	100%	Nil	Nil
UG2013(M+G)	100%	Nil	Nil
UG2014(M+G)	100%	Nil	Nil

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :**Nil**

29.   Student progression

Student progression	Against % enrolled
UG to PG-2009	80%
UG to PG-2010	80%

UG to PG-2011	85%
UG to PG-2012	80%
UG to PG-2013	100%
UG to PG-2014	100%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	Nil
Entrepreneurship/Self-employment	60%

30. Details of Infrastructural facilities
 a) Library :   **600 numbers of books**
 b) Internet facilities for Staff & Students: **Nil**
 c) Class rooms with ICT facility: **Yes**
 d) Laboratories: **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies: **ST Scholarship-40,OBC-6,SC-2 total-48**

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning:
 Generally, lecture   method is followed in class transaction. Besides, this procedure, group discussions, remedial classes, home assignment, unit test, educational tours and departmental seminar are arranged by the department. Maps and globs are frequently used in class transaction. Our teachers are available beyond class ours and event during vacation for academy interaction with students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Nil**

35. SWOC analysis of the department and Future plans:

Strength:
 a. Dedicated and efficient faculty members.
 b. Good results of our department with position in Gauhati University.
 c. Good number of books in our department.
 d. Regular counseling, remedial classes, parent –teacher meet for the upliftment of the students.
 e. personal contact with students in order developed students friendly atmosphere.
 f. Timely internal student's evaluations.

Weakness:
 a. Proficiency level is below average because most of the students come from rural and low socio-economic background.
 b. Lack of adequate fund for the introduction of new history related courses.
 c. No smart class rooms and no internet facilities for department.
 d. No drinking facilities and no sanitation facilities in the department.

Opportunities:
 a. There are opportunities in competitive and civil services examination.
 b. Eco-tourism as vocational courses.
 c. Opening of mini museum.
 d. Enhance the students communicative English through various interactions spoken

English classes and group discussion.

Challenges:
>   a. Down trend of social science subject like History.
>   b. Preference of students towards professional courses.
>   c. Students from interior areas like BTC and Char areas.

Future Plan:
>   a. To make history curriculum more relevant so that history as a subject more attractive and job oriented.
>   b. Department has planned to increase the number of books and journals.
>   c. The department cherish opening mini a museum of its own with a collection of antics, locally available and other replicas of historical importance.
>   d. To organized debate and group discussion to improved their communicative English.
>   e. Department has also planned to organize at least two UGC sponsored National Seminar in next five years.
>   f. An extension activities programme scheduled to be organized by the department of History on 28th December, 2014 at Sichanjhar to focus its historical importance among the common people.

1.   Name of the department   :   **PHILOSOPHY**
2.   Year of Establishment   :   **1959**
3.   Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :   **UG**
4.   Names of Interdisciplinary courses and the departments/units involved**:   Nil**
5.   Annual/ semester/choice based credit system (programme wise): **Annual system in HS Course and semester system in undergraduate level.**
6.   Participation of the department in the courses offered by other departments**:   Nil**
7.   Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**.
8.   Details of courses/programmes discontinued (if any) with reasons: **Nil.**
9.   Number of Teaching posts:

Designation	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	02

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Barhungkha Mwchahary	M.A, M.Phil	Asst. Prof	Religion	12	Nil
Mrs. Bhushana Das	M.A	-do-	Logic	12	Nil
Ms. Banashree Bhardwaj	M.A	-do-	Religion	05	Nil

11.   List of Senior Visiting faculty: **Dr. Gopeswar Das, Rtd HOD, Philosophy, KGC.**
12.   Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty**:**

Name of the faculty	Class	Percentage of lectures
Banashree Bhardwaj	T.D.C I Sem (Major+ Gen)	35%
	T.D.C II (major+ Gen)	35%
	T.D.C III Sem(major+ Gen)	35%

13.   Student -Teacher Ratio (programme wise):
      (a) year 2009-2010

Class	Total Students	Student- teacher Ratio	Remarks
T.D.C I Gen	21	7:1	

| T.D.C II Gen | 18 | 6:1 | |
| T.D.C III Gen | 06 | 2:1 | |

(b) year 2010-2011

Class	Total Students	Student- teacher Ratio	Remarks
T.D.C I Gen	24	8:1	
T.D.C II Gen	18	6:1	
T.D.C III Gen	09	3:1	

(c) Year 2011-2012

Class	Total Students	Student- teacher Ratio	Remarks
T.D.C I Gen(Semester System)	25	8:1	
T.D.C II Gen(1+1+1)	15	5:1	
T.D.C III Gen(1+1+1)	06	2:1	

(d) Year 2012-2013

Class	Total Students	Student- teacher Ratio	Remarks
T.D.C I (Major+Gen)	11+47	4:1 / 16:1	
T.D.C 3rd Sem Gen	25	8:1	
T.D.C III Gen(1+1+1)	10	4:1	

(e) Year 2013-2014

Class	Total Students	Student- teacher Ratio	Remarks
T.D.C I Sem (Major+Gen)	22+50	7:1 / 17:1	
T.D.C III Sem (Major+ Gen)	9+39	3:1 / 13:1	
T.D.C V sem Gen	03	1:1	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:

DSc	D.Litt	M.Phil	PG
Nil	Nil	O1	03

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**:** **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**:** Nil
18. Research Centre /facility recognized by the University: **Nil**
19. Publications:

a) Publication per faculty: 1. Mr. Barhungkha Mwchahary: 04

        2. Mrs. Bhushana Das: 02

        3. Ms. Banashree Bhardwaj: 14

- Number of papers published in peer reviewed journals (national / **International**) by faculty and students:

  1. Mr. Barhungkha Mwchahary: **03(National),   01(international).**

  2. Mrs. Bhushana Das: **02 (National)**

  3. Ms. Banashree Bhardwaj: **12 (National),   02 international),**

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):   2 papers of Banashree Bhardwaj listed in American National Engineering Database.

Name of the Faculty	Name of the Topic	Listed in	ISSN
Barhungkha Mwchahary	Bathou religion and its impact on Social and Culture of the Boro Community		2278-9677
Banashree Bhardwaj	i)Gandhian Concept of Freedom and Non-violence and its viability in Today's Society ii)Humanism in Sartre's Philosophy	i)ANED, DOI(digital Object Identifier) No. 10.9790/0837-1634244 ii)ANED-DDL no. 29.7722/0323012014	i)e- ISSN: 2279-0837 p-ISSN: 2279-0845 (IOSR-JHSS journal) ii) e-ISSN: 2319-7722

- Monographs: Nil
- Chapter in Books: Nil
- Books Edited:

1. **Barhungkha Mwchahary**: Edited a multi-lingual Souvenir of" Pratima Boro Memorial 36th national Junior Archery championship, 2013 '', organized by Kokrajhar District Sports Association under the aegis of Archery Association of Assam.
2. **Banashree Bhardwaj**: (a) edited a compilation of Suniti Kr. Chatterjee Memorial lectures, (b) edited a Souvenir in connection with Golden Jublee celebration of Baihata Chariali Kendriya Bihu Sanmilani .

- Books with ISBN/ISSN numbers with details of publishers:

Name of the Faculty	Name of the book	Publisher	ISBN
Banashree Bhardwaj • C	Text Book for H.S II (As perAHSEC Syllabus)	Bishal Prakashan,Ghy	97893825 -87-10-1

    1

    tation Index: **Nil**

- SNIP: **Nil**
- SJR: **Nil**
- Impact factor: **Nil**
- h-index :   **Nil**

20.   Areas of consultancy and income generated: **Nil**
21.   Faculty as members in
       a) National committees b) International Committees c) Editorial Boards:

Name of the Faculty	Name of the Committee(national)
Banashree Bhardwaj	Life Member of Indian Philosophical Congress.

22. Student projects
       a) Percentage of students who have done in-house projects including inter Departmental/programme: **Nil**

       b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**
23.   Awards / Recognitions received by faculty and students: **Nil**
24.   List of eminent academicians and scientists / visitors to the department: Nil.
25.   Seminars/ Conferences/Workshops organized & the source of funding
       (a) National: **Nil**
       (b) International**:**   **Nil**
26.   Student profile programme/course wise:
       (a) Year 2009-10

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
T.D.C I Gen	20	18	08	10	
T.D.C II Gen	12	09	04	05	
T.D.C III Gen	09	07	03	04	70.10%

       b) Year 2010-11

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
T.D.C I Gen	32	24	10	14	
T.D.C II Gen	20	18	08	10	
T.D.C III Gen	12	09	04	05	57.14%

       (c) Year 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
T.D.C I Sem Gen	32	25	08	17	

T.D.C II Gen	32	24	10	14	
T.D.C III Gen	20	18	08	10	20%

(d) Year 2012-13

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
T.D.C I Sem Major	15	10	05	05	
T.D.C I Sem Gen	50	47	23	24	
T.D.C III Sem Gen	24	24	13	11	
T.D.C III Gen(1+1+1)	18	18	07	11	80%

(e) Year 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
T.D.C I Sem Major	32	22	12	10	
T.D.C I Sem Gen	56	50	24	26	
T.D.C III Sem Major	15	10	05	05	
T.D.C III Sem Gen	50	47	23	24	
T.D.C VI Sem Gen	03	03	02	01	100%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG(major+ Gen) in all semesters	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Nil.**

29. Student progression

Student progression	Against % enrolled
UG to PG	37%(from distance education Centre)
PG to M.Phil.	Nil

PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	20 %

30.   Details of Infrastructural facilities
       a) Library**: 504 books**
       b) Internet facilities for Staff & Students: **Yes**
       c) Class rooms with ICT facility: **Nil.**
       d) Laboratories: **Nil.**
31.   Number of students receiving financial assistance from college, university, Government or other agencies**:   Nil.**
32.   Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts: Nil.

33.   Teaching methods adopted to improve student learning: Special lectures, remedial class, group discussion & tutorial class adopted as need based approach.
34.   Participation in Institutional Social Responsibility (ISR) and Extension activities:
       Faculty Name: **Banashree Bhardwaj**

Responsibility	Institution	Session
Academic Counselor	IDOL, G.U, Commerce College, Kokrajhar centre	From Nov,2012 and still continuing.

35.   SWOC analysis of the department and Future plans:

S	W	O	C
i) Dept was established in 1959.	Student have less desire to go to Library	Relevant to practical life	How to run semester system successfully is a question mark for us.
ii) Dept has three faculty members.	Insufficient faculty members. Text books and reference books are not available	Philosophy can be a multidisciplinary subject to the present context to have a world-wide recognition	Grading system is not satisfactory.
iii) library is well maintained	Applicant for major is less	After completing degree student can go for any competitive exam	Required innovative ideas to make this subject a popular one.

iv) departmental seminars, remedial classes, group discussions etc are taken to enhance student's knowledge	1. Major syllabus is not satisfactory. 2. Student- teacher ratio is less 3. Over workload of faculty due to HS course		

36.   **Future Plans**: The philosophy department plans to publish a departmental journal from the coming session. It also plans to organize a philosophical forum involving philosophy departments of neighbouring colleges of the district. The department has a keen desire to introduce P.G course in near future.

1. Name of the department :   **POLITICAL SCIENCE**
2. Year of Establishment :   **1959**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
   - UG Major
   - UG General
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Annual system in HS level and semester system in undergraduate level.**
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :   Nil
8. Details of courses/programmes discontinued (if any) with reasons: Does not arise.
9. Number of Teaching posts: 5 (Five)

	Sanctioned	**Filled Up**
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	05	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualificati-on	Designatio-n	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Mamata Narzary	MA	Asst. Prof.	Sociology	13	Nil
Mr. Berlao. K. Karjie	MA, B.Ed, LLB	Asst. Prof.	International Law	12	Nil
Mrs. Rangili Brahma	MA, B.Ed	Asst. Prof.	Human Rights South Asia	02	Nil

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:
    Temporary Faculty (3)- No. of Lectures Delivered- 38% (Major), 58% (General).

13.   Student -Teacher Ratio (programme wise:

Class	Total Student	Student-teacher Ratio	Remarks
BA 1st & 2nd Semester (Major)	29	4.8:1	Session 2012-13
BA 1st & 2nd Semester (General)	201	33.5:1	
BA 3rd & 4th Semester(Major)	43	7.2:1	
BA 3rd & 4th Semester(General)	214	35.7:1	
T.D.C. 3rd Year (I+I+I) Major	15	2.5:1	
T.D.C. 3rd Year (I+I+I) General	64	10.7:1	
BA 1st & 2nd Semester (Major)	48	8:1	Session 2013-14
BA 1st & 2nd Semester (General)	258	43:1	
BA 3rd & 4th Semester(Major)	26	4.3:1	Session 2013-14
BA 3rd & 4th Semester(General)	180	30:1	
BA 5th & 6th Semester(Major)	38	6.3:1	
BA 5th & 6th Semester(General)	63	10.5:1	
BA 1st & 2nd Semester (Major)	49	8.2:1	Session 2014-15
BA 1st & 2nd Semester (General)	250	41.7:1	
BA 3rd & 4th Semester(Major)	44	7.3:1	
BA 3rd & 4th Semester(General)	220	36.7:1	
BA 5th & 6th Semester(Major)	23	3.8:1	
BA 5th & 6th Semester(General)	61	10.2:1	

14.   Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

REGULAR TEACHERS :

Name	Designation	Qualification
Mrs. Mamata Narzary	Asst. Professor	MA
Mr. Berlao. K. Karjie	Asst. Professor	MA
Mrs. Rangili Brahma	Asst. Professor	M.A.

TEMPORARY TEACHERS:

Name	**Designation**	**Qualification**
Ms. Ionee Basumatary	Guest Lecturer	MA
Ms. Indrani Saha	Guest Lecturer	MA
Mr. Anjalu Basumatary	Guest Lecturer	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: UGC-MRP
18. Research Centre /facility recognized by the University: Nil
19. Publications:
    a) Publication per faculty

Name of the faculties	Name of Book with publisher and ISSN/ISBN	No. of Article with ISSN/ISBN
Mrs.Mamata Narzary	Nil	4
Mr. Berlao. K. Karjie	Nil	Nil
Mrs.Rangili Brahma	Nil	1
Ms. Ionee Basumatary	Title: Politics in North East India.	8
	Publisher- Bishal Prakashan. Guwahati. 2014 ISBN- 978-93-82587-22-4	
Ms. Indrani Saha	Title: Western Political Thoughts	5
	Publisher- National Library. 2013. ISBN: 81-8-686012-6	
Mr. Anjalu Basumatary	Nil	Nil

∗ Number of papers published in peer reviewed journals (national /international) by faculty and students

Name of the faculties	Number of papers published in peer reviewed journals
Mrs.Mamata Narzary	1
Ms. Ionee Basumatary	3
Ms. Indranii Saha	2

∗   Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

∗   Monographs: Nil

∗   Chapter in Books: Nil

∗   Books Edited: Nil

∗   Books with ISBN/ISSN numbers with details of publishers

∗   Citation Index :   Nil

∗   SNIP: Nil

∗   SJR: Nil

∗   Impact factor: Nil

∗   h-index: Nil

20.   Areas of consultancy and income generated: Nil

21.   Faculty as members in

    a)   National committees b) International Committees c) Editorial Board: Nil

22.   Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

23.   Awards / Recognitions received by faculty and students: 1(Student)

24.   List of eminent academicians and scientists / visitors to the department: Nil

25.   Seminars/ Conferences/Workshops organized & the source of funding a) National b) International: Nil

26.   Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
H.S.	409	312	175	137	75%
B.A. (Major)	211	116	66	50	93%
B.A.(General)	592	531	300	231	70%

    *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
H.S.	99%	1%	0%
B.A.	98%	2%	0%

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29.	Student progression:

Student progression	Against % enrolled
UG to PG	70%
PG to M.Phil.	30%
PG to Ph.D.	30%
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	22 (Other than campus recruitment)
Entrepreneurship/Self-employment	107

30.	Details of Infrastructural facilities
	a)	Library: Library with multidisciplinary updated 1000 number of books and internet facilities both for teachers and students.
	b)	Internet facilities for Staff & Students: Class rooms with ICT facility: Yes
	c)	Laboratories :				Nil
31.	Number of students receiving financial assistance from college, university, government or other agencies: ST/SC/OBC/MOBC/Minority Scholarship, Concession for the 1st division holders in H.S Classes, Felicitation of H.S. & Degree level toppers students.
32.	Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: Women's Day Celebration, Ishan Muchahary Memorial	Day Celebration.
33.	Teaching methods adopted to improve student learning: Group Discussion, Remedial Class, Tutorial Class, Occasional student seminars, home assignment, Quiz, Field Trip.
34.	Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil
35.	SWOC analysis of the department and Future plans:

STRENGTH:
	1.	Ours is a full fledged department with separate departmental space.
	2.	There is a rich departmental library with both text and reference book.
	3.	Under the newly introduced semester system there is no dearth of students to take up major in Political Science.
	4.	The Department has computer with printer and the major class room is equipped with smart board.

WEAKNESSES:
	1.	Student has less desire to go to library.
	2.	Department has no sufficient faculty members.
	3.	The input in terms of student is high. But in terms of quality at the entry level, it is not up to expectation; level of general awareness among the students is far from being satisfactory.

OPPORTUNITIES:
	1.	Political Science is a very relevant subject for any competitive examination.
	2.	Political Science is a multi-disciplinary subject to the present context to have world view recognition.

3.   It provides a positive knowledge of national integration and world brotherhood.

CHALLENGES:

1.   Lack of awareness among a section of guardians is a major threat. As such dropout rate is high.

2.   Students are more interested in getting study materials and memorizing without understanding.

3.   Grading system is not satisfactory.

FUTURE PLAN:

1.   Organizing seminars/ workshops in order to initiate scholarly debate disseminate knowledge and documentation in relevant fields.

2.   Pursuing research in forms of Ph. D research and projects.

3.   Publishing books and journals.

4.   Strengthening departmental library with more books and journals.

5.   Providing better quality education.

EVALUATIVE REPORT OF THE DEPARTMENTS
(SCIENCE STREAM)

1. Name of the department : **BOTANY**
2. Year of Establishment : **1972**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph. D., etc.) **: Under Graduate**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise): **Annual system in HS Course, Semester system in Undergraduate courses.**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Short term course on 'Medicinal Plants' – Due to non availability of man power.**
9. Number of Teaching posts

Designation	**Sanctioned**	**Filled**
Professors	00	00
Associate Professors	02	02
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt/Ph.D. / M. Phil. etc.,)

Name	Qualificat-ion	Designation	Specialization	No. of Years of Experience	No. of Ph. D. Students guided for the last 4 years
Mrs. Rajashree Nath	M.Sc.	Asso. Prof.	Plant Taxonomy	27 years	--
Mr. Hiralal Choudhury	M.Sc., M. Phil.	Asso. Prof.	Plant Physiology and Biochemistry	20 years	--
Mr. Dhanajoy Narzary	M.Sc., B.Ed.	Asst. Prof.	Plant Ecology	9 years	--
Mr. Bhisma Narayan	M.Sc.	Asst. Prof.	Microbiology	2 years	--
Mr. Hwiyang Narzary	M.Sc.	Asst. Prof.	---	6th months	--

11. List of senior visiting faculty: **Dr. Sandeep Das, Deptt. of Biotechnology, Bodoland University, Kokrajhar, Assam, 2014.**
12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty **: 16%**
13. Student -Teacher Ratio (programmewise)

Year	**Name of Course/Programme**	**Student-Teacher ratio**
2009-10	B.Sc. (Major)	2:5
	B.Sc. (General)	00
2010-11	B.Sc. (Major)	5:5

	B.Sc. (General)	00
2011-12	B.Sc. (Major)	8:5
	B.Sc. (General)	14:5
2012-13	B.Sc. (Major)	21:5
	B.Sc. (General)	31:5
1013-14	B.Sc. (Major)	37:5
	B.Sc. (General)	34:5

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Sanctioned: 01, Filled: 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG: **M.Phil.-1, PG-4**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **One ongoing MRP by Bhisma Narayan Swargiari under UGC**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **: Nil**
18. Research Centre /facility recognized by the University**: Nil**
19. Publications:
∗ a) Publication per faculty:
   i) Bhisma Narayan Swargiari **– 02 (International)**
∗ Number of papers published in peer reviewed journals (national /international) by faculty and students:
   i) Bhisma Narayan Swargiari **– 02 (International)**
∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
∗ Monographs : **Nil**
∗ Chapter in Books: **Nil**
∗ Books Edited: **Nil**
∗ Books with ISBN/ISSN numbers with details of publishers: **Nil**
∗ Citation Index : **Nil**
∗ SNIP : **Nil**
∗ SJR : **Nil**
∗ Impact factor : **0.47 and 3.84**
∗ h-index : **Nil**

20. Areas of consultancy and income generated: **Nil**
21. Faculty as members inil
   a) National committees : **Nil**
   b) International Committees: **Nil**
   c) Editorial Boards: **Nil**
22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **30% (for training on mushroom cultivation organized by Biotechnology Dept., Bodoland University in 2013)**
23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding
    a) National: **Nil**
    b) International**: Nil**
26. Student profile programme/course wise:

Year	Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009-10	B.Sc. (Major)	02	02	02	-	100%
	B.Sc. (General)	00	00	-	-	-
2010-11	B.Sc. (Major)	05	05	02	03	100%
	B.Sc. (General)	07	07	03	04	95%
2011-12	B.Sc. (Major)	08	08	04	04	75%
	B.Sc. (General)	14	14	06	08	82%
2012-13	B.Sc. (Major)	18	13	07	06	80%
	B.Sc. (General)	20	18	12	06	92%
1013-14	B.Sc. (Major)	18	15	06	09	83%
	B.Sc. (General)	25	21	06	15	76%

*M = Male   *F = Female

27. Diversity of Students

Year	Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2009-10	B.Sc. (Major)	100%	00	00
	B.Sc. (General)	100%	00	00
2010-11	B.Sc. (Major)	100%	00	00
	B.Sc. (General)	100%	00	00
2011-12	B.Sc. (Major)	87.5%	12.5%	00
	B.Sc. (General)	100%	00	00
2012-13	B.Sc. (Major)	100%	00	00
	B.Sc. (General)	100%	00	00
1013-14	B.Sc. (Major)	100%	00	00
	B.Sc. (General)	100%	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: **03 students cleared Teachers Eligibility Test (TET).**

29. Student progression

Student progression	Against % enrolled				
	2009-10	2010-11	2011-12	2012-13	2013-14
UG to PG	00	00	00	100%	100%
PG to M.Phil.	00	00	00	00	00
PG to Ph.D.	00	00	00	00	00
Ph.D. to Post-Doctoral	00	00	00	00	00
Employed • Campus selection • Other than campus recruitment	00 00	00 00	0 00	00 00	00 14.28%
Entrepreneurship/Self-employment	00	00	00	00	00

30. Details of Infrastructural facilities

    a) Library: **Departmental library contains about 350 text books and reference books.**
    b) Internet facilities for Staff & Students : **Yes**
    c) Class rooms with ICT facility : **Yes**
    d) Laboratories: **03 nos. equipped with BOD incubator, Bionocular and Trinocular Microscope, Double distillation unit, High precision digital balance, water analysis kit, etc.**

31. Number of students received financial assistance from college, university, government or other agencies: Most of the students get scholarship on caste basis.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Dr. Sandeep Das, Asstt. Prof., Deptt. of Biotechnology, Bodoland University, delivered lectures on "biotechnology – principles and applications" in 2014.**

33. Teaching methods are adopted to improve students' knowledge: **Both conventional and audio-visual methods are used.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

    - **Plantation of saplings was done as a part of world environment day, 5th June, 2011.**
    - **Environmental awareness programme was conducted at Swrang High School in 2013.**
    - **Plantation of saplings was done as a part of world environment day, 5th June, 2014.**
    - **Mr. Dhananjoy Narzary, Asstt. Prof. of Botany, participated, in a seminar on account of World Environment Day, 5th June, 2014 organized by Basugaon Higher Secondary School.**

35. SWOC analysis of the department and Future plans

Strength:

    i. Experienced, dedicated and competent faculty with excellent communication and presentation skills and field of study.
    ii. Departmental library with more than 350 text and reference books.
    iii. Herbarium of various plant specimens.

iv.   High quality equipments such as BOD incubator, Bionocular and Trinocular Microscope, Double distillation unit, High precision digital balance, water analysis kit, etc.

Weakness:
i.   Insufficient faculty members in the department.
ii.   Limited classrooms and limited space in the department.
iii.   Poor electricity connection, supply and back-up.
iv.   No ICT enabled classrooms.
v.   Lack of separate practical rooms and insufficient practical infrastructure.
vi.   No computer laboratory to provide curriculum requirements.
vii.   Lack of toilet.

Opportunity:
i.   To promote healthy practices such as community service, extension activities, projects for the benefit of the society at large.
ii.   Encourage the students to study Botany by upgrading the infrastructure facilities.
iii.   To introduce short term courses such as mushroom cultivation and spone preparation, vermicompost production by using organic wastes, etc.

Challenges:
i.   Less interest of students towards basic life science subjects like Botany.
ii.   Students and guardians are interested in professional courses like MBBS, Engineering etc.
iii.   Challenge to popularize the subject among higher secondary students.
iv.   Kokrajhar being a politically sensitive area of Assam, it is very much challenging to create a suitable environment for education.
v.   Learning environment becomes a challenge due to lack of adequate infrastructure.
vi.   Limited learning resources create difficulty in class transactions.

Future plan of the department:
i.   To upgrade the infrastructure facilities of all kinds to provide quality education to the students.
ii.   To create linkages with other institutions and research organizations to develop scientific attitude of the students.
iii.   The department is intending to open up certificate course on mushroom cultivation.
iv.   The department is planning to document the ethno medicinal plants used by the local tribal people and to establish an ethno medicinal plant garden within the college campus.

1. Name of the department: **CHEMISTRY**

2. Year of establishment: **1964**

3. Name of Programmes/Courses offered: **Under Graduate (UG)**

4. Name of interdisciplinary courses and the departments/units involved: **Nil**

5. Annual/ Semester/ Choice based credit system: **Annual system in HS Level, Semester system in undergraduate courses.**

6. Participation of department in the courses offered by the other departments: **Nil**

7. Courses in collaboration with other universities, industries, foreign institutions etc.: **Nil**

8. Details of courses/programmes discontinued (if any) with reasons: **Nil**

9. Number of teaching posts:

Teaching posts	Sanctioned	Filled
Professors	---	---
Associate Professors	---	---
Assistant Professors	**05**	**05**

10. Faculty profile with name, qualification, designation, specialization (D. Sc. /D. Litt. /Ph. D. /M. Phil. etc.):

Name	Designation	Qualification	Specialization	Experience	No. of Ph. D. Students guided for the last 4 years
Dr. Basanta Kumar Das	**Asst. Prof.**	**M. Sc., B.Ed., M. Phil., Ph.D.**	**Physical**	**12 years**	**Nil**
Dr. Kabita Patowary	**Asst. Prof.**	**M. Sc., NET, M. Phil., Ph.D.**	**Inorganic**	**9 years**	**Nil**
Mr. Mainul Hoque (On Study Leave)	**Asst. Prof.**	**M. Sc., M.Phil.**	**Organic**	**7 years**	**Nil**
Dr. Dipa Dey	**Asst. Prof.**	**M. Sc., Ph.D.**	**Physical**	**4 years**	**Nil**
Dr. Suresh Kumar Nath	**Asst. Prof.**	**M. Sc., Ph.D.**	**Organic**	**3 years**	**Nil**
Dr. Apurba Kr. Barman	**Asst. Prof.**	**M.Sc. ,Ph.D.**	**Organic**	**6 month**	**Nil**

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Year	Name of Teacher	Programme	% of classes taken
2010-11	**Mr. Swarnakamal Dey**	**UG**	**20**
2011-12	**Mr. Swarnakamal Dey**	**UG**	**20**

13. Student-Teacher ratio (programme wise):

Year	Name of Programme	Nos. of student	Nos. of teacher	Teacher: Student

2010-11	UG	105	5	1: 21
2011-12	UG	118	5	1:24
2012-13	UG	129	5	1:26
2013-14	UG	160	5	1:32

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled:

Sl. No.	Staff	Sanctioned	Filled
1.	Technical Staff (**Lab. Bearer**)	02	02
2.	Administrative staff	0	0

15. Qualifications of teaching faculty with D.Sc. / D. Litt. /Ph. D. /M. Phil. / PG:
   M. Phil: **3,** Ph. D.: **5**

16. Number of faculty with ongoing projects from
   a) National b) International funding agencies and grants received:

a) National funding agencies: **2**

Sl. No.	Name of the teacher	Title of the project	Status	Funding agency	Grants received
1.	**Dr. Dipa Dey**	**Removal of phenol from aqueous medium by adsorption on naturally occurring kaolinite**	**Ongoing**	**UGC**	**4,20,000.00**
2.	**Dr. Suresh Kumar Nath**	**Enhancement of fluoride removal ability of limestone using some common acids**	**Ongoing**	**UGC**	**1,35,000.00**
3.	**Dr. Basanta Kumar Das**	**Drinking water chemistry in Kokrajhar town, Assam (India) : Chemical Correlation**	**Completed**	**UGC**	**1,05,000.00**
4.	**Dr. Kabita Patowary**	**Determination of the heavy metal contamination in the water sources of some deep tube wells in Kokrajhar town area of Kokrajhar district (BTAD) Assam.**	**Completed**	**UGC**	**1,55,000.00**

b) International funding agencies: Nil

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR etc. and total grants
   Received: **No**

18. Research centre/ facility recognized by the University: **No**

19. Publications:
   A**) Dr. Basanta Kumar Das**

   1. Basanta K. Das and K. G. Bhattacharyya **(2011) Water quality evaluation of shallow wells in a tribal-dominated area of Assam, India.,** *In the book of proceedings of , International Conference on Sustainable Water Resource Management and Treatment Technologies organised by NEERI,* **Nagpur, held on 19th to 21st Jan, 2011**

   2. B . K. Das **(2012) Evaluation of nitrate levels in ground water of Kokrajhar town and its adjacent areas of Assam, India,** *Global Research Methodology Journal***, 4th issue Feb-Mar-Apr,** **ISSN: 2249-300X.**

3. B. K. Das **(2012) Assessment of ground water quality in Kokrajhar district of Bodoland Territorial Council, Assam, India,** *International Journal of Chemical Sciences, 10(2),* 1067-1073**, ISSN: 0972-768X.**

4. B. K. Das **(2014) Water quality evaluation of shallow wells in Kokrajhar Town of Assam, India,** *International Journal of Environmental Sciences, 4(4),* 501-506, **ISSN: 0976-4402.**

B) Dr. Kabita Patowary

1. Kabita Patowary, Hitesh Das and Krishna. G. Bhattacharyya **(2003) Effects of mining on quality of water and soil in the coal mining areas of Assam,** *Proceedings 48th Annual Technical Session, Assam Sci. Soc.* **Vol 4.**

2. Karmakar Sanjib, Patowary Kabita et al. **(2004) 4/-Methylazobenzene-2-sulfenylcyanide,** *Acta Cryst., E 60,* 0179-80, **ISSN: 1600-5368**.

3. Kabita Patowary and K.G. Bhattacharyya **(2005) Evaluation of drinking water quality of coalmining area, Assam,** *Ind. Jour. of Env. Prot., 25(3),* 204-211, **ISSN: 0253 - 7141.**

4. Sanjib Karmakar, Kabita Patowary et al. **(2005) Crystal and molecular structure of O-thiobenzyl-N, N-dibenzylamine ($C_{27}H_{25}NS$),** *Ind. Jour. of Pure & Applied Physics, 43,* 172-174, **ISSN: 0975-1041**.

5. Sanjib Karmakar, Kabita Patowary et al. **(2009),** *'Crystal and molecular structure of 2-thiobenzylazo benzene($C_{19}H_{16}N_2S$)'. Ind. Jour. of Pure & Applied Physics, 47,* 863-866, **ISSN: 0975-1041.**

6. K. Patowary, H.Das, A. Devi and K.G. Bhattacharyya **(2004) Contamination of water bodies by acid mine drainage in the Macum Coal Field of Assam, India: Arsenic , Lead, Mercury, Tin and Selenium infiltration**, *In the book of proceedings of ,National Seminar on Polution in urban industrial environment,Jointly organised by RRL, Bhubneswar and Indian Institute of Metals***,** pages 72-80**.**

C) **Dr. Dipa Dey**

1. D. Dey and K. G. Bhattacharyya (2002) Absorption of methylene blue kaolinite, Applied Clay Science, 20, 295, ISSN: 0169-1317.

2. D. Dey and K. G. Bhattacharyya **(2000) Immobilization of organic micropollutant on kaolinite clay. Sorption of phenol**, *Journal of industrial pollutant control, 16(2),* 217-224, **ISSN: 0970-2083**.

3. Dr. Dipa Dey **(2014) Physicochemical Characterisation of a few clays from Assam, India,** *International Journal of Bioassays, 3 (09),* 3259-3264, **ISSN-2278-778X.**

4. Dr. Dipa Dey **(2014) Adsorption of methyl red on local kaolin from spiked aqueous solution,** *Int.J.Pharm Drug Anal, 2 (9),* 683-694, **ISSN: 2348-8948**.

D) Dr. Suresh Kr. Nath
Journal Publications

1. Shreemoyee Bardoloi, Suresh K Nath, Sweety Gogoi and Robin K Dutta **(2013) Arsenic and iron removal from ground water by oxidation-coagulation at optimized pH: Laboratory and field studies,** *Journal of Hazardous Materials, 260,* 618–626**, ISSN: 0304-3894.**

2. Suresh K Nath and Robin K Dutta **(2013), Significance of calcium containing materials for defluoridation of water: a review,** *Desalination and water treatment,* **ISSN: 1944-3994.**

3. Suresh K Nath and Robin K Dutta **(2012), Acid-Enhanced Limestone Defluoridation in Column Reactor using Oxalic Acid,** *Process Safety and Environmental Protection, 90,* 65–75, **ISSN: 0957-5820.**

4. Suresh K Nath, Shreemoyee Bordoloi and Robin K Dutta **(2011) Effect of acid on morphology of calcite during acid enhanced defluoridation,** *Journal of Fluorine Chemistry, 132*, 19-26, **ISSN: 0022-1139**.

5. Shreemoyee Bordoloi, Suresh K Nath and Robin K Dutta **(2011) Iron Ion Removal from Groundwater using Banana Ash, Carbonates and Bicarbonates of Na and K, and their Mixtures**, *Desalination, 281*, 190–198, **ISSN: 0011-9164**.

6. Suresh K Nath and Robin K Dutta **(2010) Enhancement of Limestone Defluoridation of Water by Acetic and Citric Acids in Fixed Bed Reactor,** *Clean – Soil, Air, Water, 38*, 614–622, **ISSN: 1863-0669**.

7. Suresh K Nath and Robin K Dutta **(2010) Fluoride removal from water using crushed limestone,** *Indian Journal of Chemical Technology, 17*, 120-125, **ISSN: 0975-0991**.

Articles in Books

1. Dr. Robin K. Dutta, Ms. Shreemoyee Bordoloi and Mr. Suresh K. Nath, **Technology for removal of arsenic and iron from groundwater,** *in Technology Manual on Water Treatment, Prepared by Department of Drinking Water and Sanitation (DDWS), Ministry of Rural Development, New Delhi, Govt. of India.*

Patent Applied/Published

1. Robin K Dutta, Suresh K Nath, **Enhanced limestone defluoridation of fluoride contaminated water in the presence of citric acid and acetic acid.** *(Application No. 1215/KOL/2008). (publication date 11/12/2009)*

2. Robin K Dutta, Shreemoyee Bordoloi, Suresh K Nath, **Iron removal form water using HCO_3^- or CO_3^- salts of K^+ or Na^+ retaining the pH within acceptable limit for drinking.** *(Application No. 2132/KOL/2008) (publication date 25/12/2009)*

3. Robin K Dutta, Shreemoyee Bordoloi, Suresh K Nath, **Arsenic removal from water using $NaHCO_3$ or $KHCO_3$, Na_2CO_3 K_2CO_3 or plant ash or their mixtures** *(Application No. 508/KOL/2009)*

4. Robin K Dutta, Shreemoyee Bordoloi, Suresh K Nath, **Arsenic removal from groundwater by oxidation-coagulation at controlled pH for domestic and community applications.** *(Application No. 704/KOL/2010) (Publication Date 29/07/2011)*

5. Robin K Dutta, Suresh K Nath, **Enhanced fixed bed limestone defluoridation of groundwater using a solid acid to get potable water.** *(Application No. 988/KOL/2010).*

6. Robin K Dutta, Suresh K Nath, **A highly efficient defluoridation method by in-situ generation of efficient precipitant and strong adsorbents of fluoride in crushed limestone fixed-bed column and plug flow reactors.** *(Application No. 168/KOL/2011) (Publication Date : 16/03/2012)*

E) Dr. Apurba Kumar Barman

1. Apurba Kr. Barman and Sandeep Verma (2010) **Sunlight mediated disruption of peptide-based soft structures decorated with gold nanoparticles**, *Chemical Communications*, 46, 6692-6694, **ISSN: 1359-7345**.

2. Nidhi Gour, Apurba Kr. Barman and Sandeep Verma **(2012) Controlling morphology of peptide based soft structures by covalent modifications**, *Journal of Peptide Science, 18*, 405-412, **ISSN: 1099-1387**.

3. Sudipta Mondal, Apurba Kr. Barman, and Sandeep Verma **(2012) Peptide-based synthetic design, construction and morphology of soft structures**, *Chimia, 66*, 930-935, **ISSN: 0009-4293**.

4. Apurba Kr. Barman, Nidhi Gour and Sandeep Verma **(2013) Morphological transition triggered by mannose conjugation to cyclic hexapeptide**, *ARKIVOC, ii*, 82-99, **ISSN: 1551-7004**.

5. Apurba Kr. Barman, and Sandeep Verma, **Solid state structure and solution phase self-assembly of clicked mannosylated diketopiperazines**, *RSC Advances, 3*, 14691-14700, **ISSN: 2046-2069**.

6. Apurba Kr. Barman, Amaresh Chaturbedi, K. Subramaniam and Sandeep Verma, **Imaging *C. elegans* with thiolated tryptophan-based NIR fluorescent gold nanoclusters**, *Jornal of Nanoparticle Research, 15*, 2083, **ISSN: 1388-0764**.

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in
  a) **National Committees**:
    i) **Dr. Basanta Kumar Das:** *Life Member Association of Chemistry Teacher (All India)*
    ii) **Dr. Kbaita Patowary:** *(a) Life Member Association of Chemistry Teacher (All India) (b) Life Member of Assam Science Society*
    iii) **Dr. Dipa Dey:** *Life Member Association of Chemistry Teacher (All India)*
    iv) **Dr. Suresh Kumar Nath:** *Life Member Association of Chemistry Teacher (All India)*
  b) **International Committees**:
    i) **Dr. Suresh Kumar Nath:** *Member of international society for fluoride research Inc*.
  c) **Editorial Boards:**
    i) **Dr. Suresh Kumar Nath:** Reviewer of *Desalination and water treatment, International Journal of Water Resources and Environmental Engineering, Journal of Environmental and Analytical Toxicology.*

22. **Student projects**
  a) Percentage of students who have done in-house projects including inter departmental programme: **5%**
  b) Percentage of students placed for projects in organizations outside the institution *i.e.* in Research laboratories/Industry/other agencies: **Nil**

23. Awards/recognition received by faculty and students: **Nil**

24. List of eminent academician and scientist visitors to the department: **Nil**
  • **Prof. Birinchi. Kr. Das**, Professor, Dept. of Chemistry, Gauhati University
  • **Dr. Munin Thakuria**, Associate Professor and HoD, Chemistry, Birjhora Mahabidyalaya
  • **Dr. Babul Chandra Sarma**, Associate Professor Abhayapuri College
  • **Dr. Sanfaori Brahma**, Asst. Professor, Dept. of Chemistry, Gauhati University
  • **Dr. Sanjay Basumatary**, Asst.Professor & HoD, Deptt. of Chemistry, Bodoland University
  • **Dr. J. Borah**, Asst.Professor & HoD, Deptt. of Chemistry, B.B. Engineering College.

25. Seminars/ Conferences/Workshops organized and the source of funding:
   (a) National: **Nil**
   (b) International: **Nil**

26. Student profile programme/ Course wise

Year	Programme	Class wise	Major	Non- Major	Total Student
2010-11	UG	TDC 1st Year	17	55	105
		TDC 2nd Year	02	28	
		TDC 3rd Year	02	01	
2011-12	UG	TDC Sem I/II	20	68	118
		TDC 2nd Year	04	24	
		TDC 3rd Year	02	00	
2012-13	UG	TDC Sem I/II	17	56	129
		TDC Sem III/IV	09	42	
		TDC 3rd Year	04	01	
2013-14	UG	TDC Sem I/II	20	81	160
		TDC Sem III/IV	09	40	
		TDC Sem V/VI	09	01	

27. Diversity of students:

Name of the course	% of the students from the same state	% of the students from the other state	% of the students from abroad
B.Sc., Chemistry (M)	100%	-------	--------
B.Sc., Chemistry (G)	100%	-------	--------

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, CIVIL service, Defence services etc.?: No data is available.

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	Does not arise
PG to Ph.D	Does not arise
Ph.D. to Post Doctoral	Does not arise
Employed • Campus selection • Other than campus recruitment	No data
Enterpreunership/Self-employment	No data

30. Details of Infrastructural facilities:
   a) Library:**Department of Chemistry, Kokrajhar Govt. College possesses a departmental library containing 416 books. In addition subscription of some good quality Journals are there in the College Library**.
   b) Internet facilities and internet facilities for stuff and students: **Yes**
   c) Classroom with ICT facility: **In the physical Chemistry laboratory classes are taken with Audio-visual teaching aids**

d) **Laboratories:**

Total Five laboratories-

1. Higher Secondary lab
2. Degree Lab (General)
3. Degree Lab (Major)
4. Physical Chemistry Lab
5. Research Lab

The laboratories are well equipped with necessary apparatus and chemicals. Moreover some sophisticated equipments was installed in the Department with the help of UGC and DST, Govt. of India. Some of them are –

i) UV-Visible Spectrophotometer,
ii) Flame Photometer,
iii) Research Polarimeter,
iv) Digital Conductometer,
v) Digital pH meter,
vi) BOD meter,
vii) Water Testing Kit,
viii) Temperature variable hot air oven and water bath shaker,
ix) Electrical heating instruments, Electronic instruments like digital   balances, melting point apparatus, and distillation plant etc.
x) Magnetic stirrer

31. Number of students receiving financial assistance from college, university, government or other agencies:**Majority of the students of the college belong to ST community. Most of the students mainly students belonging to ST, SC, OBC and MOBC receive scholarship from Govt. of Assam.**

32. Details of student enrichment programmes (Special lectures/ workshops/seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning:

- **In addition to blackboard teaching important classes are taken with power point presentation using LCD projector.**
- **Students are supplied some laboratory manuals, previous year question papers and some write-ups.**
- **Students are also helped for appearing in different competitive exams.**

34. Participation in Institutional Social Responsibility (ISR) and Extension. Activities

- **Teachers of the Department offer services through Special Coaching Classes for different competitive exams like JEE, CEE, AIPMT, AIEEE for 10+2 level students of different school and colleges organised by our college during summer vacation.**
- **Department organizes different competitive Exams like Chemistry Olympiad every year.**

35. SWOC analysis of the Department and future plans:

- **Strength:**
  All the faculties of the Department are energetic, dutiful and try to update their knowledge. The laboratories of the department are well equipped and fit for carrying out research project.
- **Weakness**:

The laboratories of the department need extension for comfort ability and accommodating of the increasing number of students. Department requires one more teaching and one technical staff.

- **Opportunity**:

To undertake minor and major research project. To motivate the students for different research project. Books are provided poor and meritorious students. Information regarding different competitive exams for carrier development is provided to the students.

- **Challenges**:

To develop the department as a best department for education and research. To create maximum number of graduates with best knowledge, analytical skills, research aptitude, professional ethics and human values.

- **Future Plans of the Department** :

To organise a national level seminar on "Analysis of Water and Soil Quality".

To introduce diploma course in "Analytical Chemistry".

To mobilize more resources and funding from UGC, DST-FIST, DBT, industries like Bongaigaon Refinery, NTPC Salakati etc. through minor and major research project.

To acquire more sophisticated equipments from UGC and DST grants for further improvement in research work.

To motivate the students towards basic sciences.

1.   Name of the department: **COMPUTER SCIENCE**
2.   Year of Establishment: **2004**
3.   Names of   Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :   **UG Course and Certificate Courses**.
4.   Names of Interdisciplinary courses and the departments/units involved: NIL
5.   Annual/ semester/choice based credit system (programme wise):

Programmes	Year	System
HS	2009 till date	Annual
Undergraduate	2011 till date	Semester
Certificate/Diploma	2009 till date	3 months/6 months

6.   Participation of the department in the courses offered by other departments:

Particulars of Departmental Teacher	Particulars of other Department	Activity	Year
Mr. Pranchis Narzaree, Asstt. Professor & Head	Statistics, TDC-6th Semester	Class and Practical on Fortran	2013-14
Miss. Rupali Khaklary, Asstt. Professor	Zoology, TDC 5th & 6th Semester	Class on Computer fundamentals and C++	2013-14
	Botany, TDC 6th Semester	Class on Computer Fundamentals and Data Representation	2013-14
	Statistics, TDC-6th Semester	Class and Practical on Fortran	2013-14

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NIL
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	01

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Pranchis Narzaree	MCA, M. Phil	Asst. Prof. & Head	Data Mining	13	NIL
Rupali Khaklary	MCA	Asst. Prof.	DBMS	01	NIL

11.   List of senior visiting faculty: NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Year	Programmes	Lectured Delivered	Practical classes Handled
2009–2014	HS	36%	43%
	TDC (General)	34%	40%
	Certificate/Diploma	25%	70%

13. Student -Teacher Ratio (programme wise)

Year	Programmes	Student : Teacher
2009–10	HS	43:2
	TDC (General)	07:2
	Certificate/Diploma	20:1
2010–11	HS	32:2
	TDC (General)	12:2
	Certificate/Diploma	03:1
2011–12	HS	38:2
	TDC (General)	7:2
	Certificate/Diploma	34:1
2012–13	HS	39:2
	TDC (General)	14:2
	Certificate/Diploma	12:1
2013–14	HS	71:2
	TDC (Major)	06:2
	TDC (General)	12:2
	Certificate/Diploma	03:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :**M.Phil-01 and PG/MCA=02**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

MRP Completed

Name of Teacher	Title of the Project	Funding Agency	Amount	Year
P. Narzaree	A Study on Health and Living Arrangement of Elderly Bodo People in Kokrajhar and its Adjoining Areas	UGC	1,82,000/-	2012-13

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **5 Lakhs from DST-FIST**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications:
∗ a) Publication per faculty

Faculty Member	Year	Title	Publisher	ISSN
Pranchis Narzaree	2011	Datamining on hand washing among the communities of Kokrajhar town, BTC, India	Global Research Methodology Journal	ISSN2249 300X
	2012	Association Rule Mining in Market Basket Data (Module: Sweet & Tea stalls of kokrajhar Town), INDIA	Bibungthi-the opinion	ISSN2264 2319 4146
	2013	Impact of Modernity on the Tribal of Assam with Reference to Kokrajhar Town and Nayekgaon	Publication Cell, Bijni College, Bijni	ISBN 978-81-922997-4-7
	2013	Living Arrangement of Elderly Bodo People in relation to Health in Kokrajhar: A case study	Global Research Methodology Journal	ISSN2249 300X
	2014	Analysis of Practice of hand wash in Rural and Urban Areas of Kokrjahar using Association Rule Mining.	Global Research Methodology Journal	ISSN2249 300X
Total			05	

∗ Number of papers published in peer reviewed journals (national /international) by faculty and students: NIL

∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NIL**

∗ Monographs: **NIL**

∗ Chapter in Books: 01 (Book Title "The tribal at the Threshold of the Millennium", Published by Publication Cell, Bijni College", ISBN 978-81-922997-4-7)

∗ Books Edited: **NIL**

∗ Books with ISBN/ISSN numbers with details of publishers: **NIL**

∗ Citation Index: **NIL**

∗ SNIP: **NIL**

∗ SJR: **NIL**

∗ Impact factor: **NIL**

∗ h-index: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in
a) National committees: **NIL**
b) International Committees: **NIL**
c) Editorial Boards: **NIL**

22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/ programme**: NIL**
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: NIL

23. Awards / Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists / visitors to the department: NIL
25. Seminars/ Conferences/Workshops organized & the source of funding
    a) National: NIL
    b) International: NIL
26. Student profile programme/course wise:

Year 2009-10

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
HS	43	43	35	08	79%
TDC (General)	15	13	11	02	100%
Certificate courses	20	20	08	12	100%

Year 2010-2011

HS	32	32	26	06	100%
TDC (General)	12	12	08	04	50%
Certificate courses	03	03	03	NIL	100%

Year 2011-2012

HS	40	38	34	04	92.30%
TDC (General)	07	07	06	01	100%
Certificate courses	34	34	21	13	100%

Year 2012-2013

HS	43	40	24	06	88.88%
TDC (General)	15	15	12	03	100%
Certificate courses	12	12	09	03	100%

Year 2013-2014

HS	71	71	62	09	82.14%
TDC (Major)	09	09	06	03	100%
TDC (General)	21	21	15	06	94.44%
Certificate courses	03	03	03	NIL	100%

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
HS	100%	NIL	NIL
TDC (Major)	100%	NIL	NIL
TDC (General)	100%	NIL	NIL

Certificate course	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: NIL

29. Student progression

Student progression	Against % enrolled
UG to PG 2009-10 2010-11 2011-12 2012-13 2013-14	 NIL NIL NIL NIL 100%
PG to M. Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	 NIL 40%
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities
    a) Library: 176 Books, News Magazines etc. in our own Departmental Library
    b) Internet facilities for Staff & Students: Yes
    c) Class rooms with ICT facility: Yes
    d) Laboratories: 02 Nos.

31. Number of students receiving financial assistance from college, university, Government or other agencies: (Scholarships for ST/SC/OBC/MOBC)

Year	No. of Students	Financial Assistance Provider
2009-10	38	Government
2010-11	34	"
2011-12	27	"
2012-13	34	"
2013-14	48	"
Total	181	"

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts :

Year	Topic	External Expert	Date
2009-10	Seminar on "Application of Newton's Interpolation Formulae"	Jyotirmay Bhowmick, Retd. HoD, Math., KGC	21.11.2009
2010-11	Seminar on "Importance of error in numerical problems"	"	22.12.2010
2011-12	Seminar on "Matrix and its use"		26.11.2011
2012-13	Seminar on "Probability and its applications"		12.12.2012

33. Teaching methods adopted to improve student learning:

i)   Lecture Method
ii)   Explaining or illustrating with examples
iii)   Probing Questioning
iv)   Increasing Student participation
v)   Using White Board/Marker
vi)   Using PowerPoint Slides
vii)   Using Tablets
viii)   Tutorial Classes
ix)   Group Discussion
x)   Remedial Classes
xi)   Home Assignments
xii)   Unit Tests
xiii)   Departmental Seminars

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities:
      1. Participation in Plantation of trees of environmental studies in Bonorgaon area organized by students union, 2013-14
      2. Participation in extension activities like NSS Camping in remote areas.
      3. Active participation in institutional events like "Golden Jubilee Celebration" in 2009, "Ishan Mushahary Memorial Day Celebration" every year, foundation day of the institution, Campus cleaning etc.

35.   SWOC analysis of the department and Future plans

Strength:
1.   Dedicated and proficient faculty members
2.   Sufficient no. of prescribed books in the departmental library
3.   Internet facility for students and staffs
4.   Experience of association of teachers in conducting seminars/conference/ workshop

Weakness
1.   Insufficient teaching and non-teaching staff.
2.   Lack of ICT classrooms.
3.   Lack of state-of-art laboratories.

Opportunity
1.   Sufficient opportunity in competitive examinations.
2.   Higher education and research work.
3.   Self employment/entrepreneurship for opening computer center for DTP, network, hardware repairing, running IT courses etc.
4.   Employment in IT industry.
5.   Software Development.
6.   Placement in teaching, EDP technical staff.

Challenges
1.   Edify students towards professional courses
2.   Provide better IT education though most of the students come from vernacular medium.
3.   Takes privilege to introduce students with new face of IT to meet global challenges.

Future Plans
1.   Improvising Departmental lab
2.   Introducing Sufficient Staffs
3.   Enrichment of Departmental Library

4. Plan to organize to UGC sponsored National and International Seminar in near future.
5. Addition of ICT classrooms
6. To entertain more research projects leading to good research goals
7. Introduction of professional courses.

1. Name of the department: **MATHEMATICS**
2. Year of Establishment: **1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **Statistics, Economics, and Computer Science & Physics**
5. Annual/ semester/choice based credit system (programme wise): **Annual system in HS course and semester system in undergraduate level**
6. Participation of the department in the courses offered by other departments **Statistics, Economics, and Computer Science.**

    The department of Computer **Science** was opened by the initiative of the Department of Mathematics. Initially some classes of Statistics Department and the mathematical Economics part of the Department of Economics were taken by the teachers of the Department of Mathematics.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Not Applicable**
9. Number of teaching posts:

Designation	Sanctioned	Filled
Professors	00	00
Associate Professors	01	01
Asst. Professors	04	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M.Phil.etc.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr. Shibu Basak	M.Sc., Ph.D.	Asso. Prof.	Group Theory, Theoretical Astrophys. Cosmology, Fuzzy Algebra	24	02
Dr. Dimacha Dwibrang Mwchahary	M.Sc., Ph.D.	Asst. Prof.	Theory of relativity,Fluid Dynamics, Demography, Environment	16	00
Dr. Ambeswar Phukon	M.Sc., M.Phil, Ph.D.	Asst. Prof.	Functional Analysis, Algebra, Topology	12	00
Mrs. Pallavi Saikia	M.Sc., M. Phil	Asst. Prof.	Computational Fluid Dynamics, Magneto Hydro Dynamics , Graph Theory & Data Structure	02	00
Mr. Dhiren Kumar Chetry	M.Sc.	Asst. Prof.	Relativity & Fluid Dynamics	02	00

11.	List of senior visiting faculty: **Nil**
12.	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty	:	**Nil**
13.	Student -Teacher Ratio (programme wise):

Science Stream:

Year	2009-10	2010-11	2011-12	2012-13	2013-14
HS-I (Sc)	79 : 5	17 : 1	89 : 5	20 : 1	116 : 5
HS-II (Sc)	48 : 5	67 : 5	9 : 1	59 : 5	102 : 5
B.Sc.-I year (Major)	6 : 5	8: 5	NA	NA	NA
B.Sc.-I year (General)	37 : 5	48: 5	NA	NA	NA
B.Sc.-II year (Major)	2 : 5	2: 5	3 : 1	NA	NA
B.Sc.-II year (General)	11: 1	19: 5	19 : 5	NA	NA
B.Sc.-III year (Major)	6 : 5	2: 5	1 : 5	NA	NA
B.Sc.-III year (General)	9 : 5	7: 5	3 : 5	NA	NA
B.Sc.-I Sem (Major)	NA	NA	7 : 5	6:5	11 : 5
B.Sc.-I Sem (General)	NA	NA	52 : 5	56 : 5	27 : 5
B.Sc.-II Sem (Major)	NA	NA	NA	6 : 5	11 : 5
B.Sc.-II Sem (General)	NA	NA	NA	34 : 5	27 : 5
B.Sc.-III Sem (Major)	NA	NA	NA	4 : 5	3 : 5
B.Sc.-III Sem (General)	NA	NA	NA	27 : 5	22 : 5
B.Sc.-IV Sem (Major)	NA	NA	NA	4 : 5	3 : 5
B.Sc.-IV Sem (General)	NA	NA	NA	27 : 5	22 : 5
B.Sc.-V Sem (Major)	NA	NA	NA	NA	4 : 5
B.Sc.-V Sem (General)	NA	NA	NA	NA	2 : 5
B.Sc.-VI Sem (Major)	NA	NA	NA	NA	4 : 5
B.Sc.-VI Sem (General)	NA	NA	NA	NA	2 : 5

Arts Stream:

Year	2009-10	2010-11	2011-12	2012-13	2013-14
HS-I (Arts))	15	6 : 5	7 : 5	2 : 1	14 : 5
HS-II (Arts)	19	8 : 5	4 : 5	1 : 1	2 : 1
B.A.-I year (Major)	01	00	NA	NA	NA
B.A.-I year (General)	01	4 : 5	NA	NA	NA
B.A.-II year (Major)	00	1 : 5	00	00	00
B.A.-II year (General)	00	00	4 : 5	NA	NA
B.A.-III year (Major)	00	00	00	2 : 5	NA
B.A.-III year (General)	00	00	00	3 : 5	NA
B.A.-I Sem (Major)	00	1 : 5	00	00	1 : 5
B.A.-I Sem (General)	NA	NA	00	3 : 5	3 : 5
B.A.-II Sem (Major)	NA	NA	00	00	1 : 5
B.A.-II Sem (General)	NA	NA	00	3 : 5	3 : 5
B.A.-III Sem (Major)	NA	NA	NA	00	00
B.A.-III Sem (General)	NA	NA	NA	00	00
B.A.-IV Sem (Major)	NA	NA	NA	00	00
B.A.-IV Sem (General)	NA	NA	NA	00	00
B.A.-V Sem (Major)	NA	NA	NA	NA	00
B.A.-V Sem (General)	NA	NA	NA	NA	00
B.A.-VI Sem (Major)	NA	NA	NA	NA	00
B.A.-VI Sem (General)	NA	NA	NA	NA	00

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled   : **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil /PG.: **Ph. D. -3, M. Phil. -1, P. G. -1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Status	No.	Grant received
National	02	5,81,000/-
International.	00	00

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil.**
18.   Research Centre /facility recognized by the University : **Nil**
19.   Publications:
       a) Publication per faculty   =   3/faculty
∗   Number of papers published in peer reviewed journals (national /international) by faculty and students

Sl. No.	Session	Name of the author	Name of co-aeuthor, if any	Title of the paper	Name of Journal	Year	ISSN Number	Impact factor
1	2009-10	Shibu Basak	S. Karanjai,	Anisotropic Coherent Scattering with Rayleigh Phase Function	J. of Assam Aca. of Math.	2010	----	-----
2	2010-11	Shibu Basak	S. Karanjai,	Interlocked Multiplets in Anisotropically scattering medium with exponential Planck function	J. of Quant. Spect. and Rad. Tran.	2010		
3	2011-12	Dimacha Dwibrang Mwchahary	D. C. Nath	Malaria Prevalence in Forest and non-forest Areas of Kokrajhar District of Assam	ISRN Public Health	2012	2090-8008	
4		Dimacha Dwibrang Mwchahary	D. C. Nath	Deforestation and Transition of Tribal Population: A Study in Kokrajhar District of Assam, India	Int. J. of Asian Social Science	2012	2224-4441	
5		Ambeswar Phukon	M. Hazarika,	On hyponormality of Toeplitz operators with polynomial and symmetric type symbols	Bull. Kokr. Math . Soc.	2011	1015-8634	0.471
6		Ambeswar Phukon	M. Hazarika,	On hyponormality of trigonometric Toeplitz operators	Int. J. of F. Ana., op. Th. & Appl.	2011	0975-2919	0.597

7	2012 -13	Dimacha Dwibrang Mwchahary	D. C. Nath	Population Increase and Deforestation: A Study in Kokrajhar District of Assam, India	Int. J. of Scientific and Research Pub.	2012	2250-3153	
8		Dimacha Dwibrang Mwchahary	D. C. Nath	A study of rainfall Trends in Kokrajhar District of Assam, India	Int. J. of Research in Chem. and Env.	2013	2248-9649	
9		Dimacha Dwibrang Mwchahary	D. C. Nath	A study of Temporal Variation and Trends of Temperature in Kokrajhar District of Assam, India	Int. J. of Research and Dev.	2012	ISSN: PARI S ISSN 0973-6921	0.15 7
10		Ambeswar Phukon	M. Hazarik a,	On hyponormality of Toeplitz operators on the Bergman space	Ad. in Theo.l and Appl. Math.	2012	0973-4554	---
11		Ambeswar Phukon	M. Hazarik a,	On hyponormality of Toeplitz operators on the weighted Bergman space	Comm. in Math.and Appl.	2012	0976-5905	--
12		Dimacha Dwibrang Mwchahar y	D. C. Nath	Association between Climatic variable and Malaria Incidence: A Study in Kokrajhar District of Assam, India	Global Health	2013	1916-9736	
13		Ambeswar Phukon	M. Hazarik a,	Necessary conditions for hyponormality of Toeplitz operators on the Bergman space	Int. J. of Math. Anal.	2013	1312-8876	0.27 6
14		Ambeswar Phukon	M. Hazarik a,	On hyponormality of Toeplitz operators on the weighted Bergman space				
15		Pallavi Saikia	B.C. Tripath y,	On Spectrum of the CESARO operator C_1 on $b\bar{v}_0 \cap l_\infty$	Math. SLOVAC A	2013	0139-9918	

∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): 12

∗ Monographs: 00

∗ Chapter in Books: 01

Chapter Title: *Amazing Procedure of Abu-shumay for Calculation of Numerical Values of H-function* , **Author:** Shibu Basak, **Published by** Centre for Human Development &

Research, Balurghat College, Balurghat, Dakshin Dinajpur, West Bengal, Sc. Vol.-1, pp. 77-89, **Edited by** Sanjib Kr. Jana. ISBN No. 978-93-81037-29-4

∗ Books Edited : 00
∗ Books with ISBN/ISSN numbers with details of publishers: 00
∗ Citation Index:Nil
∗ SNIP: Nil
∗ SJR: Nil
∗ Impact factor: 05
∗ h-index: 03

20. Areas of consultancy and income generated: Nil
21. Faculty as members in
    a) National committees:
       1. S. Basak, Life member & Local coordinator, **Assam Academy of Mathematics**
       2. S. Basak, Founder, Supreme of Workers (President), Chief & Advisory Organ, **World Society of Mathematical Sciences**
       3. S. Basak, Life member, **Nikhil Bharat Banga Sahitya Sammelan**
       4. S. Basak, Governing Body Member, District Advisory Committee on Youth Programmes (DACYP) under **Neheru Yuva Kendra, Kokrajhar,(Ministry of Skill Development Entrepreneurship, Youth Affairs and Sports)**
       5. D. D. Mwchahary: Life member, **Cryptology Research Society in India**
       6. D. D. Mwchahary: Yearly member, **Indian Association for Study of Population.,** 2010-14
       7. A. Phukon, Life member, **Bakata Khaloighura Sanskriti Aru Jana Kalyan Samiti** .
       8. P. Saikia, Life member, **World Society of Mathematical Sciences**
       9. D. K. Chetry, Life member, **Assam Academy of Mathematics**
       10. D. K. Chetry, Life member, **World Society of Mathematical Sciences**
    b) **International Committees:**
       11. S. Basak, Life member and Vice President, Kokrajhar District Committee, 2011, **Biswa Banga Sahitya O Sanskriti**
    c) **Editorial Boards**:
       12. S. Basak, Member Departmental Research Committee, **Bodoland University**, Kokrajhar,
22. **Student projects:**
a) Percentage of students who have done in-house projects including inter departmental/programme: **5%**
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**
23. Awards / Recognitions received by faculty and students :
    1. S. Basak, Head, Department of Mathematics, was felicitated by **Assam Academy of Mathematics** in its Inaugural Programme of **Silver Jubilee.**
    2. Indira Priyadarshini Debnath was awarded Best Student Prize by the Gauhati University for occupying First Class First Position in Mathematics in B.Sc. Final Examination 2009
24. List of eminent academicians and scientists / visitors to the department: Nil
25. Seminars/ Conferences/Workshops organized & the source of funding:
    a) National: **Nil**
    b) International: **Nil**

26.   Student profile programme/course wise:

Session	Name of the Course	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009-10	HS (Sc)	101	79	66	13	94
	HS (Arts)	20	15	12	03	62
	TDC-Major(Sc)	18	06	06	00	80
	TDC-General(Sc)	70	37	28	09	52
	TDC-Major(Arts)	00	00	00	00	00
	TDC-General(Arts)	05	02	01	01	50
2010-11	HS (Sc)	45	45	32	13	97
	HS (Arts)	05	05	03	02	60
	TDC-Major(Sc)	08	08	05	03	25
	TDC-General(Sc)	48	48	36	12	43
	TDC-Major(Arts)	00	00	00	00	NA
	TDC-General(Arts)	04	04	02	02	75
2011-12	HS (Sc)	102	89	79	10	91
	HS (Arts)	11	07	05	02	75
	TDC-Major(Sc)	04	04	03	01	100
	TDC-General(Sc)	27	27	24	03	76
	TDC-Major(Arts)	00	00	00	00	NA
	TDC-General(Arts)	00	00	00	00	NA
2012-13	HS (Sc)	140	102	69	33	89
	HS (Arts)	37	14	12	02	64
	TDC-Major(Sc)	06	06	04	02	50
	TDC-General(Sc)	34	34	26	08	33
	TDC-Major(Arts)	00	00	00	00	NA
	TDC-General(Arts)	00	00	00	00	NA
2013-14	HS (Sc)	180	116	84	32	84
	HS (Arts)	54	40	30	10	55
	TDC-Major(Sc)	20	11	11	00	42
	TDC-General(Sc)	56	37	23	14	53
	TDC-Major(Arts)	01	01	00	01	100
	TDC-General(Arts)	03	03	02	01	100

*M = Male   *F = Female

27.   Diversity of Students

Session	Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2009-10	HS (Sc)	100	00	00
	HS (Arts)	100	00	00
	TDC-Major(Sc)	100	00	00
	TDC-General(Sc)	100	00	00
	TDC-Major(Arts)	100	00	00

	TDC-General(Arts)	100	00	00
2010-11	**HS (Sc)**	100	00	00
	HS (Arts)	100	00	00
	TDC-Major(Sc)	100	00	00
	TDC-General(Sc)	100	00	00
	TDC-Major(Arts)	100	00	00
	TDC-General(Arts)	100	00	00
2011-12	**HS (Sc)**	100	00	00
	HS (Arts)	100	00	00
	TDC-Major(Sc)	100	00	00
	TDC-General(Sc)	100	00	00
	TDC-Major(Arts)	100	00	00
	TDC-General(Arts)	100	00	00
2012-13	**HS (Sc)**	100	00	00
	HS (Arts)	100	00	00
	TDC-Major(Sc)	100	00	00
	TDC-General(Sc)	100	00	00
	TDC-Major(Arts)	100	00	00
	TDC-General(Arts)	100	00	00
2013-14	**HS (Sc)**	100	00	00
	HS (Arts)	100	00	00
	TDC-Major(Sc)	92	18	00
	TDC-General(Sc)	100	00	00
	TDC-Major(Arts)	100	00	00
	TDC-General(Arts)	100	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **07(TET-Assam)**

29. Student progression:

Student progression	Against % enrolled
UG to PG	55%
PG to M.Phil.	Nil
PG to Ph.D.	10%
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil 90%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities:

a) Library : Other than the central library of the college the department of Mathematics has a departmental library in its departmental room having 200 books. Three number of Ph.D thesis of the teachers of the department and some volumes of Mathematical magazines, journals are also available in this library.

b) Internet facilities for Staff & Students: The department is not equipped with internet facility.

c) Class rooms with ICT facility: Yes (only ICT is used in class room teaching)

d) Laboratories: In collaboration with Computer Science.

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	Number of Students	Financial Assistance provider
2009-10	172	Government
2010-11	263	"
2011-12	241	"
2012-13	211	"
2013-14	198	"
TOTAL	1085	--

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

Year	Topic	External Expert	Date	Remarks
2009-10	"Application of Newtons Interpolation Formula"	Jyotirmay Bhowmick, Retd. HoD, Mathematics	21/11/2009	College Unit of "World Society of Mathematical Sciences" organized the departmental seminar of Mathematics , Statistics and Computer Science departments
2010-11	"Importance of errors in Numerical Problems"	Jyotirmay Bhowmick, Retd. HoD, Mathematics	22/12/2010	

33. Teaching methods adopted to improve student learning:

(i). Class seminars, Departmental seminar & Competition on paper presentation in the departmental seminars are introduced to encourage in reading & learning. Group discussion are arranged to get a clear conception of a topic.

(ii). Students are encouraged to participate in extempore speech competition on the topics from their syllabus, Quiz competition on mathematics, science and Technology organized by the World Society of Mathematical Sciences.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

i) Teachers of the department of Mathematics, Kokrajhar Govt. College take classes, organized by the World Society of Mathematical Sciences, on every Sunday to prepare the students of classes V - XII of the locality, for Competitive Examinations such as Mathematics Olympiad of different levels, JEE, AIEEE etc.

ii) Mathematics Department of Kokrajhar Govt. College helps the School students of Kokrajhar region by holding Mathematics Olympiad conducted by Assam Academy of Mathematics in the College itself and also arranges free training camp for 10-15days.

iii) Dr. Ambeswar Phukon takes counseling classes in IDOL, Gauhati University, in the Kokrajhar Study Centre.

iv) Dr. Ambeswar Phukon is actively engaged in the functions of the NGO, Bakata Khaloighugura Snskriti Aru Jana Kalyan Samiti.

35. SWOC analysis of the department and Future plans

S W o C	SWOC Analysis & Future Plan	Sl. Nos.	Points
S	Strength	1	Most of the teachers in the department are young, energetic having sound knowledge of the subject.
		2	Most of the teachers of the department have no lethargy to sit with students who approaches to remove their doubts in the subject.
		3	Teachers of the department usually take the extra classes if any teacher is on leave.
W	Weakness	1	Department has no computer lab of its own.
		2.	Department has no internet facility.
		3.	No extra room for consulting with the students who faces problem to understand and to perform research activities of the teachers.
O	Opportuniti es	1	Good Knowledge in Mathematics enables a person to do research work in present trend of working in multidisciplinary subjects.
		2	Students get admission into the PG classes in higher institutions and overcomes the hurdles easily in continuing the study.
		3	Students get engaged in government and private jobs or self employed.
C	Challenges	1	Most students due to its vastness or for not having satisfactory marks in practical examination hardly prefer the subject
		2	Students of poor quality having insufficient knowledge of previous classes hardly understand the theory of the subject.
		3	The subject is neither treated as Science nor as Arts when question of providing benefits arises, but it is treated as a subject of Science as well as Arts when question of shouldering responsibility arises.
	Future Plan	1	Along with the paper presentation competition in the departmental seminar, surprise theory writing competition will also be organized for increase the attentiveness and eagerness in study.
		2.	Establishment of computer lab for the department with internet facilities.
		3.	Introduction of ICT class rooms in near future

1. Name of the department: **PHYSICS**
2. Year of Establishment: **1964**
3. Names of Programes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise): **Annual system in HS level and semester system in undergraduate level.**
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts

Teaching posts	Sanctioned	Filled
Professors	0	0
Associate Professors	1	1
Asst. Professors	4	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Anjalee Basumatary	M.Sc	Asso. Prof. & H.o.D	Laser Physics	19	None
Dr. Chinmoy Bhattacharjee	M.Sc.,M.Phil, Ph.D	Asst. Prof.	Electronics&Condensed Matter Physics	13	None
Mr. Dipankar Basak	M.Sc	Asst. Prof.	Nuclear Physics & High Energy Physics	9	None
Mr. Leeladhar Chouhan	M.Sc	Asst. Prof.	Nuclear Physics & High Energy Physics	5	None

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **20%**
13. Student -Teacher Ratio (programme wise)

Year	Name of programme	No. of student	No. of teacher	Ratio
2009	UG	102	5	20 : 1
2010	UG	88	5	18 : 1
2011	UG	127	5	25 : 1
2012	UG	139	5	28 : 1
2013	UG	202	5	40 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Laboratory Bearers (sanctioned: 02, filled: 02)**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
   Ph.D- 01, M. Phil - 01, PG - 04
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications:
∗ Number of papers published in peer reviewed journals (national /International) by faculty and students - **03**
   i. Dr. Chinmoy Bhattacharjee

Sl. No.	Title with page nos.	Journal	ISSN/ ISBN No.	Referred or not	Latest Impact Factor if any	No. of Authors	Whether you are the main author/ sole author
1	Modelling Laboratory Data of Bidirectional Reflectance of a Regolith Surface Containing Alumina **28(3)**, 261-265	Publications of the Astronomical Society of Australia	1323-3580	yes	2.615	5	1st author
2	Modelling of interstellar extinction by aggregates. **Vol-6**, Number-II, 39	Assam University Journal of Science and Technology	0975-2773	yes	-	3	1st author
3	Study of extinction at UV range using aggregate dust model.**55-59**	Contemporary Trends of research in Physical Sciences	978-81-923616-0-4	yes	-	4	1st author

20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in
   a) National committees: **Nil**
   b) International Committees: **Nil**
   c) Editorial Board:
   (i) Anjalee Basumatary, Editor, Souvenir, Bodoland Book fair, 2011 - 2013
22. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**
   b) Percentage of students placed for projects in organizations outside the institution i.e.inResearch laboratories/Industry/ other agencies: **Nil**
23. Awards / Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists / visitors to the department: **Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding a) National

b) International: **Nil**

26. Student profile programme/course wise:

Year	Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009	UG		45	37	08	65%
2010	UG		56	43	13	100%
2011	UG		62	50	12	93%
2012	UG		39	27	12	-
2013	UG		79	52	27	-

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	0%	0%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **TET Assam - 07**

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library:

The department of Physics has a departmental library which contains more than 508 books. In addition, the library also subscribes the following journals.

    i.   Resonance,

    ii.   Pranama,

    iii.   Current Science,

    iv.   Material Science

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT facility: **ICT used in class room teaching.**

d) Laboratories:

    Total Four laboratories -

    i. Higher Secondary lab

    ii. Degree Lab

    iii. Dark room

    iv. Electronics Lab

31. Number of students receiving financial assistance from college, university, government or other agencies: **Scholarship are given to the ST, SC and OBC students by the govt.**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Nil**
33. Teaching methods adopted to improve student learning: **Power point presentation using LCD projector and OHP projectors are adopted.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **In 2009, an awareness program was organized on 'Solar eclipse' and the students were trained how to observe solar eclipse safely.**
35. SWOC analysis of the department and Future plans

    (a) SWOC analysis of the department:

    STRENGTH:
    - Qualified & experienced teachers, capable of teaching beyond his/her specialization.
    - Well equipped laboratories as per the syllabus prescribed by Gauhati University.
    - Lots of alumni passed out from this department are well established in different professions. Since the opening of major syllabus in Physics, the students around the locality are immensely benefitted in perusing science career.
    - Students of other institution also performed their practical classes in our well equipped laboratories.

    WEAKNESS:
    - Inadequate number of teachers/post: Out of 5 posts only 4 has been filled up. One still lying vacant.
    - As the demand for admission is increasing day by day for Physics Major, due to lack of space & faculty we cannot admit more than 20-25 students in Major class.

    OPPURTUNITY:
    - As we have only two science colleges in this vast area, we can produce Science teachers for various Secondary, Higher Secondary & Colleges.
    - We can act as main feeder college for recently opened Physics Department of Bodoland University, where one of our ex-student (Mr. Kayan Dey) has been appointed as Asstt. Professor.
    - As we have acquired many grants for purchasing apparatus/equipments from UGC, DST to buy sophisticated instruments, we can open departments like (a) Electronics which was recommended by NAAC peer tem of 2003 inspection & (b) Instrumentation as we have resources & it will train & motivate students for self employment (repairs, maintenance etc).

    CHALLENGE:
    - To increase number of students who undertake further studies.
    - We face real problem with
      a. Syllabus & question paper pattern of GU
      b. Short time span to finish such a vast syllabus shouldering the extra burden of Higher Secondary classes
    - Most of the brilliant students opt for either engineering/medical courses, so we are to deal with the mediocre students.

    (b) Future plans of the department:
    - To organize a National level Seminar in recent trends of Physics research
    - To apply for research projects from different funding agencies
    - To organize a workshop to enhance the skill in practical teaching of electronics.

- To popularize science education among children.
- To organize workshop cum training for subject teacher of H.S. School.
- To open up PG courses.

1. Name of the department: **STATISTICS**
2. Year of Establishment: **1998**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved: **YES**
5. Annual/ semester/choice based credit system (programme wise):
   Annual system in HS level and semester system in undergraduate level.
6. Participation of the department in the courses offered by other departments:

Teacher	Activity	Other Department details	Year
Smriti Sharma	Bio-Statistics class	Zoology	2014

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : NIL

8. Details of courses/programmes discontinued (if any) with reasons : NIL
9. Number of Teaching posts:

	Sanctioned	**Filled**
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	02	02
Asst. Professors (Temporary)	-	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M.Phil.etc.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smritimayee Sarma	M.Sc., MPhil	Asst. Prof.	Operation Research	15 years	NIL
Ashok Kr.Saha	M.Sc.	Asst. Prof.	Mathematical	13 Years	NIL
Moinur Rahman	M. SC.	Asst. Prof. (Temporary)		1 year	NIL

11. List of senior visiting faculty : NIL
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 30%
13. Student -Teacher Ratio (programme wise)

Year	Class	Student-teacher Ratio	Remarks
2009-10	HS	25:2	
	TDC (General)	7:2	
2010-11	HS	21:2	
	TDC (General)	7:2	

2011-12	HS	15:2	
	TDC (General)	1:2	
	Sem (General)	1:2	
2012-13	HS	23:2	
	Sem (Major)	1:2	
	Sem (General)	5:2	
2013-14	HS	38:2	
	Sem (Major)	3:2	
	Sem (General)	10:2	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:
    M.Phil:-01, PG:-02
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Name	Title of Project	Funding Agency	Amount
Ashok Kr. Saha	A Study of Scheduled Tribe Self-Help Groups in Kokrajhar District –Performance , Problems and Prospects	UGC	300000.00

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL
18. Research Centre /facility recognized by the University : NIL
19. Publications:
    a) Publication per faculty

Name	Name of Publication	Publisher	ISSN	Year
Smriti Sharma	Health Study of Elderly People in Kokrajhar Town	Global Research Methodology Journal, 1st Issue , May-July	2249-300X	2011
	Association Rule Mining in Market Basket Data	Bibungthi- The Opinion	2264-23194146	2012
	.Living Arrangement of Elderly Bodo People in relation to health in Kokrajhar: A case study	Global Research Methodology Journal, 9th Issue , Vol.-III	2249-300X	2013
	Comparative Study of Rural and Urban Health Scenario of Elderly People	Global Research Methodology Journal, 13th Issue , Vol.-IV	2249-300X	2014

- ☐ Number of papers published in peer reviewed journals (national / international) by faculty and students: NIL
- ☐ Number of publications listed in International Database (For Eg: Web of

Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : NIL
- Monographs: NIL
- Chapter in Books: 01 (Impact of Modernity on the Tribal of Assam with special reference to Kokrajhar and Nayek Gaon)
- Books Edited: NIL
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index: NIL
- SNIP: NIL
- SJR: NIL
- Impact factor : NIL
- h-index: NIL

20. Areas of consultancy and income generated: NIL
21. Faculty as members in
    a) National committees: NIL
    b) International Committees: NIL
    c) Editorial Boards NIL
22. Student projects
    a) Percentage of students who have done in-house projects including inter departmental/programme : NIL
    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : NIL
23. Awards / Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists / visitors to the department:
    Dr. L. Choudhury , Professor, Department of Statistics , Gauhati University, 2012.
25. Seminars/ Conferences/Workshops organized & the source of funding
    a) National : NIL
    b) International: NIL

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Part –I (Gen) (2009-10)	6	6	3	3	62.5%
Part –II(Gen) (2009-10)	1	1	1	0	100%
HS-II (2009-10)	11	11	6	5	45.45%
HS-I (2009-10)	15	14	13	1	63.64%
Part –I (Gen) (2010-11)	5	5	3	2	40%
Part –II (Gen) (2010-11)	6	6	3	3	100%
Part –III (Gen) (2010-11)	1	1	1	0	100%
HS-II (2010-11)	11	11	9	2	36.36%
HS-I (2010-11)	10	10	7	3	33.33%
Sem.I(Gen) (2011-12)	2	2	2	0	100%

Part –II (Gen) (2011-12)	1	1	1	0	100%
HS-II (2011-12)	6	6	3	3	77.78
HS-I (2011-12)	10	9	5	4	62.5%
Sem.I(Maj) (2012-13)	1	1	1	0	100%
Sem.I(Gen) (2012-13)	6	6	5	1	100%
Sem.III(Gen) (2012-13)	1	1	1	0	100%
HS-II (2012-13)	7	7	4	3	100%
HS-I (2012-13)	16	16	11	5	81.25%
Sem.I(Maj) (2013-14)	2	2	2	0	0%
Sem.I(Gen) (2013-14)	10	8	7	1	100%
Sem.III(Maj) (2013-14)	1	1	1	0	100%
Sem.III(Gen) (2013-14)	5	5	4	1	100%
Sem.V(Gen) (2013-14)	1	1	1	0	100%
HS-II (2013-14)	13	13	10	3	68.75%
HS-I (2013-14)	28	25	15	10	95%
Sem.I(Maj) (2014-15)	6	5	5	0	Not appeared
Sem.I(Gen) (2014-15)	6	6	6	0	Not appeared
Sem.III(Maj) (2014-15)	1	1	1	0	Not appeared
Sem.III(Gen) (2014-15)	5	5	4	1	Not appeared
Sem.V(Maj) (2014-15)	1	1	1	0	Not appeared
HS-II (2014-15)	16	16	8	8	Not appeared
HS-I (2014-15)	15	15	9	6	Not appeared

*M = Male   *F = Female

27. Diversity of Students: NIL

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
HS	100	NIL	NIL
TDC (General)	100	NIL	NIL
Sem (Major)	100	NIL	NIL
Sem (General)	100	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG (2009 till date)	70%

PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	NIL 60%
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities a)
    Library : 145 Books
    b) Internet facilities for Staff & Students : yes
    c) Class rooms with ICT facility: NIL
    d) Laboratories: NIL
31. Number of students receiving financial assistance from college, university, government or other agencies : Number of students receiving financial assistance from government:

Year	Degree	HS
2009-10	5	19
2010-11	4	15
2011-12	1	11
1012-13	1	32
2013-14	2	28

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :NIL
33. Teaching methods adopted to improve student learning : Home Assignment,   Remedial Class , Class Test etc.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities :NIL
35. SWOC analysis of the department and Future plans
   Strength:
    1. Dedicated and Experienced Staff.
    2. Well Stock Departmental Library
    3. Regular Counseling for students' better learning.
    4. Remedial Classes
    5. Personal Contact with students to develop friendly teaching learning atmosphere.

   Weakness
    1. Inadequate Laboratory facility.
    2. Insufficient Faculty member and staff.
    3. Poor Enrollment
    4. Lack of ICT Class room
    5. No Internet connection
    6. Lack of knowledge of Statistics in the society.
   Opportunity

1. Adequate opportunities in Competitive Examinations, Banking services etc.

2. Data Analysis in Research.

3. Planning and Executing Development Projects.

Challenges:

1. Developing standards for population studies.

2. Providing quality education though growth of many colleges posing a challenge to our student strength.

3. Preferring Students towards higher learning and professional courses.

Future Plans

1. ICT Facilities class rooms

2. Well equipped laboratories.

3. Enrich Departmental library.

4. To organize UGC/ICSSR etc. funded workshops

5. To organize UGC/ICSSR sponsored National and International Seminars.

6. Faculty Exchange programmes.

7. Good collaborative research works.

1. Name of the Department: **ZOOLOGY**
2. Year of Establishment: **1972**
3. Name of programmes/courses offered: **Under Graduate(both Major and General)**
4. Names of interdisciplinary courses and the departments /units involved: **Nil**
5. Annual/semester/choice based credit system: **Annual system in HS level and semester system in undergraduate level.**
6. Participation of the department in courses offered by other departments: **Nil**
7. Courses in collaboration with other Universities, industries, foreign institutions, etc: **Nil**
8. Datails of courses /programmes discontinued(if any) with reasons: **Nil**
9. Number of Teaching posts:

Teaching posts	Sanctioned posts	Filled
Professors	**0**	**0**
Associate Professors	**3**	**3**
Assistant Professors	**2**	**1**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc/D.Litt/Ph.D./M.Phil.etc.

Name	Qualification	Designation	Specialisation	No. of years of experience
Mrs. Chitralekha Dev Sharma	**M.Sc.**	**Asso. Prof.**	**Fishery biology**	**36**
Mr. Purnendu Chakraborty	**M.Sc. , M.Phil**	**Ass. Prof.**	**Entomology**	**32**
Mr. Tridip Kumar Dev Sharma	**M.Sc.**	**Asso. Prof.**	**Fishery biology**	**34**
Mrs. Uttara Mandal	**M.Sc.**	**Asst. Prof.**	**Reproductive Physiology and Endocrinology**	**14**
Ms. Nijira Brahma	**M.Sc.**	**Asst. Prof.**	**Limnology**	**2**

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled by temporary faculty: **Total- 20%**
13. Students-teacher ratio (programme wise):

Year	Name of the programme	Nos. of students	Nos. of teacher	Teacher:student
2009-2010	**UG**	**28**	**5**	**1:7**
2010-2011	**UG**	**38**	**5**	**1:8**
2011-2012	**UG**	**46**	**5**	**1:9**
2012-2013	**UG**	**70**	**5**	**1:14**
2013-2014	**UG**	**85**	**5**	**1:17**

14. Number of academic support staff (technical and administrative staff, sanctioned and filled)

Sl.No	Staff	Sanctioned	Filled
1	**Technical staff(lab bearer)**	**02**	**02**
2	**Administrative staff**	**0**	**0**

15. Qualifications of teaching faculty with D.Sc/D.Litt/Ph.D/M.Phil/PG
    a. M.Phil : 01   b. PG: 05
16. Number of faculty with ongoing projects from
    a. National b. International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST,UGC,DBT,ICSSR,etc. and total grants received: **Nil**
18. Research centre /facility recognized by the University: **No**
19. Publications: **Nil**
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in
    a) National Committees**:**   **Nil**
    b) International Committees: **Nil**
    c) Editorial Boards: **Nil**
22. Student projects:
    a) Percentage of students who have done in house projects   including interdepartmental/programme: **Nil**
    b) Percentage of students placed for projects in organizations outside the institutions i.e. in Research Laboratories/industry/other agencies: **Nil**
23. Awards/Recognitions received by faculty and students:
    Awards received by students –
    i.   **Mr. Nirton Basumatary(Major in Zoology) received the Best Science Graduate Award from the Alumni Association of Kokrajhar Govt. College in 2012.**
    ii.   **Mrs. Anju Narzary (Major in Zoology) received Best Science Graduate Award from the Alumni Association of Kokrajhar Govt. College in 2013.**
24. List of eminent academicians and scientists /visitors to the department:
    i)   **Dr. Sandeep Das, Assistant Professor, Dept. of Biotechnology of   Bodoland University, Rangalikhata, 2013**
    ii)   **Dr. Diganta Narzary, Assistant Professor,Dept. of Botany, Gauhati University, Guwahati, 2014**
    iii)   **Dr. Biplop Saha, Associate Professor and HOD Zoology, Birjhora Mahavidyalaya, Bongaigaon, 2012.**
25. Seminars/conferences/workshops worganised and the source of funding:
    An UGC funded seminar cum training workshop on " application of remote sensing and gps in natural resource management" organized by zoology department in collaboration with the geography and Computer Science department, Kokrajhar Govt. College from 25-4-2012 to 28-4-2012.
26. Student profile programme/course wise.

Year	Programme	Class wise	Major	General	Total student
2009-10	UG	TDC 1st year	10	2	28
		TDC 2nd year	10	2	
		TDC 3rd year	04	0	
2010-11	UG	TDC1st year	13	09	38
		TDC 2nd year	06	02	
		TDC 3rd year	07	01	
2011-12	UG	TDC Sem I/II	19	10	46
		TDC 2nd year	07	05	
		TDC 3rd year	05	00	
2012-13	UG	TDC Sem I/II	28	16	70
		TDC sem III/IV	11	09	
		TDC 3rd year	05	01	
2013-14	UG	TDC Sem I/II	19	23	85
		TDC Sem III/IV	18	13	
		TDC Sem V/VI	10	01	

27.   Diversity of students:

Name of the course	% of the students from the same state	% of students from other state	% of students from abroad
B.Sc.Zoology(M)	100%	____	_____
B.Sc. Zoology(G)	100%	____	_____

28.   How many students have cleared National and State Competitive examinations such as NET ,SLET,GATE,CIVIL SERVICE,Defence Services etc?
05 (five) students cleared TET.

29.   Student progression:

Student progression	Against % enrolled				
UG to PG	2010	2011	2012	2013	2014
	75	50	43	57.1	40
UG to B.Ed	0	0	0	0	01
PG to m.phil	Does not arise				
PG to Ph.D	Does not arise				
Ph.D to Post Doctoral	Does not arise				
Employed-campus selection , other than campus recruitment	No data				
Entrepreneurship/self employed	No data				

30. Details of infrastructural facilities:
   a) Library –
   Department of Zoology possesses a departmental library having 202 books and one journal. In addition subscription of some good quality journals are there in the college library.
   b) Internet facility available for faculty/students: Yes
   c) Classroom with ICT facility: Nil
   d) Laboratories: Total 03 (three) laboratories-

1. Higher Secondary lab
2. Degree lab (General)
3. Degree lab (Major)

The laboratories are well equipped with necessary apparatus and chemicals.Moreover some sophisticated equipments were installed in the department with the help of UGC and DST, Govt. of India.

Some of them are-

i. Gel electrophoresis(horizontal)
ii. Trinocular microscope with projection camera and monitor
iii. Water and soil analysis kit
iv. Ph meter digital
v. Digital weighing balance
vi. Thermocycler
vii. Centrifuge
viii. Digital colorimeter
ix. Binocular microscope
x. Altimeter

31. Number of students receiving financial assistance from college, University, Government or other agencies:
    Most of the students mainly belong to ST,SC,OBC and MOBC and so they get receive scholarship from Govt. of Assam**.**

32. Details of student enrichment programmes (special lectures/workshops/seminar) with external experts:NIl

33. Teaching methods adopted to improve student learning:
    a) In addition to blackboard teaching important classes are taken   using overhead projector.
    b) Students are supplied some laboratory manuals, previous year   question papers and some write-ups.
    c) Students are also helped for appearing in different competitive   exams.
    d) Use of field based techniques for explaining the course   components.
    e) Undertaking educational excursion to advance laboratories and to National Parks and also some local field visits and report writing related to course component apart from undertaking the prescribed field visits/activities in the courses.
    f) Organisation of popular talk by inviting local Resource Persons.
    g) Display of knowledge charts, life cycle of different insects` charts, photographs of renowned Biologists, models in classrooms.
    h) Use of innovative techniques such as Quizzes, group discussions, newspaper discussion in scientific topics.
    i) Home assignments is given.

34. Participation in institutional social responsibility(ISR) and extention activities:
    1. Uttara Mandal- Life member of Banga Sahitya Sanmilan, Kokrajhar.
    2. Teachers of the department offer services through special coaching classes for different competitive exams like JEE,CEE,AIPMT,AIEEE for class 10+2 level

for students of different schools and colleges organized by our college during summer vacation.

35.   SWOC analysis of the department and future plans:
       Strength:
        Infrastructure:
- Provision for departmental practical laboratory and museum

All the faculties of the department are energetic, dutiful and try to update their knowledge. The laboratories of the department are well equipped and fit for carrying out research project.

   Relationship with students:
- Easy access of faculty members during non-teaching hours via phone and email.
- Maintenance of regular departmental alumni record.
- Organization of departmental freshers and farewell functions.
- Organization and celebration of events like teacher's day, world environment day etc.
- Students are encouraged to undertake gardening and departmental cleaning and upkeep of the laboratory by maintaining instruments.

Extension activities:
- Involvement of faculties in various committees.

Teachers' academic initiatives:
- Encouraging students to undertake certificate courses in different courses.
- Conduct of extra classes for students.
- Involvement of faculty members in question setting in other institution like C.I.T.
- Participation of faculty members in career counseling programme.
- Participation of faculty members in various national and state level seminars, workshops and academic courses.
- Encouraging other institutions to visit the departmental museum.

Weakness:
 Infrastructure:
- Poor electricity connection, supply and back-up.
- Limited classroom and limited space for accommodating to the increasing students.
- Lack of individual faculty cabin, inadequate number of furniture.
- Insufficient number of laboratories.
- Lack of separate room for departmental library.
- Museum needs expansion with more number of shelves for accommodating collected specimens time to time.
- Lack of separate computer room.
- Lack of seminar hall.

- Lack of store room for storing dissecting specimens and other items.

Learning resources:

- Lack of connectivity with the National knowledge network and e-Journals.
- Lack of internet, inadequate teaching and learning tools, insufficient number of computers.
- Insufficient latest books, journals and reading materials to cover the topics in the new syllabus.

Extension service:

- Constrains of time and leave facilities to undertake extension activities.
- Lack of adequate funds to undertake extension activities.

Opportunity:

Infrastructure:

- Potential funding sources through major and minor research projects.
- Development of departmental infrastructure will attract more students to the department.

Learning facilities:

- Adequate scope for providing resources with proper financial planning.
- Potential to enhance the equipments and learning materials to the existing departmental facilities through undertaking major and minor research projects by faculty members.

Faculty position:

- Opportunity for staff to update their qualification and knowledge base through undertaking research and documentation work.

Extension service:

- Plans for taking up talks on popularization of Zoology.

Teachers' academic initiative:

- Scope for acquisition departmental library books and teaching materials through grants and major and minor research projects.
- Involvement of teachers in research activities.
- Books are provided to poor meritorious students.

Challenges:

To develop the department as the best department for education and research. To create maximum number of graduates with best knowledge, analytical skills, research aptitude, professional ethics and human values.

- Lack of basic knowledge among the students since Zoology as a subject is not taught by a subject teacher in the school level.
- Challenge to popularize the subject among school students.
- Limited learning resources create hurdles in class transactions.

Future plans:

- To organize a national level seminar.
- Inviting more numbers of resource persons for popular talk, seminar etc.
- To organize training-cum workshop for science teacher of schools.

- To acquire more sophisticated equipments from UGC and DST grants for further improvement in research work.
- To organize summer camps for the students of the feather schools of the district to motivate and encourage towards Biological Science.
- To introduce certificate course in "Museology", "Sericulture" and "Waste Management".
- To arrange local trips for the students in and around Kokrajhar district to create environmental awareness and Wild Life protection and conservation.
- To organize the students of Zoology department for eco-friendly programme in and around Kokrajhar like "waste management" which is now a burning issue.

GAUHATI UNIVERSITY
Guwahati-781014::Assam

List of colleges included under Section 2(f) and 12(B) of
the U.G.C. Act, 1956.

· For discussion with the U.C.C. Committee is 26.2.1992.

College

1.	Abhayapuri College, Abhayapuri.	13.	Bijni College, Bijni.
2.	Aryavidyapith College, Guwahati.	14.	Bapuji College, Barthebari.
3.	A.D.P. College, Nagaon.	15.	B.H. College, Howly.
4.	B. Barooah College, Guwahati.	16.	Bilasipara College, Bilasipara.
5.	Bajali College, Pathsala.	17.	B.P. Chaliha College, Nagarbera.
6.	B.N. College, Dhubri.	18.	Barama College, Barama.
7.	Biswanath College, Chariali.	19.	Cotton College, Guwahati.
8.	Banikanta B.T. College, Guwahati.	20.	Chaiduar College, Gohpur.
9.	Barnagar College, Sarbhog.	21.	Cachar College, Silchar.
10.	Barbhag College, Kalag, Nalbari.	22.	Darrang College, Tezpur.
11.	Bangaigaon College, Bangaigaon.	23.	Dhudhnoi College, Dhudhnoi.
12.	Dhing College, Dhing, Nagaon.	24.	Kamrup College, Chamata.

Contd....2......

25. Diphu College,
    Diphu.

26. Guwahati College,
    Guwahati.

27. Gauhati Commerce College,
    Guwahati.

28. G.C. College,
    Silchar.

29. Goalpara College,
    Goalpara.

30. Hojai College,
    Hojai.

31. Haflong College,
    Haflong.

32. Handique Girls' College,
    Guwahati.

33. Jawaharlal Nehru College,
    Boko.

34. Karimganj College,
    Karimganj.

35. Lumding College,
    Lumding.

36. Mangaldoi College,
    Mangaldoi.

37. Kokrajhar P.G. Training
    College, Kokrajhar.

38. M.C. College,
    Barpeta.

39. Kokrajhar College,
    Kokrajhar.

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the

National Assessment and Accreditation Council

on the recommendation of the duly appointed

Peer Team is pleased to declare the

Kokrajhar College

Kokrajhar, affiliated to Gauhati University, Assam as

Accredited

at the B level.

Date : May 03, 2004

Director

This certification is valid for a period of *Five* years with effect from May 03, 2004
An institutional score (%) in the range of 55-60 denotes C grade, 60-65 -C*grade, 65-70 - C**grade, 70-75 - B grade, 75-80 -B* grade, 80-85 - B** grade, 85-90 - A grade, 90-95 - A* grade, 95-100 - A** grade (upper limits exclusive).

GAUHATI UNIVERSITY

No. GU/AFF/14/ 1838

Date : 23.05.14

From : **Dr. S.K. Nath,** M.A.,Ph.D,B Ed,
Registrar.
Gauhati University

TO WHOM IT MAY CONCERN

This is to certify that Kokrajhar Govt. College, Kokrajhar, Dist.-Kokrajhar, Assam is affiliated to the **Gauhati University** since 1961 and recognized by the **University Grants Commission** and the following Courses are taught in the said College as per approval.

Sl. No.	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three years B.A. General Course in English, MIL(Assamese,Bodo, Benga Elective Assamese, Economics, Education, Political Science, Philosophy, History, Mathematics, Geography	Permanent		2013-14
2.	Three years B.A. Major Course in Political Science, Economics, Education, History, Assamese	Permanent		2013-14
3.	Three years B.Sc. General Course in English, Physics, Chemistry, Mathematics, Botany, Zoology, Geography	Permanent		2013-14
4.	Three years B.Sc. Major Course in Physics, Mathematics, Botany, Zoolo	Temporary		
5.	Three years B.A. General Course in Statistics, Elective Bodo	Temporary		
6.	Three years B.A. Major Course in Bodo, English	Temporary		
7.	Three years B.Sc. Major Course in Chemistry, Computer Science	Permitted		
8.	Three years B.Sc. General Course in Computer Science	Permitted		
9.	Three years B.A. General Course in Alt. English, MIL-Hindi	Permitted		
10.	Three years B.A. Major Course in Geography, Bengali, Philosophy, Hin Statisitcs	Permitted		

Registrar,
Gauhati University
22.5.14

NAAC

for Quality and Excellence in Higher Education

Draft Report

on

Institutional Accreditation

of

Kokrajhar College

Kokrajhar, Assam

Visit dates: 17th - 18th March 2004

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
2/4, Dr. Rajkumar Road, P. O. Box. No. 1075, Rajajinagar, Bangalore - 560 010 India

DRAFT REPORT OF THE PEER TEAM ON THE

INSTITUTIONAL ACCREDITATION

KOKRAJHAR COLLEGE

Kokrajhar, Assam

SECTION –1: INTRODUCTION

The Kokrajhar College was established on 16 August 1959 to provide opportunity for higher education in a backward tribal region of Lower Assam. It was established at a time when the rate of literacy was quite low. The need to promote civic sense, social-economic culture consciousness and secular and scientific outlook was essential. It was also to resolve unemployment problem and foster national unity. The founding fathers gave equal opportunity to admit students on merit irrespective of their sex, religion, caste and creed. A co-education college with great promise grew up in course time with undergraduate programme in Arts' and Science. Now the college has 17 departments with 739 students and 64 teachers. It has a campus area of 8.07 acres.

The College is affiliated to Gauhati University since its inception. It has received UGC reorganization under 2f and 12b on 1 April 1963 and 1 December 1972 respectively. There is provision for teaching Assamese, Bengali, Bodo, Hindi, English Economics, Education, Geography, History, Philosophy and Political Science in the faculty of Arts and Physics, Chemistry, Botany, Zoology, Mathematics and Statistics in the faculty of Science. It is Grants-in-Aid college having 58 permanent 2 temporary and 4 part time teachers. The students strength in 739 with 380 male and 357 girl students. There are 44 non – teaching staff (35 for Administrative and 9 for technical duties). The Temporary plan of academic work of the college is Annual System.

There are various support services in the college like, Library, Computer Centre, Hostel, Sports facility, Canteen, Information and Career counseling, Grievance Redressal cell, IGNOU unit and a cell for extension education. The college submitted a Self Study Report to the National Assessment and Accreditation Council, Bangalore in December, 2003 offering itself for accreditation.

In its efforts for Self Awareness/Assessment, the Kokrajhar College volunteered for assessment and accreditation by the National Assessment and Accreditation council, an autonomous body of the University Grant Commission in December, 2003, Accordingly, the NAAC Constituted its Peer Team with **Professor P. K. Mishra,** Former Vice Chancellor, North Orrisa University, Orrisa as the Chairperson, and Professor **D. Chaudhury,** Principal Ashutosh College, Kolkata and **Professor A. Deb Ray**, Professor Life Science, Tripura University as the members. **Sri B. S. Madhukar,** Deputy Adviser NAAC, Bangalore acted as the Coordinator of the Peer Team.

The NAAC Peer Team visited Kokrajhar college on 17- 18 March 2004. After making a careful study of the self study report submitted with information to the NAAC as per criterion fixed, the NAAC Peer Team visits the Teaching Department and Various support services for validation . They went through all relevant documents . They also interacted with the Principal, members of Teaching and Non-teaching staff, members of the managing committee, various students groups, Alumni, Parents and Senior citizens of the area.

Based on the above exercise and keeping in mind the criteria identified by the NAAC, the assessment of the institution under various criteria, the excellent feature of the institution as well as issue of concern specific/relevant recommendations are given in the following paragraphs.

SECTION - 2: CRITERIAN-WISE ANALYSIS

CRITERION – 1: Curricular Aspects

Established in the year 1959, Kokrajhar College is affiliated to Gauhati University and recognized by UGC under 2f and 12b clause. The goals and objectives of the college are to provide opportunities for higher education to local people in general and particularly to the backward tribal people.

Its further objective is to promote characteristic civil society among the tribal people.

Removal of social and cultural barrier and promotion of national integration at regional and National Level are also the mission and vision of the college which is needed particularly in the present position of the society.

The college offers 17 courses in Science and Arts out of which 12 courses are Major. It also offers certificate course in Bodo language, Computer Science and Herbal Medicine. The Department of Hindi has been the latest addition to the Arts faculty.

The existing curricular of college is in accordance with the syllabi prescribed by Gauhati University .

The University entrusts the Bodo Department of the college to take innovative measures for preparation of modular curriculum for Bodo (MIL) and Advanced Bodo Language course.

CRITERION –II: Teaching- learning and Evaluation

The students are selected for admission on the basis of merit.

Kokrajhar College provides remedial courses for educationally disadvantaged students. Tutorial classes are arranged for the educationally backward students. The college has already received financial assistance from the UGC under 10th Plan period for introducing/conducting remedial measures for SC/ST students. Teachers taught ratio is fair.

The teachers generally recommend and suggest for counseling the advance books and journals, periodicals of the concerned subject which help the students to get good knowledge. The college conducted internal seminars, workshops, symposia in 14 Departments to enrich the students.

The college also encourages the students by rewarding them for their final examinations achievements. Students showing good performance get remission of fees. In order to make teaching and learning more effective academic calendar is published at the beginning of the session. Maps, Chart, OHP and other teaching aids are occasionally used to make teaching meaningful. These may be used regularly.

As an affiliated college it has no opportunity for making its own syllabi, but the syllabi are unitized to a teaching schedule through the year. To improve the academic performance units test, class tests, term examination are conducted.

However care should be taken so that the teaching days are not hampered due to such tests.

Full time permanent teachers are appointed as per rules framed by the Govt. of Assam. The numbers of full times teachers at present are 58, and part time teachers 4, and 2 temporary teachers. The part time and temporary teachers are engaged by the college management.

Monthly reports about the classes taken by respective teachers are duly received by the HODs. To monitor the overall classroom activities, the Principal undertakes physical inspection and issues instruction necessary for the purpose. He takes keen interest in encouraging regular attendance of teachers and students.

The Academic Council of the college prepares Academic calendar, Class routine and Prospectus. Routine committee specifies the total number of classes to every department. The HODs allot the classes to individual teachers of the department. Individual teachers prepare lesson plans on the topics they teach for the whole academic year.

The college monitors the overall performance of the students through continued supervision of their attendance in the classes.

Thirteen teachers attended national level seminars and three at the international levels. Three teachers acted as resource persons.

To improve their knowledge, fifteen teachers participated in refresher courses and six in orientation programmes. Others may be encouraged to attend refresher courses.

A centre of informal Sanskrit learning is functioning with UGC assistance. The course has attracted good response from people of different age group.

Several modern job oriented courses like, BBA, BCA, Molecular Biology, Micro Biology, Bio-chemistry , Bio-informatics, Bio-technology, Industrial fish and fisheries, Industrial chemistry, GIS, Mass communication and Journalism , Communicative English, Linguistic may be explored for introduction in near future.

CRITERION III: Research, Consultancy and Extension

Three teachers are engaged in active research activities under UGC fellowship at present. Three fulltime and four part time teachers have registered for Ph. D. programme as part time scholars .

There is no on going research project in the college at present. More stress may be given to research programme in science and social science department. To promote original research teachers may be encouraged to undergo M. Phil and Ph. D. programme.

Extension works are done by teachers and students such as community development, health awareness, AIDS awareness, medical camps, environmental awareness etc. NSS and NCC are jointly evolved in this programme. The NSS wing of the college also arrange awareness programme against use of Drugs, Alcohol. These are welcome steps. They may further extend their activities by initiating certain welfare programmes like blood donation camp, adult literacy camp etc. There is scope for further extension work

There are plantation activities with Bharat Vikash Parisad, Plantation of medicinal plants in collaboration with the department of Forest, Govt. of Assam. The department of Mathematics arranges quiz competitions and Local Olympiad.

CRITERION IV: Infrastructure and Learning resources

The Kokrajhar College situated at urban location of Kokrajhar, Assam, mostly dominated by the tribal population. It has a total campus area of 8.07 acres. Its infrastructure include Science Laboratories, Botanical Garden, Canteen, two big lecture halls, separate hostel for boys and girls. The campus is more or less well maintained.

The Physics, Chemistry, Zoology and Botany laboratories are well maintained and well furnished. The electronic laboratory of the department of Physics has been developed with sophistication and such instruments may be utilized for the introduction of courses related to electronic sciences. The general laboratory equipment required for UG colleges are available. Some specialized type of instruments like oil immersion microscope, digital balance, centrifuge and TLC

systems may be procured in other Science Department. The department of Geography need to buy basic instruments required for the courses.

The boys' hostel can accommodate sixty students, and thirty girls can be accommodated in their respective hostel. Though some basic amenities are available in the both the hostels, however the safe drinking water facilities, recreational facilities, and provision for indoor games may be augmented. The boarders may be encouraged to keep the campus clean, particularly the toilets. They may be further involved in raising the garden for beautification of the hostels.

There is a central library in the college and it has a collection of 20, 445 books in its racks and thirty journals and periodicals. Besides the central library, there are small seminar libraries for every department controlled by the respective HODs. There is also provision for bookbank comprising 1552 books for the financially disadvantaged students. A photocopier and a FAX machine have been installed recently in the library. The system of preserving 'Newspapers' in the library is praiseworthy.

The library remains open for six and half hours on working days and the total working days of the library, is recorded, to be 274 days. The duration of the working hours of the library may be rescheduled for the benefit of the users.

Reading rooms are to be arranged in each department if departmental libraries are to be fully utilized. Computerization of the library is to be undertaken.

There are computer sets one each in the Department of Mathematics, Office, IQAC cell and Library. This is inadequate. Computer may be installed in every Department with Internet connection.

Some basic facility in the field of games and sports are available in the college. The college has a play ground shared with District Sports Authority.

A good numbers of students represented Gauhati University and the State of Assam at the National Level in football and athletics. The college has the distinction of receiving awards and prizes at the inter college sports meets. Coaching facilities may be provided to begin with in football and athletics. Efforts may be made to popularize other sports activities.

The college utilizes its infrastructure facilities by way of extending the support services to IGNOU, and allowing other organizations for holding examinations.

CRITERION V: Students Support and Progression

The success rate at the Examination is good in Departments of History , Bodo, Geography, Zoology, Botany and Physics. The other Departments should take immediate measures to improve the performance of the students.

The college published the prospectus and updates the same every year; the academic calendar is also published, and the teaching and examinations are held according to schedule.

The College has an employment counseling cell, recently opened. The Alumni Association has also been recently established. A good number of ex-students are well placed in the society.

Scholarships and other financial aids are available to the SC/ST and OBC students.

The college has taken steps to obtain feedback from the students recently, which is a good step forward.

CRITERION VI: Organization and Management

The college is governed by the governing body constituted under Assam Non-Government College Management Rule, 2000 with the Principal as its Exofficio secretary. The Principal with the cooperation of Vice principal /HOD/Subcommittees constituted by the GB, manages different affairs of the college.

The college primarily depend on UGC and State Government for financial support. The Bodoland Council, Local MP(Lok Sabha), MP (Rajya Sabha) , MLA, and other Govt. Agencies extend financial help from time to time. Self financing courses and other resource mobilisation methods may be explored.

The college accounts are audited by the internal auditors, and thereafter by the local auditors appointed by the Government. It is suggested that audit may be carried out by registered Chartered Accountants.

CRITERION VII: Healthy Practices

The Peer Team was happy to observe the following healthy practices in the context of working of Kokrajhar College.

- The college shows sensitivity to changing social demands with regard to higher education.
- The authorities are strict in checking deviant and unlawful behavior of students and employees
- Ragging and teasing is non-existent.
- Publication of College Bulletin.
- The authorities impart moral education and socials atheist, through debates discussion, literary seminar.
- Some departments have wall magazines giving opportunity to literary activities
- The Bodo language Department has done pioneering works to develop Bodo language and literature
- The Principal of the college and one faculty member from Department of Physics have been awarded the RANGSHAR LITERARY WARD for his contribution to Bodo literature.

SECTION 3: Overall Analysis

The Kokrajhar College situated in the Bodo tribal area of North Eastern region since 1959 is doing yeomanry service in spreading higher education in a most backward region with a view to bring the tribal to the national mainstream of development.

The college provides education to the young aspirants irrespective of their gender, caste, creed and religion to enable them to improve their intellectual faculty.

The classroom, library, laboratory, common rooms, playground, hostels, office meeting places are quite adequate. Additional buildings are under construction for the future expansion of the institution.
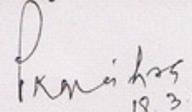
(10) ➢ Completion in courses like English offering major be emphasised upon. If necessary part time teacher be engaged for the purpose.

(11) ➢ Medical checkup facility for students and staff to be provided.

(12) ➢ Training facilities for non-teaching staff may be arranged.

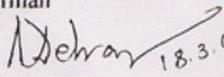(13) ➢ Group medical Insurance facilities for teachers and staff may be introduced.

The NAAC Peer Team would like to record appreciation and gratitude to the Management, Principal , Staff members, and Students for the traditional reception and co-operation accorded to them. The cultural programme put up by the students giving a glimpse of the rich and colorful Bodo culture was fascinating and enthralling. The Peer Team is thankful to the artists and the organizer for the excellent show.

It is hoped that the Kokrajhar College will grow in future to fulfill its goals as an integral part of the academic and cultural pursuits of the people of the region.
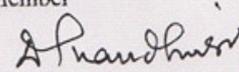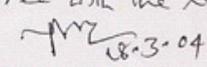
Signature of Peer Team Members-

Dr. P. K. Mishra 18.3.04.

Chairman

Dr. A. Deb Ray 18.3.04.

Member

Dr. D. Chaudhuri 18.3.04.

Member

I agree with the report.
18-3-04
Signature of the Principal

Mr. Surath Narzary

Principal

Kokrajhar College

Date: 18th March, 2004

Place: Kokrajhar, Assam

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